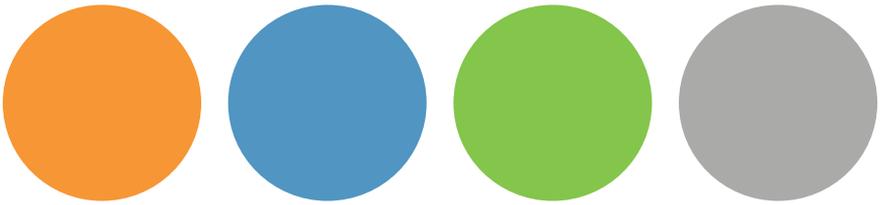


FIND YOUR FIT



Current Servant Opportunities



NEWLIFE
BIBLE CHURCH



SERVING AT NEW LIFE

It's vital for church health that each of us serve, so we want to thank you for taking time to review this catalog. As you read through each position please pray about how you can serve and make our church stronger. The healthier we are, the more effectively we can fulfill our mission of *reaching people for Christ and leading them to be fully devoted to Him.*

In this catalog there are two kinds of positions listed: existing roles and dream roles. **Existing roles** are volunteer positions we already have in place. If you choose to serve in any of those roles you can get started right away.

Dream roles are positions that don't yet exist. We would love to start new ministries in the church that are only possible if you express a willingness to start something new.

Whether you are interested in existing or dream roles, once you've determined how you can serve please let us know as soon as you can. You can do that in one of two ways:

1) Go online and fill out the "Find Your Fit" form. Here is a direct link you can type into any web browser (case sensitive).

bit.ly/NLBCserve

2) Come to church this Sunday and fill out a "Find Your Fit" form at Guest Central.

Thank you again for your willingness to serve. Your time, energy and sacrifice are necessary for our church and we are grateful beyond words. Together we will make a greater difference in our world and reach more people for God's Kingdom!

New Life Bible Church Staff





FACILITIES

FACILITIES ESTABLISHED SERVING ROLES

EVENT TEAM

THE WHY: The goal of the event team is to ensure that every church and non-church event exhibits excellence. This team creates events of excellence by ensuring everything runs smoothly from the setting up of tables, chairs and other necessities. Everyone that comes through the doors of the building should encounter a comfortable atmosphere where they feel at home. By creating this atmosphere, the event team will leave a lasting impression on those that visit the church, and hopefully encourage them to come back.

THE WHAT: The team coordinates with the Church Administrator on a monthly basis regarding any upcoming events and their details. They also follow through on those details for the event, which can include set up, tear down, taking out trash, and so forth. For some events, this team may also set up and/or serve food and beverages.

THE WHO: The event team is ideal for people who are physically able to move furniture and follow basic written directions.

FACILITY MAINTENANCE

THE WHY: One of the most important and lasting impressions visitors to our church will have is the condition of our building and property. This is just as important as the friendliness of our volunteers, the worship experience, and our kids' ministries. As a result, we strive to keep our facility looking spotless so that everyone who pulls into the parking lot and walks through the doors sees excellence everywhere they turn. The maintenance team is also vital in helping us keep our maintenance costs down. By keeping our costs down, it allows us to be better stewards of God's resources so we can free up more of our budget for outreach opportunities.

THE WHAT: The team checks the building weekly for what needs to be done in terms of upkeep. They also take steps to maintain and repair the building such as polishing wood and walls, touching up paint, patching sheet rock, tightening loose fixtures, and much more. For larger repairs such as air conditioners, appliances, electrical, plumbing, TVs, etc., facility maintenance reports those needs to Shayne Lester.

THE WHO: Those who are good with tools and their hands, enjoy being behind-the-scenes, and don't mind hard work are perfect for this team. Those filling this role will be given alarm codes and building access, and therefore must submit to a criminal background check.



SPOT CLEANING

THE WHY: Like the facility maintenance team, the goal of the spot cleaning team is to keep our facility looking in top shape by providing an excellent and clean experience for everyone that comes through the doors. A clean and orderly building makes just as important an impression as any other ministry within the church. By keeping our costs down, it allows us to be better stewards of God's resources so we can free up more of our budget for outreach opportunities.

THE WHAT: The team checks the facility and furniture weekly for places that can be spot cleaned. Some examples include carpet, tile, lobby couches, and student ministry chairs. For larger cleaning issues such as difficult carpet stains tile grout lime or mold, etc., the spot cleaning team reports those needs to Shayne Lester.

