

Canaan Christian Counseling Ministry

2840 Hikes Lane

Louisville, KY 40218

Phone (502) 459-5578, ext. 109

AGREEMENT TO COUNSEL:

This agreement is made this _____ day of _____, _____, by and between _____, hereinafter referred to as "Counselor", and _____, whose address is _____, hereinafter referred to as "Counselee".

The parties agree as follows:

1. The Counselor shall provide counseling to individuals or groups as relates to personal or family matters, including religious issues when appropriate. The Counselor shall not offer medical, legal, or psychiatric services, nor shall the Counselor dispense any type of drugs or medications. The Counselee shall seek services of these types elsewhere as needed.
2. The Counselor shall provide counseling services to the Counselee on a per session basis.
3. The Counselee is asked to notify the Counseling Ministry Office within 24 hours when cancelling or needing to reschedule an appointment, or as soon as possible (502) 459-5578, ext. 109. In the event the Counselee fails to cancel a scheduled appointment three consecutive times, this will result in loss of privilege to use this Counseling Ministry services.
4. The Counselee gives the Counselor permission to reproduce sessions in writing, or through the use of audio/video recording devices, for use in supervision. This information is used only for Supervision purposes.
5. All counseling sessions between Counselor and Counselee shall remain confidential, unless expressly agreed upon in writing. Confidentiality is limited as defined by law.
6. The Counselee shall not subpoena the Counselor nor his/her notes as part of any legal action.
7. If necessary, the Counselor shall refer the Counselee to other counselors, physicians, governmental or private agencies deemed by the Counselor to be in the best interest of the Counselee.

Canaan Christian Counseling Ministry

2840 Hikes Lane

Louisville, KY 40218

Phone (502) 459-5578, ext. 109

8. Disclosure Statement:

The mission of Canaan Christian Counseling Ministry is to be a Christ-centered wellness resource for persons who desire to grow emotionally, relationally, and spiritually. The counseling of Canaan Christian Counseling Ministry is guided by the highest standards of professional ethics which mandate the following disclosures; insure that clients are adequately informed of the counseling processes, methods, fees, and alternatives; and thereby make informed consent and agreement to engage in a counseling relationship.

To ensure that counselees are informed about the training and a qualification of their counselor, the Canaan Christian Counseling Ministry asks each counselor to disclose his/her credentials before beginning a counseling relationship.

Informed Consent:

I agree to the requirements of the items contained in the **Agreement to Counsel** as listed above; and understand the qualification of the counselor(s) as discussed, and do hereby acknowledge that I am executing my **Informed Consent** to receive and participate in counseling by them as a counselor who work within the standards of professional ethics as established by the American Association for Marriage and Family Therapy and adhere to the doctrines of Christian faith.

I understand that communication between the counselor and myself will be noted and kept in a file, and that the confidentiality will be carefully maintained unless I request and authorize release of information. In the case of release of information to a third party, I understand that a processing fee will be charged. I recognize that the law does place limits on confidentiality in cases of actual or potential harm to myself or other persons.

I understand that failure to cancel a scheduled appointment 24 hours or as soon as possible, three consecutive times, will result in my loss of privilege to use the Counseling Ministry services.

I realize that the staff of Canaan Christian Counseling Ministry works in consultation and cooperation with a variety of other disciplines. If I agree to a referral for testing or medical evaluation, I recognize that these professionals are not a part of Canaan Christian Counseling Ministry staff.

I understand that either a receptionist or a voice mail service will be available when I call. In an emergency, I understand that the staff of Canaan Christian Counseling Ministry may not always be available. In that event, I will go to the hospital emergency room, or call the 24-hour Crisis and Information Hotline through Seven Counties Services at 589-4313 (long distance is 1-800-221-0446), or dial 911.

Canaan Christian Counseling Ministry

2840 Hikes Lane

Louisville, KY 40218

Phone (502) 459-5578, ext. 109

In witness whereof, the parties have executed this agreement at Louisville, Kentucky, the date and year first above written and attested to by signature(s) below.

Date

COUNSELOR

COUNSELEE

COUNSELEE