

Trinity United Methodist Church

McLean, VA

Charge Conference

October 28, 2025



Now faith is the assurance of things hoped for,
the evidence of things unseen.

Hebrews 11:1

Minutes of the Charge/Church Conference

Clergy:	Rev. David John Rochford III	Host Church:	<u>Trinity - McLean</u>
Location:	Trinity		
Date:	10/28/2025	Presiding:	<u>Rev. Dave Rochford</u>
District:	Northern Virginia		
Superintendent:	Rev. Gary Kirk Nave	Secretary:	<u></u>

* Indicates reports to be signed at Charge Conference and uploaded to UnityWeb. ** Indicates reports to be uploaded to UnityWeb.

- ☒ * Charge Conference Attendance Roll (Completed at Charge Conference)
- ☒ * Clergy Compensation
- ☒ * Accountable Reimbursement
- ☒ * Parsonage / Housing Exclusion
- ☒ * Finance Committee Report
- ☒ * Trustees Report

The following are to be received at Charge Conference. If needed, other documents are required to be uploaded to UnityWeb.

- ☒ Pastor's Narrative Report
- ☒ Continuing Education Report
- ☒ Pastor's Statistical Report
- ☐ Funds Balance Report (year preceding charge conference, if not turned into the district office)
- ☐ Diaconal/Deacon Reports
- ☒ Staff/Parish Relations Report
- ☒ Lay Servant Report (If there are Lay Servant(s) to be approved)
- ☐ Declaration of Candidacy (If there are candidates coming for initial approval with prior notification to the District Superintendent)
- ☒ Nominations Leadership Development Report (Provide to members of the Charge Conference)
- ☐ ** Church Budget (Turn into District Office by Dec 15)
- ☐ ** Other Reports

Any other actions require ten days' notice to the District Superintendent and to the Congregation.

Signatures

Rev. David John Rochford III Date

Secretary of Charge Conference Date

Rev. Gary Kirk Nave Date



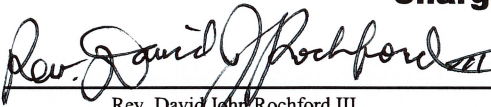
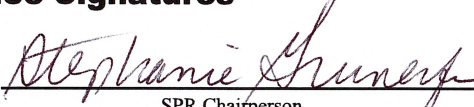
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Clergy Compensation Report

Clergy:	Rev. David John Rochford III	Clergy Status:	FE - Elder In Full Connection
Location:	Trinity	Service Time:	100%
District:	Northern Virginia	Date:	10/28/2025

Effective Date	1/1/2026
Reside in the Parsonage	Yes
Annual Base Salary Paid by Church (not including Accountable Reimbursement or Travel Allowance)	\$112,782.00
Equitable Compensation or Other Salary Supplement	\$0.00
Other Cash Allowances (other than Housing or Heat)	\$0.00
Accountable Reimbursement Plan	
Accountable Reimbursement	\$2,500.00
Travel Allowance	\$0.00
Total Accountable Reimbursement Plan/Travel Allowance	\$2,500.00
Appointment Workbook Compensation	\$115,282.00
Cash Housing Allowance (if parsonage not provided)	\$0.00
Housing/Parsonage Exclusion	\$10,000.00
W-2 Income to Be Reported in Box 1*	\$102,782.00
<i>*Does not reflect pre-tax deductions such as Personal Investment Plan (PIP) Contributions, Personal Contribution to Conference Health Plan, and Premium on Life insurance over \$50,000</i>	
Base Compensation for Pension	\$112,782.00
Parsonage Addition for Pension	\$39,473.70
Compensation used for Pension Billing	\$152,255.70
Pension Billing	
Compass Retirement Program	\$12,457.90
Clergy Protection Program (CPP)	\$6,699.25
Clergy Health Direct Bill Amount (Annual)	\$19,920.00
Total Pension Billing	\$39,077.15