THE WHO: Those who enjoy being behind-the-scenes, and don't mind hard work are perfect for this team. It is also ideal for people who feel that physical demands of the facility maintenance team might be a bit too much for them. Those filling this role will be given alarm codes and building access, and therefore must submit to a criminal background check.

FiT (FIRST IMPRESSIONS TEAM)

FiT ESTABLISHED SERVING ROLES

FiT VOLUNTEERS

THE WHY: We want every person that walks through the doors of our church to feel so comfortable that they feel like they're home with family or the best of friends. Our desire is that everyone has the best experience possible on Sunday at NLBC and that starts with the FiT team, as they provide the first and last impression to those that attend.

THE WHAT: FiT volunteers serve once a month for our services. It's important to be at your post 30 minutes prior to the service start time as guests are usually early arrivers. Be sure to wear your NLBC name tag every time you serve. There are several different opportunities for you to serve on the FiT team. We have a hospitality team that is responsible for making the coffee, and picking up donuts from a local shop nearby. Our greeters server the vital role of being the very first and the very last person our guests come in contact with each week. All you need is a friendly smile and a cheerful greeting to serve as a greeter. Ushers provide the next level of contact for our guests. They are there to greet each person as they enter the sanctuary and assist with the offering each week. Guest central volunteers are there to help show new guests where to go, make sure the leadership team is aware of new guests, and to answer any questions anyone may have. Don't worry if you don't know all the answers. All you need is the ability to direct any quests with questions to one of the leadership team if you don't know an answer.



THE WHO: People that are naturally friendly and not afraid to greet and engage people in conversation. This role is for a true servant who has a “whenever, whatever attitude.”

NEW LIFE GROUPS

NEW LIFE GROUP ESTABLISHED SERVING ROLES

NEW LIFE GROUP COACHES

THE WHY: New Life Groups are the heartbeat of our church, as they enable people to REACH out to others in their community, CONNECT with others in the church, and GROW in their relationship with God through further study of the Bible, and Biblical accountability. In order to have best New Life Group leaders possible, it’s vital they have coaches to help them lead their group better and to grow in their leadership abilities.

THE WHAT: New Life Group coaches encourage, support, care for and help develop group leaders. They also help ensure all of our groups are keeping with the doctrinal teaching of the church, and overall vision and discipleship process of New Life Bible Church.

THE WHO: The right person for this role is someone who currently or has previously led a New Life Group. They should also be focused on encouraging and ensuring leaders succeed in the leadership role. This role requires an interview process to make sure they are the right fit.

GROUP HOSTS

THE WHY: Church is more than one day a week. We are the church and exist outside the walls of our building. To help our church connect outside of Sunday morning, we’ve created New Life Groups. These groups enable people to REACH out to others in their community, CONNECT with others in the church, and GROW in their relationship with God through further study of the Bible, and Biblical accountability.

THE WHAT: Hosting a small group of people in your home, the size of which can be determined by the leader. Hosts also guide a discussion based on curriculum provided by the church. We’ve also established a support system for hosts as they report to a small group coach about the needs of their group and weekly attendance.

THE WHO: The right people for this role are those who are willing to start and enjoy forming relationships.



LifeKIDS

LifeKIDS ESTABLISHED SERVING ROLES

LifeKIDS TEACHERS AND ASSISTANTS

THE WHY: The future of our church is found in our children. They are the building blocks of our church. Therefore, our children's ministry at New Life Bible Church works to teach even our youngest children about God's love for them. We work hard to provide a safe, engaging learning environment where kids can be kids and have fun. We desire that each child will begin a personal relationship with God while they are very young, and that it will continue to be the foundation of their lives for years to come.

THE WHAT: Each one of our LifeKIDS workers are trained, screened and equipped to minister to our children each week. We provide great attention to detail when it comes to our children from providing clean, safe rooms to theologically sound Bible teaching in a fun and relevant way.

THE WHO: Those best suited for these roles are people who can engage children in discussion, have a passion for seeing kids come to know Jesus and become fully devoted to him and who seek to make a positive difference in the lives of our next generation.

LifeKIDS CHECK-IN

THE WHY: It is imperative that we provide a safe and structured environment for all of our children. The Check-In volunteer plays a huge role in providing families with a safe check-in and check-out procedure.

