



"Excellence in Education"

School Board Meeting Minutes

Tuesday, April 21st, 2020, 6:00 pm

Board Chair: Glen Knopp

Vice-Chair: Fred Meise

Secretary: Leigh Ramsey

Board Present:	Glen Knopp, Leigh Ramsey, Shawn Koethke, Julie Boorman, Daniel Timofeyev
Board Absent:	Fred Meise
Administration Present:	Mark Perry
Administration Absent:	

Devotion and Prayer:	Daniel Timofeyev
Next Meeting's Devotion Leader:	Fred Meise
Call to Order:	6:03 pm; quorem recognized

Board Administration

Previous Meeting Minutes:	MOTION- Motion to accept meeting minutes from March 21st, 2020 with changes to formatting by Julie Boorman, seconded by Shawn Koethke; all in favor, none opposed. Motion carries.
Next Meeting Date:	**TENTATIVE** Tuesday, May 19th, 2020 at 6:00 pm

Committee Reports

		Reported by:
Student Council Report (STUCO):	Deferred	
Parent Teacher Fellowship:	Deferred	
Auction Committee:	Deferred	
Gymnasium:	<p>COVID-19 work freeze has been shut down the project. The city has denied requests to give permission to continue at this time.</p> <p>All the forms are in place, we are just waiting on the City to come and inspect it so we can pour concrete.</p> <p>Julie recommended that we put it out as a prayer request to the school stakeholders to prayer for the opening of doors and lifting of restrictions. Mark will have Cindy send it out with the Friday report.</p>	Glen Knopp
HR Committee:	Mark is going to assist with getting some data points for the HR Committee future meeting.	Leigh Ramsey
Facilities and Maintenance:	Deferred	

Finance and Operations

Monthly Statements/Report:	<p>Finance Committee met today. Glen shared a verbal report from the meeting since there have not been formal notes written yet. The Finance Committee has reviewed the board application packets and Glen will present those items to the board during the executive session for further review.</p> <p>Extended Learning funds are being refunded or rolling over to next year per family requests.</p> <p>The Finance Committee would like to see a job description for the marketing/business manager role.</p> <p>We were granted the PPP loan. It can be used for salaries and other items during this COVID 19 period with the possibility of loan forgiveness.</p> <p>Leigh Ramsey motioned to accept the verbal report, Julie Boorman seconded, further no discussion. All in favor, none opposed, motion carries.</p> <p>Discussion occurred around re-enrollment and any students we have lost due to our Covid-19</p>
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Director's Report		Reported by:
<p>Report attached.</p> <p>The board discussed Mark's recommendation to waive graduation requirements for seniors who were on track to graduate prior to the isolation order. The board is all in agreement to waive those requirements.</p> <p>The board commends the teachers for pivoting and pushing ahead with academics and student interaction.</p>		Mark Perry

Action Items		
1	Follow-up with Athletic Director to ensure that athletic funds are being appropriately payed by Covenant Christian School students.	Mark Perry
2	<p>Work with the Finance Committee to create a policy and/or abbreviated form. Glen will send a copy of the existing board application to Larry to use as a template.</p> <p>Glen shared a proposed application packet that mirrors the board application packet.</p> <p>MOTION: Approve the proposed documents, add in to policy/procedures, seconded by Shawn Koethke. Discussion to clarify that these documents would be used for both the Finance Committee and the board. All in favor, none opposed, motion carries.</p>	Glen Knopp
3	Core Values Discussion- deferred to Executive Session	Mark Perry

New Business		
1	<p>Service hours have been waived for families for the remainder of the school year.</p> <p>MOTION: Service hours to be waived for the remainder of the school year by Julie Boorman, seconded by Shawn Koethke. All in favor, none opposed, motion carries.</p>	Mark Perry
2	Spring 2020 Grading Policy- discussion deferred to Executive Session	Mark Perry
3	Spring 2020 Graduation Policy- the board has agreed with Mark's recommendation to use OSPI's waiver of graduation requirements.	Mark Perry
4	<p>PPP Loan Application/Funds</p> <p>MOTION: Accept the previous informal votes via text message from 4/5/2020 voting in favor of applying for the PPP loan and from 4/16/2020 voting in favor of signing the loan documents, recognizing one nay vote on the 4/16/2020 by Leigh Ramsey, second by Shawn Koethke. Discussion to clarify the wording of the motion.</p> <p>Motion to amend to add written notification/documentation for Micah Trautman to support his initial application for the PPP loan and to request that the Fianance Committee set aside the possible interest payment from the funds received in advance by Julie Boorman, seconded by Shawn Koethke. All in favor, none opposed, motion carries.</p> <p>Vote for whole motion, all in favor, none opposed, motion carries.</p>	Glen Knopp
5	Long Range Planning Meeting tentatively scheduled for May 5th, 2020.	Glen Knopp

Public Comment	
1	

Board Policy Review and Monthly Review Items	
1	Deferred to a later meeting.

Meeting Adjourned

Adjourned at 7:41 pm to executive session.

Motion by Julie Boorman, seconded by Daniel Timofeyev to adjourn regular meeting; all in favor, none opposed, motion carries.