

# MINISTRY FINDER



## A PLACE FOR YOU

The “Ministry Finder” is an opportunity for you to find a place of meaningful ministry to make a difference in the world through our local church.

There is a place for you to belong, as a member to receive ministry, as well as a place to serve in ministry at Atlanta West Pentecostal Church.

The “Ministry Finder” lists ads for a sampling of ministries in the church. Please prayerfully consider where your gifts and abilities intersect with your interests. You may be asked to serve where you are needed, but ultimately, we want you to serve where you’re gifted.

If you are willing to volunteer and make the necessary commitments,

you will find a place that fits you. We endeavor to provide a path to ministry and training for the place where you commit to serve.

Welcome to the Family, a four-week learning experience, is the first step in the journey toward connecting as a member or committing to a ministry.

When classes are announced, you can sign up online at the resources tab on our website [www.awpc.org](http://www.awpc.org).

“Uniquely You” is a gift-assessment tool to help you know where your God-given spiritual “S.H.A.P.E” intersects with the ministries of Atlanta West. This class is taught routinely in our discipleship process.

## ONLINE

To submit an application to serve in ministry, go to [www.awpc.org](http://www.awpc.org), click on “RESOURCES,” then click “FORMS” and click on the “Ministry Finder” graphic and fill out our interactive form.

## ICON LEGEND

-  101 Training & Commitment  
*(Welcome to the Family Class Required)*
-  201 Training & Commitment
-  Background Check Required
-  Test Drive this Ministry

## TEST DRIVE

If you see the Test Drive icon in a ministry ad, it means that you have the opportunity to experience the ministry before making a commitment. Check it out, try it on, see how it fits, and then prayerfully consider where God would have you serve.



AT ATLANTA WEST,  
THERE IS A PLACE FOR YOU.

## ATTENDANCE TEAM

### REQUIREMENTS

**Position:** Attendance Entry



**Purpose:** To assist with attendance tracking, back up the head count, and assist with the missing member report.

**Qualifications/Responsibilities:** Learn the members of AWPC and take attendance into Fellowship One. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, serving 1-2 times per month, on Sundays and Wednesdays.

## BIBLE QUIZZING – BEGINNER

### REQUIREMENTS

**Position:** Beginner Bible Quizzing Coach



**Purpose:** To assist children up to age 8 with weekly Bible quiz practice and monthly tournaments.

**Qualifications/Responsibilities:** Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, approximately 1 hour per week for practice and a half day per month for tournaments held on Saturdays.

## BIBLE QUIZZING – JUNIOR

### REQUIREMENTS

**Position:** Junior Bible Quizzing Coach



**Purpose:** To assist children ages 9-11 with weekly Bible quiz practice and monthly tournaments.

**Qualifications/Responsibilities:** Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, approximately 1 hour per week for practice and a half day per month for tournaments held on Saturdays.

## BIBLE QUIZZING – SENIOR

### REQUIREMENTS

**Position:** Senior Bible Quizzing Coach



**Purpose:** To assist young people ages 12-18 with weekly Bible quiz practice and monthly tournaments.

**Qualifications/Responsibilities:** Minimum age 18.

**Commitment:** 1 year, approximately 1 hour per week for practice and a half day per month for tournaments held on Saturdays.

## CHILDREN'S MINISTRY – CH.I.P.Z. TEAM

### REQUIREMENTS

**Position:** Team Member

**Purpose:** To minister to children ages 3-11 in an atmosphere designed to disciple and encourage worship.

**Qualifications/Responsibilities:** To assist in Ch.I.P.Z. services and events. To prayerfully prepare and creatively teach lessons. Minimum age 14. Parental consent required for minors.

**Commitment:** 1 year, about 5 hours a month, to be part of an A/B Team system. To assist in 3-4 events per year outside of church time.