THE WHAT: We need people who joyfully greet each family and assist them with checking their children into the system, assist new families with becoming familiar with our system, and ushering new families to their classrooms to meet their teachers.

THE WHO: Those best suited for this job must enjoy being with kids, loves helping new families become acquainted with our systems, understands the importance of safety and able to execute necessary actions for assisting families prior to the start of our services. This person enjoys some administrative duties and is comfortable with computer systems, printers, and tablet computers.

LifeKIDS CAPTAIN

THE WHY: It is imperative that we provide a safe and structured environment for all of our children. LifeKIDS Captains fulfill a huge role in providing support for our teachers during our services.

THE WHAT: This team will serve in many roles. We need people who can roam and be ready to step in when teachers need assistance in any capacity; comforting an upset child, ushering a child to and from the restroom, and helping with the check in and check out procedures of our kids.



THE WHO: Those best suited for this job must enjoy being with kids, loves helping new families become acquainted with our systems, understands the importance of safety and able to execute necessary actions for assisting teachers. This person enjoys some administrative duties as well stepping in from time to time in a teacher or assistant role.

LifeKIDS WORSHIP

THE WHY: We want to present kids with an opportunity each week for them to learn to be uninhibited worshipers and experience the joy of worshiping God together

THE WHAT: Lead our LifeKIDS group in songs of praise and worship, helping them to understand why we worship, and praying with them.

THE WHO: Those best suited for this job must enjoy being with kids, have lots of energy, loves music, and loves to interact with children. The ideal person for this job is not necessarily a good musician or singer but someone who has a ton of energy, loves Jesus and has a passion for leading kids to worship with the same amount of energy that they have.

LifeKIDS TECH

THE WHY: As we strive for excellence in our LifeKIDS experiences, one of the ways we accomplish this is by providing a distraction-free experience. The key element in accomplishing this is by exciting program elements (video, music, verses) with accuracy and excellence.

THE WHAT: Tech computer and sound operator during Sunday morning services and occasional special events.

THE WHO: The right people for this role are detail-oriented, strive for excellence, and are comfortable with learning new technology and follow direction well.

LifeKIDS VOLUNTEER COORDINATOR

THE WHY: Our children's ministry is our largest area of volunteer needs. As a result, we rely on our volunteer coordinators to ensure everything runs smoothly. Our aim is to make sure each Sunday is well staffed and volunteers are communicated with.

THE WHAT: The Volunteer Coordinator works with our LifeKIDS Pastor to ensure proper scheduling needs, contacting new volunteers, and further communication about needs and special events with our LifeKIDS team.

THE WHO: The right person for this role is someone who is administrative, can be trained on our scheduling software, who is excited about communication, and who wants to see the vision of New Life Bible Church passed along to our next generation.



OUTREACH

OUTREACH ESTABLISHED SERVING ROLES

MEALS TEAM

THE WHY: There are so many times when members of our church family have needs that we can help meet such as those who've endured a long hospital stay, had a baby, or are just going through a tough time. The Meals Team exists to provide a series of meals to these people so we can help lighten their burden just a little. It is a tangible way to show God's love through hospitality.

THE WHAT: This team provides meals to families as needs arise, which is usually no more than two times a month, but no less than once every other month. Delivery times are typically between 5:30-6:30pm with 6-8 days available to choose from over the course of a two-week period.

THE WHO: The right people for this role are those who can provide a great meal or those who are financially able to provide a meal or gift card from a restaurant.

We are also currently looking for a Meals Team Leader. Contact Sarah Williams at 405-204-7184 or sarah@nlbc.org for more information.

PRAYER TEAM

THE WHY: Prayer is a foundation of our church. It's how our church connects with God and how we grow in Him. Because our church and congregation are always in need of prayer, we have a dedicated team that brings these needs to God and prayer and help our church seek Him through prayer.

THE WHAT: This team adds prayer requests to their daily prayer time and following through with them on a regular basis.

THE WHO: The right people for this role are those who have a passion for prayer.

SERVICE PRODUCTION

SERVICE PRODUCTION ESTABLISHED SERVING ROLES

SERVICE PRODUCERS

THE WHY: The worship experience is the core of our Sunday morning services. As a result, we strive for excellence in everything from the look, the feel, and the sound. We accomplish this by overseeing the details of our Sunday morning services and special events and ensure that the technical details and transitions of elements on stage and on screen are executed with excellence. The ultimate goal of this position is to eliminate outside distractions so that New Lifers and guests have the opportunity to experience God through music and Biblical



teaching. We want time to fully experience God during the experience and feel like they can leave their troubles and distractions behind during the time they are here.

