

*Congratulations on your upcoming marriage!*

We are honored that you are considering  
Mason United Methodist Church as a place to  
celebrate this deeply spiritual and wonderful event.

This guide will help you learn more about the policies at Mason and  
the ways we can assist you on your special day. If you have any  
questions, feel free to contact the church office. *We're here to help!*

#### RESERVING THE CHURCH

Call the church office a minimum of three months in advance to  
reserve your wedding date. This is an excellent time to reserve the date  
for your rehearsal and pre-marital consultations as well. A \$150.00,  
non-refundable deposit is required in order to secure dates on the  
church calendar.

Our pastor requires at least two pre-marital consultations with the  
prospective couple before the wedding date. Weddings at Mason  
United Methodist Church are conducted by our pastor. Another  
United Methodist pastor may conduct the ceremony if approved by  
our pastor. Call the church office to schedule your appointments with  
the pastor.

Weddings will not be scheduled on Christmas Eve, Christmas Day,  
New Year's Day, during Holy Week or on Easter.

#### MARRIAGE LICENSE

Washington state marriage licenses are issued at the county level.  
They are valid for sixty (60) days once the three day waiting period has  
passed. The current fee is \$64.00. You may apply for your marriage  
license online, by mail or in person at your local county auditor's  
office. To locate your county auditor, visit:  
<http://access.wa.gov/topics/licensecertificate/marriagelicense>  
Marriage licenses must be turned into the church office no later than  
one calendar week prior to the rehearsal.

**Mason United Methodist Church**  
2710 N Madison ST Tacoma, WA 98407  
253.759.3539

Pastor	Pastor Stephanie Roberts White
Music Director/Organist	Collin Whitfield
Office Manager	Hollie Swanson
Facilities Manager	Hollie Swanson

*Office hours are:*

*Monday, Tuesday, Wednesday, and Friday, 9:00AM to 2:00PM*  
*We are closed on Thursdays.*

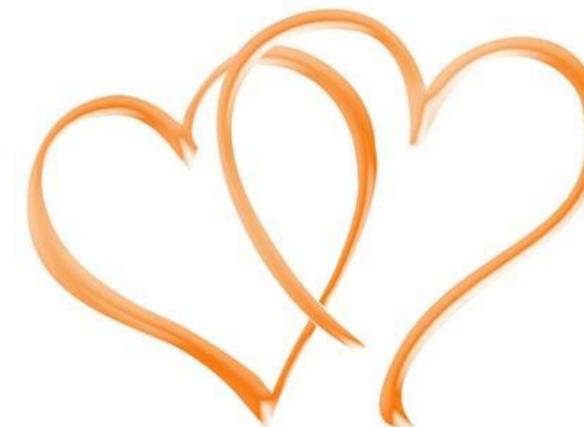


Love never gives up  
Love cares more for others than for self.  
Love doesn't want what it does not have.  
Love doesn't strut,  
doesn't have a swelled head  
doesn't force itself on others,  
isn't always 'me first,'  
doesn't fly off the handle,  
doesn't keep score of the sins of others,  
doesn't revel when others grovel,  
takes pleasure in the flowering of the truth,  
puts up with anything,  
trusts God always,  
always looks for the best,  
never looks back,  
but keeps going to the end.  
Love never dies.

1 Corinthians 13:4-8a  
(The Message)



## Your Wedding at Mason





### THE REHEARSAL

All members of your wedding party, including ushers should be present at the rehearsal. Rehearsals are scheduled to last one hour. Since everyone's time is precious, please do not be late.

### THE CEREMONY

The Sanctuary at Mason United Methodist Church seats up to 400 persons on the main floor and an additional 150 in the balcony. Seating on the main floor is made up of pews and upholstered chairs. Any major modifications to the Sanctuary must be approved by the pastor.

### FACILITY SERVICES

Hiring the Facilities Manager to be present on your wedding day allows you to focus on the wedding and not the cleaning. Our Facilities Manager will be on-hand for your wedding and able to trouble shoot any facility emergencies that may arise.

### CANDLES

You may provide your own. Darker colored candles photograph best.

### FLORAL ARRANGEMENTS

Mason is happy to work with any Florist you choose. Flowers should be in place at least one hour prior to the ceremony. Floral decorations may be attached to pews and chairs provided there is no damage to the wood.

### MUSIC

Music is a wonderful way to enhance your wedding ceremony. Mason has a beautiful Aeolian-Skinner organ and a talented Music Director who will be happy to assist you in selecting music for the prelude, processional, recessional and special music. Schedule an appointment with the Music Director shortly after reserving your date on the church calendar to discuss selections for your wedding.

Mason will provide an organist or pianist for all weddings. If you wish to use your own organist or pianist, arrangements must be made in advance with our Music Director. You may also select a soloist to perform at your wedding. Arrangements for rehearsals can be made through the Music Director.

### PHOTOGRAPHY

Photographs of your wedding are sure to capture cherished memories from your special day. You may bring in the photographer of your choice. Please share the following rules with your photographer and their team:

- Flash photography is not allowed during the ceremony.
- All equipment must be removed from the Sanctuary no later than thirty minutes before the ceremony begins.
- Photographers are not allowed to walk around during the ceremony taking pictures. They may shoot from a static location in the balcony.

### VIDEO RECORDINGS

Videographers are welcome at Mason as long as they follow the same rules listed under the PHOTOGRAPHY section of this brochure.

### FACILITY RULES

We ask that anyone using our building take care to remember and respect this is a house of worship. Smoking, alcohol, drug use, rude language and behavior are prohibited on church property. (This includes at your reception.) Bird seed and fresh flower petals are not permitted inside the church, but can be used outside. Confetti and rice are not allowed. Please inform your guests. **The wedding party will be held responsible for any damage caused by their guests.**

Mason United Methodist Church is not responsible for any loss of personal property. Please designate a person to be responsible for your personal belongings on the day of your wedding.

### SUMMARY OF FEES

*Our fee structure is designed to provide you with all of the facilities and services needed on your wedding day at a cost that is fair and reasonable.*

Deposit (non-refundable, required to reserve your date on the church calendar)	\$150.00
Ceremony *	\$600.00
Rearrangement of Sanctuary chairs (if needed)	\$50.00
<b>Reception ±</b>	
Parlor (up to 100 guests)	\$280.00
Ernst Hall (101 to 200 guests)	\$400.00
Ernst Hall (201 to 300 guests)	\$425.00
Ernst Hall (301 to 400 guests)	\$450.00
<b>Music</b>	
Organist attending rehearsal	\$50.00
Organist rehearsal with soloist	\$25.00
<b>Sound</b> (for vocalist, speakers/readers, minister)	\$75.00
<b>Facility Services</b>	200.00

*If you do not wish to spend your wedding night cleaning, it's best to add the above to your wedding package.*

*\*Ceremony fee includes use of the Sanctuary, the honorarium for the pastor and music director.*

**All fees must be paid in full, two weeks prior to the rehearsal.**