## CHILDREN'S MINISTRY – CROSSOVER

### REQUIREMENTS

**Position:** Team Member

**Purpose:** To minister to children ages 10-11 in an atmosphere designed to encourage worship and a move of the Spirit.

**Qualifications/Responsibilities:** To assist in CROSSOVER services and events. Minimum age 21.

**Commitment:** 1 year, three Wednesdays per month, during service and up to 4 events throughout the year.



## CHILDREN'S MINISTRY – JERICHO KIDS

### REQUIREMENTS

**Position:** Team Member

**Purpose:** To minister to children ages 6-11, teaching and training on the importance and effectiveness of prayer.

**Qualifications/Responsibilities:** To teach children the principles and power of prayer. Minimum age 21.

**Commitment:** 1 year, the first Wednesday of each month during service (excluding July).



## CHILDREN'S MINISTRY – NURSERY

### REQUIREMENTS

**Position:** Nursery Worker

**Purpose:** To provide a safe, loving, and nurturing environment for children (ages 2 and under) during church services.

**Qualifications/Responsibilities:** Arrive 15 minutes before service, check in and care for children, tidy room afterward. Minimum age 18.

**Commitment:** 1 year, approximately once a month on Sundays.



## CHURCH OFFICE

### REQUIREMENTS

**Position:** Messenger Mail out Prep



**Purpose:** To assist the church office with mail out.

**Qualifications/Responsibilities:** Preparing the monthly Messenger for bulk mail. Includes labeling, folding, and sorting. Attention to detail required. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, 2-4 hours, once a month during AWPC office hours, typically the first week of the month.

## CLEANING TEAM

### REQUIREMENTS

**Position:** Cleaning Person



**Purpose:** To create a clean and inviting environment for those coming to the 11:30 am service on Sundays.

**Qualifications/Responsibilities:** To do quick cleaning/tidying of the foyer, Sanctuary, and restrooms between services on Sunday. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, approximately 30 minutes on Sundays, between services.

## EVANGELISM TEAM

### REQUIREMENTS

**Position:** Administrative Assistant



**Purpose:** To assist with data entry and administrative tasks.

**Qualifications/Responsibilities:** To enter guest card information into Fellowship One database and other similar tasks. Minimum age 18.

**Commitment:** 6 months, 1-2 hours per week, on Monday mornings at AWPC during office hours.

## EVANGELISM TEAM

### REQUIREMENTS

**Position:** Bible Study Teacher



**Purpose:** To teach Bible studies to those who express interest.

**Qualifications/Responsibilities:** Teach home Bible studies to people on a provided list. Minimum age 18.

**Commitment:** 1 year, weekly time commitment will vary based on availability.

## EVANGELISM TEAM

### REQUIREMENTS

**Position:** Personal Evangelism Team



**Purpose:** To evangelize unchurched people.

**Qualifications/Responsibilities:** Become effective in reaching unchurched people with the gospel. Report progress. Minimum age 18.

**Commitment:** 1 year, attend scheduled meeting with Evangelism Pastor and participate in events.

## GUEST SERVICES

### REQUIREMENTS

**Position:** Team Member



**Purpose:** Ensuring that every guest is greeted in a welcoming manner. Providing an orientation to guests as needed. Connecting guests to our church members and ministries.

**Qualifications/Responsibilities:** Greeting guests and members, facilitating the completion of guest cards, and connecting guests to members and ministries. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, serving on Sundays or Wednesdays, as scheduled (typically once or twice a month).

## HOPE MINISTRY

### REQUIREMENTS

**Position:** Food Pick-up Person



**Purpose:** Ministering to the homeless and less fortunate in downtown Atlanta.

**Qualifications/Responsibilities:** Picking up donated supplies from a food vendor located near the church and dropping them off in the FLC. Need reliable transportation and a valid driver license. Minimum age 16. Parental consent required for minors.

