



We are a growing, creative, fast-paced team focused on helping people create stylish and sustainable outdoor living environments. This is a unique opportunity to be involved in a plant and design driven retail nursery, and as such, we are seeking creative, energetic, customer-focused and operations-minded individuals to join Madeline George in serving our customers and caring for our plants. Visit our website at [madelinegeorge.com](http://madelinegeorge.com) to learn more about us and our mission!

Position: **Nursery Assistant with Groundskeeping and Delivery Responsibilities**  
Position Type: Permanent Part-time Position – 24 hours a week  
Monday, Wednesday, Friday and Saturday 9 am to 3 pm  
Hourly Wage: Depending on gardening and landscaping experience

Responsibilities:

- Embrace the vision of Madeline George and drive our mission and strategies
- Greet and direct customers to plants, tools, supplies, amendments, etc.
- Maintain the grounds and gardens at the nursery including planting, deadheading, weeding, pruning, fertilizing, parking lot and perimeter bed maintenance, etc.
- Operate the weir and complete irrigation of grounds, trees and B&B plant materials on M/W/F
- Deliver plants and supplies as directed to customers
- Assist with stocking and loading
- Complete nursery related tasks for the specific plant areas including watering, deadheading, pruning, fertilizing, transplanting and merchandising
- Identify plant needs and/or stress conditions
- Process basic transactions on the POS system including holds and pickups
- Load and unload plants, hard goods and other materials
- Assist with pricing and stocking plants, hard goods and other materials
- Assist managers with various operational tasks
- Developing a wonderful rapport and relationships with our customers
- Acquire and share reliable knowledge about Treasure Valley gardening
- Follow company policies and procedures
- Be a creative resource to our customers using your knowledge of plants, gardening, and landscaping

Minimum Qualifications:

- Basic knowledge of ornamental plants and gardening/landscaping practices
- 2 years of experience in landscaping or garden related work
- 2 years of retail customer experience
- Excellent communication, coordination and time management skills
- Positive, can-do, creative, solution-oriented, initiative-taking and team-driven attitude
- Ability to take direction, work independently and balance multi-tasking
- Proficient with POS system and basic computer programs such as word, excel
- Ability to lift up to 50 pounds
- Ability to work outside in all types of weather year round
- Ability to stand long period of time and bend, lift and squat regularly
- Willingness to continue to learn and implement knowledge and skills in the nursery
- Valid driver's license; Skid-steer or forklift experience helpful
- Educational background, training, and certifications as applicable

Submit resume together with letter of introduction and interest via e-mail to Peggy at [info@madelinegeorge.com](mailto:info@madelinegeorge.com)