Charge Conference Signatures

	
Rev. David John Rochford III	SPR Chairperson
10/21/25	10/21/2025
Date	Date

Secretary of Charge Conference

Date

District Superintendent

Date

Accountable Reimbursement

Calendar Year: 2026

Charge Conference Date: 10/28/2025

Clergy: Rev. David John Rochford III

Trinity recognizes that certain expenses of ministry paid by the pastor/staff person are part of the ordinary and necessary costs of ministry in this church/charge. Accordingly, we hereby establish an accountable reimbursement policy to defray them directly. The reimbursement account should be an annual line item in the church budget. This is an amount set aside from the pastor's compensation to provide a tax reduction for their business-related expenses. The reimbursement account for 2026 shall be \$2,500.00. The following requirements for the policy are binding upon the church and upon its pastor/staff person. Accordingly, the church hereby establishes an accountable reimbursement policy, pursuant to IRS regulations and upon the following terms and conditions:

1. The pastor/staff person shall be reimbursed from the reimbursement account for his/her ordinary, necessary and reasonable business expenses incurred in the conduct of the ministry for, and on behalf of, the church. The following expenses are budgeted in this accountable reimbursement policy, as suggested for the work needs of the pastor/staff person.
2. The committee on SPR (PPR) chairperson, church payroll person or treasurer (as designated by the church), must be given an adequate accounting of each expense, including, but not limited to, a statement of expense, account book diary or other similar record showing the amount, date, place, business purpose and business relationship involved. Such documentation shall include receipts for all items of \$75 or more (a church may set a lesser amount). Appropriate documents, cash receipts, canceled checks, credit card sales slips and contemporaneous records for those non-receipt expenses less than \$75 must be attached to each expense report. A log of total miles per day and enumeration of their general purpose shall suffice to substantiate automobile mileage, but under no circumstances will commuting mileage between the pastor's home and church office be reimbursed. Copies of the documentary evidence and expense report shall be retained by both the pastor/staff person and the church. The committee on SPR chairperson (or treasurer) shall be responsible for approving the expense. The committee on SPR chairperson (or treasurer) shall exercise his/her discretion regarding the adequacy of the substantiation and the appropriateness of any reimbursement. Questions arising in these areas will be resolved by the SPR chairperson's or treasurer's decision, subject to the review and approval of the committee on SPR or the Committee on Finance.
3. It is the intention of this policy that reimbursements will be paid after the expense has been incurred by the pastor/staff person. However, should circumstances require payment of an advance for any particular expense, the pastor/staff person must account for the expense and return any excess reimbursement within 30 days of the issuance of the advance. Any excess advance must be returned to the church before any additional advances are provided to the pastor/staff person.
4. Budgeted amounts not spent must not be paid as a salary bonus or other personal compensation. If such payments are made, the entire amount of the accountable reimbursement policy will be taxable income to the pastor/staff person. The Church will be required by law to report that amount as part of the pastor/staff person's compensation. Disposition of any unspent balances remains at the discretion of the committee on finance/the council/charge conference in building the budget for the next church year.
5. It is understood by the various parties that all elements of this resolution must be carefully followed to prevent the church from being required by regulation to list total payments for the following items on MRS information reports (W 2/1099 MISC) as "includible compensation." The primary responsibility of expense reporting is for the pastor/staff person to the committee on SPR chairperson, church payroll person and/or treasurer.

Accountable Reimbursement (cont.)

Adopted on 10/28/2025 by the Church Council [or Charge Conference] of Trinity for the 2026 calendar year.



Rev. David John Rochford III Date 10/21/25

Secretary of Charge Conference

Date



SPR Chairperson Date 10/21/2025

Church/Charge Treasurer

Date

Housing Exclusion

Location: Trinity
Calendar Year: 2026
Charge Conference Date: 10/28/2025
Clergy: Rev. David John Rochford III

WHEREAS Section 107 of the Internal Revenue Code permits ministers to exclude, for income tax purposes, the total cost of utilities, furnishing, or other housing-related expenses for the maintenance of their place of residence (up to the fair rental value of the home), therefore BE IT RESOLVED, that of the total compensation paid to Rev. David John Rochford III appointed to Trinity an amount of \$10,000.00 shall be designated as a parsonage/housing exclusion.