**Commitment:** 6 months, 2 Wednesdays a month for approximately 30 minutes from time of pickup.

## HOSPITALITY FOR FUNERALS

### REQUIREMENTS

**Position:** Funeral Hospitality Team



**Purpose:** To prep and setup snacks/meal for funeral services.

**Qualifications/Responsibilities:** Preparation, serving, and clean-up of food provided for families before and after funeral services. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, as needed - most services are held during the day.

## HOSPITALITY FOR VOLUNTEERS

### REQUIREMENTS

**Position:** Between-service Hospitality.



**Purpose:** To prep and setup snacks, between services on Sunday, for those who minister in both services.

**Qualifications/Responsibilities:** Cut up and plate fruit, set out snacks and paper goods, clean up. Minimum age 18.

**Commitment:** 1 year, approximately once a month on Sundays from 8-9 am and from altar service until 11:20 am (about 1-1/2 – 2 hours total).

## JOY GROUP

### REQUIREMENTS

**Position:** JOY Group Volunteers



**Purpose:** To assist the elders of our church in executing events.

**Qualifications/Responsibilities:** Helping set up and tear down for JOY Group events. Other physical work as needed for events. Minimum age 18.

**Commitment:** 1 year, as needed - typically on a Friday and/or Saturday, 2-3 times a year.

## LAWNCARE TEAM

### REQUIREMENTS

**Position:** Blowing off parking lots



**Purpose:** To clean the parking lots prior to each service.

**Qualifications/Responsibilities:** To blow debris off of the upper parking lots and driveways prior to the Wednesday night service, Sunday morning services, or special events. Minimum age 16. Parental consent required for minors.

**Commitment:** 6 months, approximately 45 minutes on Wednesdays and/or Sundays.

## MUSIC MINISTRY

### REQUIREMENTS

**Positions:** Choir Members, Musicians



**Purpose:** To exalt the Lord through music and singing, creating an atmosphere of worship and praise.

**Qualifications/Responsibilities:** To sing/play every Sunday that you are scheduled. Willing to participate in non-church time events, some requiring out-of-town travel, and to follow "Church Time Standards" guidelines. Audition required. Minimum age 14. Parental consent required for minors.

**Commitment:** 1 year, practices on Sundays at 8 am, and twice a month on a weeknight at 7 pm.

## PARKING TEAM

### REQUIREMENTS

**Position:** Team Member



**Purpose:** To provide a pleasant parking experience for members and guests.

**Qualifications/Responsibilities:** Guide members and guests to an available parking space. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, serving 1-2 times a month on Sundays.

## PASTOR'S PRAYER PARTNERS

### REQUIREMENTS

**Position:** Prayer Partners



**Purpose:** For the men of the church to provide a covering of prayer for our pastor and other spiritual leaders, our families, and our church. Prayer partners are assigned to one of four teams.

**Qualifications/Responsibilities:** To the best of your ability, attend your assigned team's monthly Saturday night prayer meeting, be involved in other church prayer meetings, pray daily for your family, church, pastor, and other team members. No minimum age. Parental consent required for minors.

**Commitment:** 1 year, flexible. Monthly prayer, 12 times per year.

## PRAYER TEAM

### REQUIREMENTS

**Position:** 24-hour Urgent Prayer Team Member



**Purpose:** To respond to urgent prayer needs as they arise 24/7.

**Qualifications/Responsibilities:** To respond to urgent requests with prayer. To maintain the confidentiality of all parties. Requests will be sent via text. Minimum age 18.

**Commitment:** 6 months

## PRAYER TEAM

### REQUIREMENTS

**Position:** Guest Follow-up Team



**Purpose:** To provide specific prayer for the needs of our guests.

**Qualifications/Responsibilities:** To pray for requests submitted by guests. To maintain the confidentiality of all parties. Minimum age 18. Requests will be emailed.

**Commitment:** 1 year

## PRAYER TEAM

### REQUIREMENTS

**Position:** Weekly Requests Prayer Team Member



**Purpose:** To pray for those on our weekly prayer list.

**Qualifications/Responsibilities:** To consistently pray for those on the prayer list. To maintain the confidentiality of all parties. Requests will be emailed. No minimum age. Parental consent required for minors.

