

**FIRST CONGREGATIONAL UNITED CHURCH OF CHRIST
DOWNERS GROVE, ILLINOIS
PHONE: 630-968-0358 UCCDG.ORG FAX: 630-968-7568**

FACILITY USAGE AGREEMENT

Date of Event: _____ Organization: _____

Start Time: _____ End Time: _____ Mailing Address: _____

Location: _____

Description of Event : _____ Contact Name: _____

_____ Contact e-mail: _____

Estimated Attendance: _____ Best Phone Number: _____

Set Up Needed

AGREEMENT: I have read the Rules for Facility Usage attached to this application and agree to comply fully. I agree that the facility user is responsible for damage to the premises and to any personal property of the Church. I further agree that the facility user shall indemnify and hold the Church harmless from and against any loss, damage, suit, judgment or liability of any nature arising out of any damage to the facility user's personal property, or personal injury or death to any of the facility user's members, agents, employees or invitees. This shall include all costs of defense and reasonable attorney's fees.

Signed: _____ Date: _____
(Authorized representative)

Facility Usage Fee for this Event: \$ _____

**Please complete the above portion in full and return it to the church office.
Please make checks payable to First Congregational Church
All fees are payable with this Agreement**