This Resolution was adopted by Trinity of the Northern Virginia district, at a Charge Conference in session on 10/28/2025.

Secretary of Charge Conference

Date

District Superintendent

Date

Copies:
Pastor
Church Office
Charge Conference Secretary
District Superintendent

The "Clergy Housing Allowance Exclusion" (sometimes referred to as parsonage allowance, furniture and furnishings allowance, etc.) is a way in which clergy who live in parsonages can receive the benefits of an IRS approved income tax exclusion for housing costs they pay. Section 107 of the IRS Code of 1986 states that a pastor's gross income does not include the amount paid "as part of compensation, to the extent used to rent or provide a home." This includes, but is not limited to: tenant insurance, furniture, appliances (TV, VCR, etc.), repairs to same, decorating accessories (drapes, pictures, linens, lamps, etc.), lawn care, snow removal, tools, plants, etc.

To take advantage of this provision the allowance must be established in advance. It is not possible to create this relationship retroactively. A resolution by the church's council declaring a portion of the pastor's compensation to be an "allowance for housing/furnishing" is necessary. Many churches adopt such a resolution at the time of approving the pastor's salary for the coming year as a matter of routine. In addition, to qualify for the housing exclusion the funds must actually be expended for the intended purpose. Unused amounts are taxable as ordinary income. As an exclusion (as opposed to a deduction) the allowance for housing/furnishings should NOT be reported as income on a church-provided W-2 or a 1099. Although it is not necessary to provide church treasurers with receipts or other proof, pastors should keep careful records of all housing/furnishing expenditures should they be audited.

In spite of the fact that such an allowance is excluded from income for income tax purposes, it is subject to social security tax.

Pastors are wise to consult tax experts regarding the limits of this exclusion. A conservative rule is that this annual housing exclusion allowance should not exceed the fair rental value of all furnishings in the parsonage unless higher costs are expected for that year.



Clergy Compensation Report

Clergy: Rev. Taehwan Roh Clergy Status: PE - Provisional Elder
Location: Trinity Service Time: 100%
District: Northern Virginia Date: 10/28/2025

Effective Date	1/1/2026
Reside in the Parsonage	No
Annual Base Salary Paid by Church (not including Accountable Reimbursement or Travel Allowance)	\$43,000.00
Equitable Compensation or Other Salary Supplement	\$0.00
Other Cash Allowances (other than Housing or Heat)	\$0.00
Accountable Reimbursement Plan	
Accountable Reimbursement	\$2,000.00
Travel Allowance	\$0.00
Total Accountable Reimbursement Plan/Travel Allowance	\$2,000.00
Appointment Workbook Compensation	\$45,000.00
Cash Housing Allowance (if parsonage not provided)	\$42,000.00
Housing/Parsonage Exclusion	\$48,000.00
W-2 Income to Be Reported in Box 1*	\$37,000.00
<i>*Does not reflect pre-tax deductions such as Personal Investment Plan (PIP) Contributions, Personal Contribution to Conference Health Plan, and Premium on Life insurance over \$50,000</i>	
Base Compensation for Pension	\$43,000.00
Parsonage Addition for Pension	\$0.00
Compensation used for Pension Billing	\$85,000.00
Pension Billing	
Compass Retirement Program	\$7,750.00
Clergy Protection Program (CPP)	\$3,740.00
Clergy Health Direct Bill Amount (Annual)	\$19,920.00
Total Pension Billing	\$31,410.00

Charge Conference Signatures

<u>Taehwan Roh</u>	<u>10/21/2025</u>	<u>Stephanie C. Gurney</u>	<u>10/21/2025</u>
Rev. Taehwan Roh	Date	SPR Chairperson	Date

