

1) **Call to Order:** Brian Burkhardt

2) **Mission and Vision Statements:** Brian Burkhardt

a) *"Joyfully taking God's love into the world"*

b) *"Connecting Christ's community by building relationships among all people, fulfilling the call of the Gospel of Jesus Christ through:*

Caring, nurturing and supporting one another according to each one's needs by

Sharing God's love and grace through acts of service while

Growing in faith through lifelong learning".

3) **Adoption of Agenda:** Brian Burkhardt

4) **Devotion and Prayer:**

5) **Business**

- Budget Update – Parsons
- Annual Meeting Preparation and Documentation – All
 - Please work with each of your facilitators to draft a short letter about the great work your committee has done over the last year. We can add that with the letter from the president.
- Call Committee update – Burkhardt
- Resource Team Updates
 - Hospitality & Congregational Care Ministry Team – Kelly Turner
 - Serving & Discipleship Ministry Team – Gordie Sorensen
 - Worship & Celebration Ministry Team – Brian Burkhardt
 - Faith Formation & Lifelong Learning Ministry Team – Katy Clapham
 - Human Resource Team – Marty Postel
 - Financial Resource Team – Charisse Folken/Todd Parsons
 - Property Resource Team – Brian Burkhardt
 - Technology & Communication Resources Team – PJ Mills
- Reports
 - Church Council Minutes: *(see attachment)*
 - Summary Financial Reports *(see attachment)*
 - Pastor's Report

6) **Upcoming Meeting Dates**

- 1) Monthly Church Council meeting – Thursday, March 26, 2020 at 7am
- 2) Monthly Church Council meeting – Thursday, April 16, 2020 at 7am
- 3) Annual Meeting – Sunday, April 19, 2020 at 10:30 am
- 4) Monthly Church Council meeting – Thursday, May 21, 2020 at 7am
- 5) Monthly Church Council meeting – Thursday, June 18, 2020 at 7am

7) **Adjournment**

8) **Closing Prayer**



Church Council Minutes

Thursday, February 20, 2020 - 7:00 AM

Katy Clapham (2020) – Vice Pres.
Charisse Folken (2020) -Treasurer
Gordie Sorensen (2020) -Secretary

Brian Burkhardt (2021) -President
Open spot (2021)
Todd Parsons (2021)

PJ Mills (2022)
Marty Postel (2022)
Kelly Turner (2022)

1) **Call to Order:** Brian Burkhardt called the meeting to order at 7:04 am. All were present except Katy Burkhardt. Guests included Mike Bobeldyk.

2) **Mission and Vision Statements:** Brian Burkhardt

a) *“Joyfully taking God’s love into the world”*

b) *“Connecting Christ’s community by building relationships among all people, fulfilling the call of the Gospel of Jesus Christ through:*

Caring, nurturing and supporting one another according to each one’s needs by

Sharing God’s love and grace through acts of service while

Growing in faith through lifelong learning”.

3) **Adoption of Agenda:** Kelly Turner moved to adopt the agenda, second by Charisse Folken – motion carried.

4) **Devotion and Prayer:** Mary Postel led a devotion based on Proverbs.

5) **Business**

- LSC Update – Bobeldyk:
 - Building will be torn down. UNI has purchased it. The LSC has transitioned to ThreeHouse. Cedar Falls Fire Department is using the building for training.
 - 2 open positions on the LSC Board of Directors for St. John members to be on – with 2 year term.
- Flooring proposal – Burkhardt
 - Sanctuary: proposal to put carpet squares up the aisles and across the front (everywhere except under the pews). \$5941
 - Fellowship Hall: proposal to replace carpet w/ vinyl plank from kitchen up to the columns. \$5069
 - Fellowship Hall: proposal to complete rest of Fellowship Hall using vinyl plank. \$7125
 - Gordie Sorensen moved to accept the Sanctuary proposal and table the two Fellowship Hall proposals, second by Todd Parsons – motion carried.
- Budget Update – Parsons
 - Todd presented a report. He has to finalize some items for the Annual Budget.
- Preschool & Childcare Proposal – Postel
 - Kathy Thompson has a proposal to give some salary increases to paid PCC staff with a total increase of \$17,000-\$18,000. Motion by Marty Postel to accept, second by Kelly Turner – motion carried to approve the raises.
 - Motion by Marty Postel to approve a 3% raise for Steve Ferguson, second by Charisse Folken – motion carried.
- Call Committee update – Burkhardt
 - Present name and info
 - Vote for approval
 - Determine date and time of special congregational meeting
 - Special Congregation Meeting set for Sunday, March 8 at 9am to present name and compensation package for new pastor.
- Resource Team Updates
 - Hospitality & Congregational Care Ministry Team – Kelly Turner
 - Serving & Discipleship Ministry Team – Gordie Sorensen
 - Set up Habitat ReStore volunteer day for 1st Saturday of each month, 9-12noon.
 - Worship & Celebration Ministry Team – Brian Burkhardt
 - Faith Formation & Lifelong Learning Ministry Team – Katy Clapham

- Human Resource Team – Marty Postel
- Financial Resource Team – Charisse Folken/Todd Parsons
- Property Resource Team – Brian Burkhardt
- Technology & Communication Resources Team – PJ Mills
- Reports
 - Church Council Minutes: *(see attachment)*
 - *Motion by Kelly Turner to approve minutes from last meeting, second by Marty Postel – motion carried.*
 - Summary Financial Reports *(see attachment)*
 - *Motion by Todd Parsons to approve report, second by Kelly Turner – motion carried.*
 - *Motion by Todd Parsons to pay off loan, second by Charisse Folken – motion carried.*
 - ~~Pastor's Report~~

6) Upcoming Meeting Dates

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- 5) Monthly Church Council meeting – Thursday, June 18, 2020 at 7am

7) Adjournment : *motion by Marty Postel to adjourn meeting, second by Todd Parsons – motion carried. Meeting adjourned at 9:05am.*

8) Closing Prayer



Special Congregation Meeting Minutes

Sunday, March 8, 2020 – 9am

- 1) **Call to Order:** Brian Burkhardt called the meeting to order at 9:00 am. 177 voting members of St. John signed the check-in sheets and were in attendance.
- 2) **Opening prayer was led by:** Pastor Steve Brackett, Assistant to the Bishop, from the Northeastern Iowa Synod office.

