



## **Before & After School Care Positions**

### *Job Description & Application*

Please look over the attached Job Description for this position. If you are interested in this position, please fill out and send your application to our Director of Schools, Allison McDaniel, at [amcdaniel@fcswarriors.org](mailto:amcdaniel@fcswarriors.org). You will find the application at the back of the Job Description.

Thank you for your interest in serving our ministry in this area! Resumes, Questionnaires, and Applications are being collected for all positions to be reviewed by our Staff & School Advisory Board. Please contact Allison McDaniel with any questions.



## **Job Descriptions & Employment Opportunities**

Fayette Christian School is seeking to fill the following positions for the 2021-2022 School Year:

### **Elementary Teachers - full-time (7:30am - 3:30pm)**

- Kindergarten Teacher
- 1<sup>st</sup> Grade Teacher
- 2<sup>nd</sup> grade Teacher

### **Preschool Teachers - full-time**

- Babies Teacher
- One-Year Old Teacher
- Two-Year Old Teacher
- K3 Teacher
- K4 Teacher

### **Assistant Positions - part-time**

- AM Staff Assistant (30 hrs/wk - 6:15am-12:45pm)
- PM Staff Assistant (30 hrs/wk - 11:45am-6:15pm)
- Before School Care (7.5 hrs/wk - 6:15am-7:45am)
- After School Care (13.75 hrs/wk - 3:15pm-6:15pm)

### **Enrichment & Substitute Teachers - part-time**

- Substitute Teacher (as needed - 7:30am - 3:30pm)
- Enrichment Teacher (P.E., Music, Languages, Technology, Art)

Please look over the provided Job Description for the position(s) that you are interested in. Submit the appropriate documents to our Director of Schools, Allison McDaniel, at [amcdaniel@fcswarriors.org](mailto:amcdaniel@fcswarriors.org) and let us know what position(s) you are applying for. You can also mail or drop of these documents to

**Fayette Christian School**

**12465 US Highway 64**

**Somerville, TN 38068**

Thank you for your interest in serving our ministry in this area!

**Full Time Positions** - Submit your Resume and Answers to the FCS Teacher Questionnaire

**Part-Time Positions** - Fill out and submit the FCS Employee Application



## **Before School Care** *Job Description*

**Purpose:** The FCS Before School Care staff will provide care for students as they seek to fulfill our school's mission.

**School's Mission:** FCS exists to partner with the home and church to equip students to LEARN from a Biblical worldview, LIVE in Christ-centered community, and LAUNCH to impact the world for the Kingdom of God.

**Serves under:** Director of School, Before and After School Coordinator

**Compensation:** part-time hourly pay (*details available upon request*)

### **Required Spiritual Qualities:**

- A clear Salvation testimony which shows they are a follower of Jesus Christ with evident growth in their relationship with Him
- Believe, accept, and support the doctrinal beliefs of Fayette Baptist Church and Fayette Christian School as laid out in the Handbook and Church Leadership Covenant
- Exemplifies a Biblical Worldview with their lifestyle
- Feels called by God to Christian School Ministry
- Actively participates and is in good standing with a local Bible-believing church

### **Required Professional Skills & Abilities:**

- Must be at least 18 years of age
- Previous experience working with children (preferred)
- Possess communication & relational skills with the ability to communicate effectively with students, parents, and other faculty members
- Self-starter, organized, multi-tasker, flexible with schedule & tasks, proactive, & punctual

### **General Overview of Responsibilities:**

- Support partnership of the school with the church & home to educate children with a Biblical worldview
- Report to the Morning Staff Assistant for daily needs and instructions
- Assist & participate in school events
- Greet/assist families upon drop off when receiving students
- Provide care for students of all ages who arrive before the school day begins
- Transition students to their classroom when the school day begins

**Hours:** Part-time (7.5 hours/week)

- Monday - Friday (6:15am - 7:45am)
- Follows the "Little Warriors" Calendar including summer programs (August - August) - summer schedule may vary based on needs

**\*To apply, fill out and submit the Application to [amcdaniel@fcswarriors.org](mailto:amcdaniel@fcswarriors.org)**



## **After School Care** *Job Description*

**Purpose:** The FCS After School Care staff will provide care for students as they seek to fulfill our school's mission.

**School's Mission:** FCS exists to partner with the home and church to equip students to LEARN from a Biblical worldview, LIVE in Christ-centered community, and LAUNCH to impact the world for the Kingdom of God.

**Serves under:** Director of School, Before and After Care Coordinator

**Compensation:** part-time hourly pay (*details available upon request*)

### **Required Spiritual Qualities:**

- A clear Salvation testimony which shows they are a follower of Jesus Christ with evident growth in their relationship with Him
- Believe, accept, and support the doctrinal beliefs of Fayette Baptist Church and Fayette Christian School as laid out in the Handbook and Church Leadership Covenant
- Exemplifies a Biblical Worldview with their lifestyle
- Feels called by God to Christian School Ministry
- Actively participates and is in good standing with a local Bible-believing church

### **Required Professional Skills & Abilities:**

- Must be at least 18 years of age
- Previous experience working with children (preferred)
- Possess communication & relational skills with the ability to communicate effectively with students, parents, and other faculty members
- Self-starter, organized, multi-tasker, flexible with schedule & tasks, proactive, & punctual

### **General Overview of Responsibilities:**

- Support partnership of the school with the church & home to educate children with a Biblical worldview
- Report to the Afternoon Staff Assistant for daily needs and instructions
- Assist & participate in school events
- Greet/assist families upon pick-up when releasing students
- Provide care for students of all ages who remain after the school day ends
- Transition students from their classroom after the school day ends

**Hours:** Part-time (13.75 hours/week)

- Monday - Friday (3:15pm - 6:15pm)
- Follows the "Little Warriors" Calendar including summer programs (August - August) - summer schedule may vary based on needs

**\*To apply, fill out and submit the Application to [amcdaniel@fcswarriors.org](mailto:amcdaniel@fcswarriors.org)**



## Employee Application

Position(s) you're applying for: \_\_\_\_\_ Date: \_\_\_\_\_

### Applicant Information

Last Name \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

Street Address \_\_\_\_\_ Apt/Unit # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Are you currently a member of Fayette Baptist Church?  Yes  No

\*if no, what church are you a member of? \_\_\_\_\_

Are you legally eligible to work in the U.S.?  Yes  No

Have you ever worked for this school?  Yes  No If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No If yes, explain on separate paper.

### Education

High School \_\_\_\_\_ City \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Did you graduate?  Yes  No

College \_\_\_\_\_ City \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Did you graduate?  Yes  No Degree: \_\_\_\_\_

### Skills & Experience

List the skills & experience you have that relate to working this position:

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Why do you desire to serve in this position?

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Share your personal testimony of when you began your relationship with Christ:

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**Employment History**

Company \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Supervisor \_\_\_\_\_ Responsibilities \_\_\_\_\_

May we contact?  Yes  No

Company \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Supervisor \_\_\_\_\_ Responsibilities \_\_\_\_\_

May we contact?  Yes  No

**References**

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

**Disclaimer and Signature**

I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me or for discharge should I be hired.

I authorize any person, organization, or school listed on this application to furnish you any and all information concerning my previous employment, education, and qualifications for employment. I also authorize you to request and receive such information.

In consideration for my employment, I agree to abide by the rules and regulations of the school, which rules may be changed, withdrawn, added, or interpreted at any time, at the school's sole option and without prior notice to me.

I also acknowledge that my employment may be terminated or any offer of acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the school or myself.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date