Secretary of Charge Conference

Date

District Superintendent

Date

Accountable Reimbursement

Calendar Year: 2026
Charge Conference Date: 10/28/2025
Clergy: Rev. Taehwan Roh

Trinity recognizes that certain expenses of ministry paid by the pastor/staff person are part of the ordinary and necessary costs of ministry in this church/charge. Accordingly, we hereby establish an accountable reimbursement policy to defray them directly. The reimbursement account should be an annual line item in the church budget. This is an amount set aside from the pastor's compensation to provide a tax reduction for their business-related expenses. The reimbursement account for 2026 shall be \$2,000.00. The following requirements for the policy are binding upon the church and upon its pastor/staff person. Accordingly, the church hereby establishes an accountable reimbursement policy, pursuant to IRS regulations and upon the following terms and conditions:

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Accountable Reimbursement (cont.)

Adopted on 10/28/2025 by the Church Council [or Charge Conference] of Trinity for the 2026 calendar year.

Taehwan Roh

Rev. Taehwan Roh

10/21/2025

Date

Secretary of Charge Conference

Date

Stephanie Gruney

SPR Chairperson

10/21/2025

Date

Church/Charge Treasurer

Date

Housing Exclusion

Location: Trinity
Calendar Year: 2026
Charge Conference Date: 10/28/2025
Clergy: Rev. Taehwan Roh

WHEREAS Section 107 of the Internal Revenue Code permits ministers to exclude, for income tax purposes, the total cost of utilities, furnishing, or other housing-related expenses for the maintenance of their place of residence (up to the fair rental value of the home), therefore BE IT RESOLVED, that of the total compensation paid to Rev. Taehwan Roh appointed to Trinity an amount of \$48,000.00 shall be designated as a parsonage/housing exclusion.

This Resolution was adopted by Trinity of the Northern Virginia district, at a Charge Conference in session on 10/28/2025.

Secretary of Charge Conference

Date

District Superintendent

Date

Copies:
Pastor
Church Office
Charge Conference Secretary
District Superintendent

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Finance Committee Report

Church: Trinity UMC 471122

Charge: Trinity

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Period Beginning 10/29/2024 (Date of Prior Charge Conference) and Period Ending: 10/28/2025 (Date of Current Charge Conference)

Organization

1.a. Has the committee been organized according to the 2012 Book of Discipline (§ 258.4)? **Yes**

Chair: **David Case (2020)**

Treasurer: **James Loving (2024)**

Vice-Chair:

Financial Secretary: **Harriet Latta (2020)**

Budget and Commitment Plan

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? **No**

If not, why not?

Much of our income comes in 4Q, and we plan to create our Budget based in part on that income data.

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§ 258.4)?

Yes

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving? **Semi-annually**

4. Is giving by individual participants in the local church regularly reviewed? **Yes**

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§ 258.4)?

Plans include more regular articulation of Giving as a discipleship issue, greater use of mailed correspondence, and the establishment next year of a Stewardship Team that will relate to the Finance Committee.

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? **Yes**

If not, why not?

This responsibility is typically met by the Chair of the Finance Cmte.

The Handling of Church Funds

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§ 258.4b)? **Yes**

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§ 258.4b)? **No**

If not, why not?

Pension and other employment remittances are submitted monthly. Other benevolences are submitted at year-end when funds are available. Trinity has a history of full support of apportioned giving.

9.a. What bank(s) have been designated by the Church Council as a depository (§ 258.4e)?

Sandy Spring

Finance Committee Report

9.b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? **Yes**

9.c. Are all accounts in the name of the church? **Yes**

10.a. Has the committee established written financial policies to document the internal controls of the local church (§ 258.4c)? (Attach as a supplement.) **Yes**

b. Have these policies been reviewed by the committee and found to be adequate and effective (§248.4c)? **Yes**

11. Are the church offerings counted by a counting committee in accordance with the mandates of the 2012 Discipline (§ 258.4a)? **Yes**

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (§ 258.4a)? **Yes**

13. Are financial officers of the church bonded §(258.4b)? **Yes**

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (§258.4d)? **No**

If not, why not?

