



Lead Childcare Teacher Job Description

St. John Lutheran Church Purpose: "Joyfully taking God's love into the world!"

GENERAL DESCRIPTION:

The Lead Childcare Teacher is responsible for providing a safe and developmentally appropriate environment for children in the childcare program.

REPORTS: to the Director of the St. John Preschool and Childcare Center

ROLES AND RESPONSIBILITIES:

- Create daily and weekly lesson plans and implement developmentally appropriate practices to foster children's spiritual, academic and social development.
- Maintain a Christian atmosphere in the Childcare Center through daily teaching of the Word of God using developmentally appropriate techniques.
- Supervise the work of the Childcare Associates.
- Supervise children in the childcare areas, providing a safe and secure environment.
- Establish routines, provide positive guidance and implement positive discipline when required.
- Prepare and maintain order within the physical spaces used by the children.
- Oversee organization of materials & supplies and implementation of proper cleaning procedure & schedules.
- Supervise the children during meals and snacks in the Childcare Center.
- Perform other tasks and responsibilities as assigned by the Director.
- Participate in training required by the State of Iowa.

ESSENTIAL FUNCTIONS:

- Implement activity plan as prescribed by the Director.
- Team player with good interpersonal skills.
- While performing the duties of this job, the employee is frequently required to sit, talk, walk and listen; occasionally required to run, during play or responding to an emergency; engage with children on the floor and at their eye level; use their hands and arms to handle and manipulate objects as well as reach.
- Occasionally lift and/or move a child.
- Visual ability required for supervision of children.
- Ability to lift 50 pounds.
- Practice safe food handling and clean-up.
- Perform maintenance, setup and clean-up of the physical classroom space.
- Ability to ensure the classroom is clean and orderly.

PREFERRED MINIMUM BACKGROUND AND EXPERIENCE

- Education & experience working in an early childhood education setting as listed below
 - Bachelor's degree in early childhood education or related field and 2 years experience in an early childhood education setting OR
 - Associate's degree in early childhood or related field and 4 years experience in an early childhood education setting.