

MINISTRY INTERN GENERAL JOB DESCRIPTION

Description/Purpose of Position: The Ministry Intern will gain valuable ministry experience by working with the pastoral team at FBC Lake Wales to supplement and expand the ministry of FBC in a specific ministry area. The interest, passion and ministry goals of the intern and the current needs of the church, as determined by pastoral leadership will determine which area the intern serves within. Those areas may include Children's Ministry, Student Ministry (MS, HS, Collegiate), Worship Ministry, Discipleship Ministry, Pastoral Ministry or Outreach/Missions Ministry. The Ministry Intern is a supervised position that is compensated via rent-free housing.

Position Responsibilities:

- This position requires 15-20 hours of ministry service as determined and agreed upon by the intern and the pastoral supervisor at the time of hire.
- Agree to and sign a housing agreement that will ensure the intern's rent-free housing for the agreed upon period of time and the intern's compliance with responsible housing requirements.
- Actively attend and serve at FBC Lake Wales on Sunday mornings, and probably Wednesday evenings, with those counted as hours of weekly service.
- Participate in bi-weekly evaluative and assignment meetings with supervisor for the length of the agreed upon period of time, allowing for agreed upon breaks.
- Participate in monthly meeting with a pastoral team member and pastoral team member.
- Complete any general spiritual development assignments (i.e., readings) given to all Ministry Interns.
- Specific responsibilities will be determined by the type of internship the student is hired for and will be contained in another document. Such duties would include administrative tasks, contacting people within the church or community, interfacing with other pastoral or lay leaders or FBC personnel, and fulfilling leadership assignments.

Primary Supervisor: A member of the Pastoral Team of FBC Lake Wales determined by the chosen area of ministry.

Works Closely with: FBC Pastor with supervisory responsibilities, FBC Support Personnel, Other FBC Ministry Interns, lay leaders and volunteers within the chosen ministry area.

Helpful gifts and skills: growing as Christ-follower, Spirit-filled, cooperative attitude, good social skills, takes initiative, self-motivated, good listener, organized, follows through on assignments, servant mindset, able to refer to Bible for godly counsel, enjoys life and other people, teachable, able to share faith, eager to grow in faith and ministry skills.

Expectations: vital, growing relationship with Christ, cooperative attitude, ask for help when needed, be self-motivated, fulfill responsibilities until completed, have working bible knowledge, exhibit a teachable attitude, serve needs without being asked, respectable in dress and personal conduct, will become active in First Baptist Church during the period of the internship, will abide by the housing agreement requirements, coordinate intern work schedule in light of coursework, total church activities, and any other employment. The intern is to communicate about any other employment, inter-personal conflicts or housing issues with their pastoral supervisor. If the intern is seeking academic credit for the internship it is their responsibility to clarify with the university they are attending what is required to obtain credit. Students from Warner University will be expected to pay for the limited meal-plan coordinated through the Student Life Office.

Terms of Commitment:

- **August 19, 2019 – May 12, 2020** (dates are flexible within those months as negotiated)
- **15-20 hours of service per week** (one week off at Thanksgiving & Spring Break, four weeks at Christmas, any other breaks of service needed are to be negotiated)
- **Violation of Housing Requirements and/or Ethical or Moral Misconduct** may result in expulsion from housing and the termination of the Ministry Internship.

Compensation: Rent-Free Housing for up to 10 months, maximum. Plus, electric and water utilities paid!

Measurable Goals: (to be set by Intern in conjunction with supervisor)

Contact: For more information or details go to fbclw.com/internship or contact an FBC pastoral team member or Jill Pavy at the FBC church office at jill@fbclw.com or at 863.676.3436 x202.