Financial review (internal audit) of FY 2022 was completed in early 2024. Financial review of 2024 will be completed prior to end-2025.

c. Were there any recommendations or exceptions? **No**

d. If there were recommendations or exceptions, how has the church addressed them?

Signed: _____

Printed Name: _____

Date: _____

Completed By: David John Rochford III. This report will be received, and any necessary action taken, by the annual charge conference.



2025 Trustee Year in Review Report Trinity United Methodist Church, McLean, VA

Date: October 28, 2025
Charge: Trinity Charge - McLean, Northern Virginia District,
Church: Trinity United Methodist Church, 1205 Dolley Madison Blvd, McLean, VA 22101
Period: Beginning October 30, 2025; Ending October 29, 2026

1. Trustees: Organization for the present conference year was effective January 1, 2025. The following Trustees of TUMC are presented to the 2025 Charge Conference:

Chair:	Wayne Detwiler		
Secretary:	Reba Page		
Treasurer:	N/A		
Members:	Vincent DeMicco	Brian Grunenfelder	Shirley Zhang
	Amy Miller	Danielle Lafferty	Jonathan Whittington
		John Dunn	

2. Incorporation: NO

Trinity United Methodist Church is an unincorporated church, existing and in good standing under the laws of the Commonwealth of Virginia (EIN #: 54-0597303)

3. Property Recordings, as shown by Fairfax County civil land records:

Trinity United Methodist Church is located at 1205 Dolley Madison Blvd. in McLean, VA on a 7.2961-acre single plat (tax assessment map 0302-32-A1, Trinity Subdivision parcel A1, BK 19418P 2141) located on the south side of Dolley Madison Boulevard, east side of Buchanan Street, and north side of Gilliams Road. Various sanitary sewer, storm water sewer and other easements are located on the property.

The existing buildings on the site include the Langley Building (30,516 sq. ft., built in 1955), which is attached by a covered walkway to Phase 1A of the Fellowship Building (approximately 6,615 sq. ft. per floor for a total of 13,340 square feet; built in 2008). Trinity House (the previous parsonage, currently used as church offices and built in 1949) is a separate two-story building located in the northeast corner of the property. A second, separate two-story building (currently serving as a parsonage with a mailing address of 6538 Gilliams Road, McLean, VA 22101, built in 1981) is situated in the southwest portion of the site. The total Gross Floor Area (GFA) of the existing church structures (not including the two detached, accessory structures) approximately 43,856 sq. ft. Additional existing structures include a fenced-in outdoor recreation area (6,945 sq. ft.) located along the eastern side of the Langley Building, an outdoor concrete amphitheater along the western side of Phase 1A of the Fellowship Building, a stormwater management pond (14,400 sq. ft.) located in the southwest corner of the site, and an underground stormwater management facility located adjacent to the fenced-in outdoor recreation area on the eastern side of the property.



4. Trust Clause on Deeds: TBD

5. Is there a long-term plan for replacement of facilities and equipment? YES

It is prepared on an annual basis and listed as the Trustees Capital Improvement Plan (CIP).

It addresses current year funding and looks forward two to three years so as to assure appropriate coverage and planning for all anticipated updates and/or emergency projects.

6a. Insurance:

Insurance Package Policy is active and current with GuideOne of Des Moines, IA 50306. The policy provides for the following coverage (including workers compensation coverage from The Hartford Company) good through 20 November 2025, and will be timely renewed:

Item/Insured/ Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted by Coinsurance	Expires When
Blanket Building	14,048,100	15,609,000	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Blanket Contents	2,232,270	2,480,300	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #1	7,762,000	6,985,800	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #2	5,665,000	5,098,500	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #3	855,000	769,500	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #4	1,397,000	1,257,300	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #1 Contents	1,327,100	1,194,390	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25