THE WHAT: Service producers lead the technical team and coordinate with the worship team and speakers during Sunday morning rehearsals and services. They manage the rehearsal time and lead an all-team meeting prior to the first service on Sunday mornings. Periodically these services are required for special events.

THE WHO: The right people for this role are tech savvy, detail oriented, and are able to pleasantly communicate with and manage a number of different people and personality types. Those serving in this role are expected to serve during both services when they are scheduled.

GRAPHIC OPERATORS

THE WHY: As we strive for excellence in our worship experiences, one of the ways we accomplish this is by providing a distraction-free worship experience. A key element in accomplishing this is by displaying song lyrics, announcement graphics, videos and sermon notes with accuracy and excellence.

THE WHAT: Operate the graphics computer during Sunday morning services and occasional special events.

THE WHO: The right people for this role are detail-oriented, strive for excellence, and are comfortable with learning new technology. They also follow directions well.

LIGHT OPERATORS

THE WHY: As we strive for excellence in our worship experiences, one of the ways we accomplish this is by providing a distraction-free worship experience. One key element in accomplishing this is by programming and executing lighting cues with accuracy and excellence.

THE WHAT: Operate the lighting board during Sunday morning services and occasional special events.

THE WHO: The right people for this role are detail-oriented, strive for excellence, and are comfortable with learning new technology. They also follow direction well. Those serving in this role are expected to serve during both services when they are scheduled.

SWITCHER OPERATORS

THE WHY: As we strive for excellence in our worship experiences, one of the ways we accomplish this is by providing a distraction-free worship experience. One key element in accomplishing this is by operating a computer-based switching software with accuracy and excellence.

THE WHAT: This team operates computer-based switching software during



Sunday morning services and occasional special events. This software mixes camera feeds and graphics for the video feed that is distributed to the lobby and a recording device. The recording is then uploaded to NLBC.org for people to view online.

THE WHO: The right people for this role are detail-oriented, strive for excellence, and are comfortable with learning new technology. They also follow direction well. Those serving in this role are expected to serve during both services when they are scheduled.

STAGE HANDS

THE WHY: As we strive for excellence in our worship experiences, one of the ways we accomplish this is by providing a distraction-free worship experience. One key element in accomplishing this is by assisting the band and speakers with items use on stage.

THE WHAT: Stage hands move tables, stools, music stands, microphone stands, and other items on or off stage at transitional points during our Sunday morning services and occasional special events.

THE WHO: The right people for this role are physically able to lift, are detail-oriented, strive for excellence, and follow direction. Those serving in this role are expected to serve during both services when they are scheduled.

STUDENT MINISTRY (ENCOUNTER)

STUDENT MINISTRY ESTABLISHED SERVING ROLES

ENCOUNTER ADULT LEADERS

THE WHY: Teenagers today are facing a culture that is continuously more and more secular. At this crucial time in their lives, when many of their beliefs that will carry them through life are formed, they need mature Christian influence in their lives.

THE WHAT: Leaders attend midweek Encounter service on Wednesday nights and interact with students. They build relationships with students by simply spending time with them during these services, as well as outside the service on occasion. Adult leaders simply need to attend Wednesday night services and set a mature but fun example for students.

THE WHO: Those best suited for this role are those who enjoy working with 6th-12th grade teens and who don't mind the craziness and high energy these kids bring along with them, but any willing and mature Christian adult can fit this role. They will need to be team players, as they will be working with other adult leaders and youth leadership. Those interested in this roll will need to submit to a criminal background check.



ENCOUNTER SMALL GROUP TEACHERS

THE WHY: Encounter could always use more adult teachers. Our student ministry presents a wide variety of students who all have different needs. The middle school boys don't have the same needs as the high school boys, and neither of those groups have the same needs as the high school or middle school girls. Each student has their own unique life circumstances; therefore it is best to split them into the smallest groups possible. In order to do this, many different teachers are necessary.

THE WHAT: Small group teachers facilitate discussion on Sunday mornings with a select group of teenagers (middle school boys, high school girls, etc.) and lead them through passages of Scripture and stories in the Bible to help them better understand those passages and apply them to their lives. Teachers are not expected to have an immense knowledge of the Bible. They should just be willing and able to follow a teaching plan.

