

# **Guidelines for Services at Meadowbrook Church**

## **Overview**

Funeral Services | Celebrations of Life are reserved for regular attenders of MBC.

## **We have 2 rooms available for the service**

Room 405 - for 125 people or less

The Sanctuary - for more than 125 people

## **Service Coordinator**

You will be provided with a Service Coordinator to guide you through the process as well as assist you the day of the service. They will help you with the Order of Service, the music and the video tribute and also be a liaison with the funeral home.

## **Items you may want to bring for the service**

Guest book

Program or Memorial Cards

A large photo of your loved one along with an easel to set it up

## **Soloist**

The family will need to arrange for soloist or special musicians.

If there is a soloist, they must arrive 60 minutes prior to the service for set-up and sound check.

## **Veterans**

If your loved one was a veteran, please contact the local VFW if you would like to schedule a military tribute.

## **Parking**

If your service is in room 405, please notify your guests to park in the rear parking lot and come in through the north-side doors.

If your service is in the Sanctuary, guests may park in the front or rear parking lot and both the north and south-side doors will be open.

## **Childcare**

Childcare is not provided.

## **Receptions**

Receptions will need to be arranged at another venue.