Church Building #2 Contents	1,019,600	917,640	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #3 Contents	N/A	N/A	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Church Building #4 Contents	63,600	57,240	Special Form/Replacement Cost/Agreed Value	GuideOne Insurance Company	Yes	11/20/25
Vehicles	N/A	1 Million	N/A	GuideOne Insurance Company	N/A	11/20/25
General Liability	N/A	2 Million Occurrence/ 5 Million Aggregate	Comprehensive	GuideOne Insurance Company	N/A	11/20/25
Workers Compensation	N/A	100,000/500,000/ 100,000	N/A	Hartford	N/A	4/17/26
Directors & Officers Errors & Omissions Crime	N/A	1 Million/5 Million Crime: 25,000	N/A	GuideOne Insurance Company	N/A	11/20/25
Professional Liability Sexual Misconduct	N/A	2 Million Occurrence/ 5 Million Aggregate 250,000 Each Claim/500,000 Total Damages	N/A	GuideOne Insurance Company	N/A	11/20/25
Umbrella	N/A	1 Million Occurrence/ Aggregate	N/A	GuideOne Insurance Company	N/A	11/20/25



6b. Building inspections for fire and other hazards? YES

Buildings are inspected by the Fairfax County Fire Marshall annually. All inspections have been completed successfully.

6c. Has the replacement value been assessed within the last 5 years? YES

Over the past 15 years, four appraisals of the Trinity campus and its facilities have taken place in conjunction with building and mortgage loans that Trinity held with Wells Fargo NB and now holds with Sandy Spring Bank. The most recent campus-wide appraisal was conducted in April 2022 by RSG Commercial, Inc. of Fairfax, VA. The appraised value of the full campus of 7.2 acres and multiple buildings, as presented to Sandy Spring Bank, was \$17,200,000.

While planned for late 2022/early 2023, a formal replacement value assessment of the church Parsonage at 6538 Gilliams Road was deferred until early 2024. This deferment has allowed the Trustees to complete a number of appropriate updates to the Parsonage, which will likely impact the overall replacement value assessment. Additionally, there have been a number of facilities changes and work on the steeple and main sanctuary of the church. The ultimate evaluation will help assure that the church's blanket insurance policy with GuideOne covers the anticipated replacement value of the now-updated Parsonage.

6d. Who performed the assessment?

See 6c above

6e. Does the church have a Safe Sanctuary Policy? YES

Trinity has a Safe Sanctuary policy, entitled "Trinity Child Protection Policy," which is reviewed and updated as needed for compliance with Virginia and other applicable child protection laws.

7a. Annual Accessibility Audit for church property? TBD

8. Income producing and permanent funds: YES

Trinity UMC continues to hold donor restricted funds that are invested with the United Methodist Foundation of Virginia. Those funds, currently valued at \$205,462 +/- have been allowed to remain as a future asset, and to build via investment strategy, and have not been distributed to satisfy operating expenses. Additionally, the Church holds an Organizational Brokerage Account with TRUIST Investment Services (previously SunTrust), Orlando, FL which holds gifts of stock donations provided during 2024; it is valued at approximately \$85,000 and accrues interest. Due to unrestricted status, if liquidated, proceeds would likely be used for operating funds or special emergency facilities actions.

9. TUMC Loan with Sandy Spring Bank - As part of the church's long-term plans to grow the church and ensure appropriate facilities, the congregation negotiated a loan instrument in the 2009 timeframe with Wells Fargo NA, so as to achieve all expenses of the building of a new Fellowship Building. That note was eventually terminated, and a further instrument was completed with Sandy Spring Bank ("the lender"). The note instrument was negotiated and completed in May 2022 for the sum of Three Million and 00/100 Dollars (\$3,000,000).



The note is set forth as follows:

“Principal and interest shall be payable as follows: Commencing June 6, 2022 and continuing on the same day of each and every calendar month thereafter until May 6, 2032 (the “Maturity Date”), this Note shall be payable in monthly installments of principal and interest of \$17,620.65, which amount includes interest at the fixed rate of Three and 59/100th percent (3.59%) per annum and is sufficient to amortize the then outstanding principal balance over a period of twenty (20) years, with all outstanding principal and interest due and payable in full on the Maturity Date.”

