



We are a growing, creative, fast-paced team focused on helping people create stylish and sustainable outdoor living environments. This is a unique opportunity to be involved in a plant and design driven retail nursery, and as such, we are seeking creative, energetic, customer-focused and operations-minded individuals to join Madeline George in serving our customers and caring for our plants. Visit our website at madelinegeorge.com to learn more about us and our mission!

Position: **Garden Center Assistant – Specialty Sales with Closing Responsibilities**
Position Type: Part-time Seasonal March thru November
Available Shift: Wednesday through Saturday – 11:00am-5/6:00pm
Hourly Wage: \$12.00 - \$16.00 Depending on experience and specialty plant/garden/design knowledge
Benefits: Employee discounts on plants/products, 401k plan

Responsibilities:

- Embrace the vision of Madeline George and drive our mission and strategies
- Assist customers with plant guidance and selection in specialty plant areas such as annuals, perennials, conifers, roses, natives, edibles, container gardening and/or garden design based on your experience and knowledge in such areas, and coach them on proper care and planting
- Greet and direct customers to plants, tools, supplies, amendments, etc.
- Perform nursery related tasks including caring for plants by watering, deadheading, pruning, fertilizing, transplanting, merchandising, etc.
- Unload and load plants, hard goods and other products
- Assist with pricing and stocking plants, hard goods and other products
- Assist customers with purchase of plant materials and products, including processing basic POS transactions, cross selling services, customer requests, and loading products into customer cars
- Offer guidance on our services, including design, delivery, classes, events, etc.
- Assist with merchandising and facilities maintenance as directed
- Learn and execute company policies and procedures

Qualifications:

- Extensive knowledge and experience in specific plant areas such as annuals, perennials, conifers, roses, natives, edibles, container gardening, and/or garden design
- Positive, can-do, creative, solution-oriented and initiative taking attitude
- Able to take direction, work independently and balance multi-tasking
- Team oriented and able to work with others to accomplish tasks and goals
- Attention to detail and comfortable with repetitive type work and following procedures
- Able to stand for long periods of time, lift up to 25 pounds and easily bend, lift and squat regularly
- Able to work outside in all types of weather year round
- Proficient in basic computer programs
- Willingness to learn and implement knowledge and skills in the nursery
- Educational background, training, and certifications as applicable

Submit resume together with letter of introduction via e-mail to Peggy at info@madelinegeorge.com