

## **JOB DESCRIPTION: PASTOR OF OUTREACH & MISSIONS**

### ***PURPOSE OF POSITION:***

This position calls for a passionate individual eager to develop, implement and cultivate a comprehensive and forward thinking outreach strategy for Good Hope Baptist Church. The primary objective of this position is to engage the surrounding community and beyond through facility and program expansion plans of reaching lost souls for the glory of God. This position would also be responsible for directing all local, national, and international mission strategies as part of the outreach plan for Good Hope Baptist Church.

### **SPECIFIC RESPONSIBILITIES:**

- A. ***OVERSEE AND DEVELOP*** a systematic and comprehensive outreach strategy across ministries by assisting pastors on specific outreach programs by:
  - 1. ***ENGAGING*** members and visitors before and after services and at primary events.
  - 2. ***OVERSEEING, TRAINING & DEVELOPING*** outreach/welcome teams that are created by the church.
  - 3. ***RESEARCHING AND PRESENTING*** any potential ideas and events for attracting and retaining potential members across all ministries.
  - 4. ***DEVELOPING & IMPLEMENTING*** a detailed model for Children's Ministry outreach in conjunction with the Associate Pastor to Children and Families.
  - 5. ***DEVELOPING & IMPLEMENTING*** a detailed model for Sports Outreach in conjunction with the Associate Pastor of Youth and Sports Outreach.
  - 6. ***MAINTAIN*** a presence across all social media platforms and traditional means as part of Good Hope Baptist Church's outreach and missions goals.
  
- B. ***PROVIDING***
  - 1. ***COORDINATING*** with pastors to facilitate a process of assimilating new families and outreach successes into appropriate ministries on a weekly basis
  - 2. ***UPDATING*** Deacons, Sunday School Director and other ministries on status of outreach to potential members as required.
  
- C. ***REPORTING***
  - 1. ***COMMUNICATING*** all ministry leads generated by weekend and evening attendance with pastors and assisting with targeted outreach events.
  - 2. ***GIVING*** quarterly updates to the Elder Board on the status of outreach initiatives throughout the church.

D. **MISSIONS**

1. **ESTABLISHING** a long-term plan for the engagement of GHBC members in local, national and international missions.
2. **RECRUITING AND DEVELOPING** the Missions Team, including leadership.
3. **DEVISE** a plan for on-going communications and engagement of our membership in mission service projects and trips.
4. **INTERVIEWING & EVALUATING** each missionary or organization requesting financial support.
5. **COORDINATING** the budget preparation and monitor financial expenditures for any outreach and missions project.

E. **REPORTING RELATIONSHIPS:** Reports to Senior Pastor and Elder Board.

F. **STAFF:** Currently no staff assigned, but as program grows, responsible for supervising and developing additional staff.

G. **ADDITIONAL RESPONSIBILITIES:** Other duties as assigned.

H. **MINIMUM REQUIREMENTS**

1. Required seminary degree (or degree in progress)
2. 1-3 years of ministry experience