The Promissory Note documents are retained by Trinity and Sandy Spring Bank and were authorized by Trinity Trustee officers at the time on initiation. Trinity has met all monthly payments over the past three years, and as of the end of September 2025, the remaining note principal is approximately \$2,640,000. All terms of the promissory note have been met and the church remains a valued customer/client of Sandy Spring Bank, where the church’s operating business account also resides. While it has been announced recently that Sandy Spring Bank has been acquired by Atlantic Union Bank, there has been no indication from either bank that any modifications to the church’s banking and/or loan relationships should change in the future.

Supporting Dialogue and Information:

Purpose: This report is provided as a tool for reflection on the trustee activities taking place during the first three quarters of 2025, and to assist with planning for 2026. Below is a description of trustee stewardship of time, talents and treasure relative to our charge. The report includes sections on congregational leadership; ministry and mission support; property development and management; risk management, safety and security; and trustee training and development. As the TUMC Trustees look to the future, we are challenged to consider all priorities and the distribution of resources relative to the scope of work and congregational needs.

Guideposts

UMC Mission: Make Disciples of Jesus Christ for the transformation of the world.

UMC Vision: Formed by the love of Jesus Christ and empowered by the Holy Spirit, we are a caring community of all ages committed to glorifying God through worship, to building Christian disciples through nurture and learning, and to using our gifts to make a difference in God’s world.

Trinity UMC Mission: Is to make disciples of Jesus Christ for the transformation of the world. Our desire is to love God above all things, and our neighbors as ourselves. Our mission is a lifelong journey. To accomplish God’s mission requires a community of faith that is supportive, loving, and peace making.

Trustee Charge: “As a trustee, you will supervise and maintain all property belonging to your congregation so that the ministries of the congregation can be effective. You will work closely with the church council to respond to God’s call.”



Trustees, Managing the Resources of the Congregation, UMC General Council of Finance and Administration.

General Summary of the Year

2025 has been a “usual busy” year for TUMC Trustees, with a few major projects and the normal ongoing maintenance, including plumbing repairs, heating and air conditioning equipment repairs, painting, etc.

Early in 2025, the church purchased a replacement snow blower for the purpose of keeping contracted snow removal costs to a minimum.

Security of areas used by the preschool was enhanced through the installation of new doors, digital access controls and cameras.

In late December of 2024 and early January 2025, the trustees contracted abatement and restoration following water damage at the base of the steeple. The work included a refresh of the sanctuary including the installation of new carpet and other floor coverings and purchase and installation of new furnishings. In addition, trustees completed restoration work in the balcony which included abatement, re-plastering and painting of the walls and ceiling and installation of new carpeting and flooring. Volunteers extended the scope of the project by painting the stairwells and narthex prior to the carpet installation.

Significant projects were also completed in the main parsonage including painting, recarpeting, and replacing a failed refrigerator.

A masonry retaining wall was installed at Trinity House by an Eagle Scout candidate under the direction of Trinity Scout leaders and volunteers. As part of this project, the Scout Master worked with the Washington Gas company to install a new exterior gas meter. A second Eagle Scout candidate installed a wooden retaining wall near the preschool fence line to shore up the soil around the playground. More recently, a third Eagle Scout candidate replaced a failing masonry retaining wall at the new parsonage.

Additional church wide projects included: repair of Langley Building flat roof; repair of storm damage to Fellowship Building roof; working with preschool to donate and clear storage spaces of excess furniture and equipment; replacement of the Trinity House sump pump; and improvement of the sanctuary and chapel sound systems.

Trinity House renovation project: Trustees completed a comprehensive evaluation of the condition Trinity House and shared reports with the Executive Council including: Functional Walkthrough; Trinity House Known or Potential Hazards and Liabilities; and Trinity House Ministry Options Including Counseling Center and Parsonage. Trustees presented three alternatives to the Council 1) demolition of the house; 2) preservation of the house as an asset but not the routine use of the house; and 3) renovation of the house for use as ministry space or parsonage. The Council approved the asset preservation plan to be funded from general operating funds.