**Commitment:** 6 months

## PRISON MINISTRY

### REQUIREMENTS

**Position:** Alcohol and Chemical Treatment Series and Anger Management Teachers



**Purpose:** Ministering to inmates and their families with the goals of helping them find freedom from addiction and/or anger issues; evangelizing and discipling.

**Qualifications/Responsibilities:** Earn certification to teach classes at local correctional facilities. Minimum age 18.

**Commitment:** 1 year, 1 night per month.

## PRODUCTION TEAM

### REQUIREMENTS

**Position:** Audio Technician



**Purpose:** To provide audio support during services on Sundays and Wednesdays.

**Qualifications/Responsibilities:** Provide audio support for church services and special events. Training provided. Minimum age 18.

**Commitment:** 1 year, 2-3 services per month and special events. Commitment is no more than twice a month per service.

## PRODUCTION TEAM

### REQUIREMENTS

**Position:** Camera Operator



**Purpose:** To capture the worship and preaching experience.

**Qualifications/Responsibilities:** Arrive 15 minutes prior to service and video entire church service. Minimum age 14. Parental consent required for minors.

**Commitment:** 1 year, Sundays and/or Wednesdays, special events. Commitment is no more than twice a month per service.

## PRODUCTION TEAM

### REQUIREMENTS

**Position:** Camera Switcher



**Purpose:** To produce and call camera shots for service, monitor webcast, and record services.

**Qualifications/Responsibilities:** Arrive early and produce/capture entire service. Leadership and communication skills a plus. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, Sundays and/or Wednesdays, special events. Commitment is no more than twice a month per service.



## PRODUCTION TEAM

## REQUIREMENTS

**Position:** Lighting Technician



**Purpose:** To provide lighting support on Sundays and Wednesdays.

**Qualifications/Responsibilities:** Arriving early to service, no technical skills required. Minimum age 12. Parental consent required for minors.

**Commitment:** 1 year, 2-3 services per month and special events. Commitment is no more than twice a month per service.

## PRODUCTION TEAM

## REQUIREMENTS

**Position:** Multimedia Operator



**Purpose:** Support the congregation by providing lyrics and videos during services.

**Qualifications/Responsibilities:** To operate video display and background lighting during church services. Apple computer experience a plus, but not required. Training provided and required. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, serving on Sundays at 9 & 11:30 am and/or Wednesdays at 7:30 pm. Commitment is no more than twice a month per service.

## RESOURCES

## REQUIREMENTS

**Position:** Resources Volunteer



**Purpose:** To take orders for CDs & DVDs of services, make copies of the requested media, and accept payment.

**Qualifications/Responsibilities:** Basic computer skills required. Minimum age 18.

**Commitment:** 1 year, serving 1-2 times per month, on Sundays or Wednesdays for approximately 30 minutes after service.

## SPANISH MINISTRY

## REQUIREMENTS

**Position:** Administrative Aide



**Purpose:** To minister to and reach the Spanish-speaking community in our area.

**Qualifications/Responsibilities:** To keep data entry and records current in Fellowship One, assist in various areas as needed, including mailing letters for guest follow-up. Basic data entry skills required. Bilingual. Minimum age 18.

**Commitment:** 1 year, once a week, approximately 3 hours per week.

**Position:** Usher



**Purpose:** Provide a pleasant worship experience for members and guests during church services.

**Qualifications/Responsibilities:** Assist members and guests with seating and general questions, offering, patrol the parking lot during the services, complete head count, and provide general oversight of the sanctuary and foyer. Minimum age 16. Parental consent required for minors.

**Commitment:** 1 year, serving twice a month on Sundays or Wednesdays.



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ATLANTA WEST  
PENTECOSTAL CHURCH

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