THE WHO: Those best suited for this role are those who enjoy investing in the next generation of leaders. Teachers are not all Bible scholars, just people who love God's word and want to share it with students. Those interested in this roll will need to submit to a criminal background check.

ENCOUNTER WORSHIP BAND

THE WHY: Music has always been a huge part of our culture. We all listen to music, whether that's on occasion or all the time. Teenagers' lives are filled with music that teaches them to do immoral things and it affects them more than they realize. Students who attend Encounter need to experience music that honors God. They need to learn to worship God through music and use it as a tool to glorify Him.

THE WHAT: The worship band will provide an outlet for students to worship God through music on Wednesday nights. They will need to make time before the service on Wednesday evenings to rehearse. Members of the worship band should set an example for students of what passionate worship looks like.

THE WHO: The right people for this role are those who have a passion and talent for music, and who love to worship God through music. Whether you sing, play the guitar, drums, bass, piano, or any other instrument, Encounter is always in need of need people to help with the worship band. Along with musicians, Encounter is also in need of those who can operate the tech needed during our services. We need people to run slides and work the soundboard. Those interested in this roll will need to submit to a criminal background check.

DREAM SERVING ROLES

ENCOUNTER DISCIPLESHIP MENTORS & TEACHERS

THE WHY: When Jesus came to this earth, his goal was not only the cross. Jesus also worked for the last few years of his life to gather and disciple a few men and women who would carry on his teachings and legacy. Jesus did this



by investing all of his time and energy into these men and women, teaching them to live as he lived. By doing this, Jesus set in motion a process of Christian discipleship that we still carry on today. Teenagers are in need of someone to come along and teach them how to live.

THE WHAT: Discipleship is a program that will be implemented in the fall of 2017 for Encounter. Students will walk through a 6-year-long discipleship study, from 6th grade to 11th grade. Teachers will facilitate group discussion for these weekly Bible studies. Mentors will participate in these studies with them and be assigned to a couple of students that they will mentor through this process. On top of participating in Bible studies, mentors should build relationships with their specific students outside of church services by regularly spending time with them through the use of other activities.

THE WHO: The best fit for teachers are those who have the ability to speak in public and love the Bible. The best fit for mentors are mature adults who are walking with Christ on a daily basis. Both mentors and teachers should set a high bar for students to reach. Those interested in this roll will need to submit to a criminal background check.

ENCOUNTER PRAYER TEAM

THE WHY: Nothing spiritual and beneficial can happen in our church without the movement and work of God. Prayer is deeply important and plays a significant role in the outcome of ministry work.

THE WHAT: This team will provide prayer for general ministry growth and leadership wisdom. They also provide prayer for specific students, their needs, and various outreach and discipleship events.

THE WHO: Those best suited for this role are those who have a passion for seeking God in prayer.

WORSHIP

WORSHIP ESTABLISHED SERVING ROLES

WORSHIP TEAM

THE WHY: Worship is central focus at our church because it helps point people to God through music and song. That is why we devote so much time to worship in our experiences.

THE WHAT: The worship team must be available for training and be teachable. They must also be available to view Planning Center from their computer, iPad, or smart phone and rehearse on their own time before Sunday mornings. They need to be available and prepared for Sunday morning sound check and rehearsal at 7:45 a.m. on Sunday morning. The worship team leads worship for our Sunday morning services at 10am.



THE WHO: People with musical and vocal ability. Those interested are required to audition for either of these roles. Those on the worship team must have a “whenever, whatever attitude” and possess a true servant’s heart.

SOUND TECH

THE WHY: Worship doesn’t happen just on stage. It takes a team to support them so their sound levels will help engage our people and not distract.

THE WHAT: This team must be available for training on our equipment and be teachable. They help set up stage and run cables, and be available to view Planning Center from computer, iPad or smart phone. It is very important that they listen to the entire setlist prior to Sunday morning to get a good feel for how the songs sound and how to replicate that sound during worship. They need to be available and prepared for Sunday morning sound check and rehearsal at 7:45 a.m. on Sunday morning. The team runs sound for the 7:45 a.m. sound check and our worship service at 10 a.m.

THE WHO: Those interested in this role need to have an ear for music. Knowledge of sound systems is preferred but not required. Those who serve on this team must have a “whenever, whatever attitude” and possess a true servant’s heart.

