



GUIDELINES FOR GRANT REQUESTS THROUGH HOPE LUTHERAN CHURCH ENDOWMENT FUND

PURPOSE

Funds from the Endowment Fund shall be used to fund programs, projects, or organizations whose purpose is consistent with Christian principles and the mission of Hope Lutheran Church.

ELIGIBILITY

All requests for funds must fit the parameters of Hope's Mission Statement listed above. All requests for funds must use the Endowment Fund grant application form.

LIMITATIONS

Funding from the Hope Lutheran Church Endowment Fund will generally NOT be made for:

- a. Lobbying or political organizations
- b. Fundraising dinners, raffles and other similar events
- c. Advertising
- d. Operational expenses
- e. Expenses currently or regularly covered under the church or organization budget
- f. Initially, Grants will not normally exceed \$1,000 annually for any one group, organization or charity, however, in future, larger grant requests may be considered.

PROCESS

- Endowment Committee chairman or designee will inform grant applicants that their forms have been received and the timeframe in which they will be reviewed by the committee.
- Committee will research and make inquiries as necessary to verify eligibility.
- Following the vote of the Endowment Committee, the applicant will be informed by a phone call/text (either positively or negatively).
- Funds will be awarded by merit, need and request date until all expendable funds for the year are exhausted.
- All decisions made by Hope Lutheran Church Endowment Committee are final.