3) Business

Pastor Brackett read the Letter of Call.

Erin McClellan, Chair of the Call Committee, presented to the congregation information regarding the Call Process and the steps taken during the Interview Process.

A Powerpoint outlined the Call Committee's reasoning for forwarding Pastor Brian T. Julin-McCleary's name to the congregation for consideration as Senior Pastor. A proposed compensation package was also presented.

Base Salary	\$68,000
Housing	\$21,960
Social Security Offset	\$5,202
Total	\$95,162

Erin McClellan, Call Committee Chair; and Brian Burkhardt, President of the Congregation, fielded questions. Pastor Steve Brackett was present to represent the Northeast Iowa Synod.

1. Call to Approve Recommendation of Pastor Brian Julin-McCleary as Senior Pastor of St. John: *motion made by Beth Bobeldyk to call Pastor Brian T. Julin-McCleary as Senior Pastor of St. John Lutheran Church, second by Denise Hanson. Vote was taken by ballot and was 181 yes. Motion passed.*
 2. 2. Call to Approve Compensation Package for Pastor Brian Julin-McCleary: *motion made by Beth Bobeldyk to approve the proposed compensation package for Pastor Brian T. Julin-McCleary, second by Gloria Spiegel. Vote was taken by ballot and was 169 yes, 2 no. Motion passed.*
- 4) **Adjournment :** *motion by Erin McClellan.* Pastor Brackett shared a closing prayer. Meeting adjourned at 9:45am.

5) Closing Prayer

Summary Financial Information

Feb 29 2020

Current Month and Year to Date

	Monthly Actual	Monthly Plan	YTD Actual	YTD Plan
General Fund Offerings	40,068.16	41,561.78	492,686.49	606,807.05
Preschool	49,064.50	40,896.81	498,706.05	447,276.45
Missions	482.00	1,666.67	12,958.50	18,333.37
Mortgage & Building	2,729.32	2,657.35	25,327.49	29,620.92
Other	<u>1,723.68</u>	<u>381.42</u>	<u>14,342.75</u>	<u>8,081.70</u>
Total Receipts	\$ 94,067.66	\$ 87,164.03	\$ 1,044,021.28	\$ 1,110,119.49
Use of Dedicated Funds	-416.66	631.53	36,304.22	41,883.55
Capital Appeal	2,637.50	5,416.67	43,008.27	59,583.37
UNI Campus Ministry Pa	<u>0.00</u>	<u>0.00</u>	<u>22,021.42</u>	<u>9,363.00</u>
	\$ 2,220.84	\$ 6,048.20	\$ 101,333.91	\$ 110,829.92
	\$ 96,288.50	\$ 93,212.23	\$ 1,145,355.19	\$ 1,220,949.41
Salaries & Benefits	59,614.45	74,446.80	732,630.74	817,418.51
Operations & Maintenan	21,151.38	14,332.12	143,873.95	177,013.75
Mortgage Principal	6,754.68	6,458.33	73,217.71	71,041.63
Mortgage Interest	2,541.08	2,875.00	29,035.65	31,625.00
Missions/Outreach	0.00	41.67	880.20	16,258.37
Discipleship, Congregat	6,116.83	4,596.91	68,960.28	75,346.88
UNI Campus Ministry Partnership				
	\$ 96,178.42	\$ 102,750.83	\$ 1,048,598.53	\$ 1,188,704.14
	\$ 110.08	\$ (9,538.60)	\$ 96,756.66	\$ 32,245.27
	<u>3/31/2019</u>	<u>2/29/2020</u>		
	\$ 85,206.14	\$ 181,962.80		

	Year to date		Year to date	
	3/31/19 Balances	Receipts	Expenses	2/29/2020 balance
Building Fund	1,051.71	7,906.04	7,120.77	1,836.98
Missions	10,929.50	3,486.00	160.00	14,255.50
Boiler	0.00	183,083.00	59,070.64	124,012.36
Other Dedicated (Restr	30,592.39	10,415.43	15,237.95	25,769.87
Capital Appeal	35,043.10	10,164.16	21,429.19	23,778.07
2020Pledges	27,450.00	21,916.66	30,450.00	18,916.66
Memorials	<u>12,805.77</u>	<u>62,169.00</u>	<u>710.74</u>	<u>74,264.03</u>
	\$ 117,872.47	\$ 299,140.29	\$ 134,179.29	\$ 282,833.47

Outstanding Loans

	3/31/2019	2/29/2020		\$	
Mortgage Balance	<u>\$715,773.84</u>	<u>\$646,502.43</u>	General Fund	\$	181,962.80
BOILER Loan		<u>\$ 90,000.00</u>	Dedicated	\$	282,833.47
			Total	\$	464,796.27
ENDOWMENT FUND			Actual bank balance	\$	444,855.22
	3/31/2019	2/29/2020	Variance	\$	19,941.05
Endowment Fund	417,918.93				
Tucker Endowment Fund	<u>102,485.60</u>				
TOTAL ENDOWMEN	\$ 520,404.53	\$ -			

3/31/2019 10/31/2019
\$10,212,530.00 **\$10,212,530.00** *

as evaluated by Grinnell Mutual