Subsequently, a generous donor came forward with a leadership gift that would support a renovation program for the ground floor, second floor, and the limited necessary work in the attic and basement. The completed project would preserve Trinity House as an asset and renew it to be used as a second parsonage or other ministry space for many years to come. Trustees voted to accept the gift and recommended the renovation project to the Council which voted to approve the project on September 18, 2025. The Counseling Center will be relocated to the Langley Building Room 124 and the crafts ministry will be moved to Langley Room 207 on GWD October 18th. Repairs will include masonry and concrete; window replacement; exterior and interior painting; installation of a central air conditioning system; drainage improvements; wood floor refinishing, plumbing repairs; electrical repairs and other improvement projects. Trustees are providing renovation management and contract supervision services and working closely with the Finance Committee and Executive Council. We extend our sincere gratitude to the congregation and to the donors for making this project possible. Work is expected to be completed and the house rededicated May, 2026.

Congregational Leadership:

- Report and participation by trustees in Church Council and Charge Conference meetings.
- Sacrificial giving of our time, talents, and treasure.
Training, support, guidance and assistance to Trinity pastors including our new Pastor Dave Rochford, church staff, Church Council, and associated ministry committees.
- Participated in Bi-District Training Day.
- Provide leadership and support to the Parsonage Committee, Child Protection Committee, Preschool Committee and Iglesia de Dios congregation.

Ministry and Mission Support:

- Trustees attended and contributed to Finance Committee meetings, reviewed expense allocations, provided budget and research reporting to Trustees, and formulated Trustee budget and CIP as well as the research and budget for the Trinity House renovation plan.
- Supported Scouting units with space use and child protection audits.
- Supported several Eagle Scout candidate projects which provided facilities updates and valuable benefits to Trinity UMC, including the building of a retaining wall near the preschool playground, the re-routing of downspouts at Trinity House, and the assistance in working with the local utility company to have the utility replace and re-route the aging gas line at Trinity House.
- Supported youth program with regard to transportation needs and child protection.
- Supported infant, children, youth, and confirmand care and education programs with child protection training and space use coordination.
- Provided Trustee leadership support to the Preschool Committee.
- Provided substantial technical support to online ministries.
- Supported Honduras and other mission efforts through in-person visits, on-line tutoring, and financial contributions.



- Trustees facilitated building use by church ministry, religious, and community organizations including: Trinity Preschool; Iglesia de Dios Saturday and Sunday services and activities; three Boy Scout units; expanded use by Langley Residential Support Services including Book Club, Langley Moves exercise group, and Langley client nutrition classes; Engage Bible Study; Shepherd's Center; Music Together; The Potomac School; Thai Chi classes; Crafty Ladies; The Daffodil Society; Pastoral Counseling of Northern Virginia; String Time 501c3 music camp for 50 students; wedding parking for a neighbor; and many other short term uses. This facilitates Trinity's outreach to the community and has resulted in the development of closer ties to those whom we serve.

On an ongoing basis, Trustees actively engage in the life of the church through worship, learning, and participation in most of the missions and ministries of the church including: Worship Committee as ushers, greeters and fellowship hour hosts; lay readers; Education Committee as Sunday school and Bible study teachers, confirmation mentors, and Sunday school, Bible study and Prayer Group participants; Engage Bible Study; Children's Choir support; Youth Group meeting leadership and meal support, and activity and mission trip chaperones; Scouts; Crafts for a Cause; Mission Committee as missionaries, and donation and gift contributors; Church and Society as Martha's Table, Christ House and SHARE volunteers; special programs such as the Wednesday noon and Celtic services, and Bible study program; VBS and Advent Workshop volunteers; UMM; outdoor worship service logistics support and at least two other outdoor congregation-wide social gatherings.

Property Development and Management:

- Trinity's HVAC work was previously awarded to Bradleigh Mechanical and repairs and maintenance were completed in the Sanctuary, Langley Building, and Fellowship Building. The contract includes a multi-year preventative maintenance and equipment upgrade plan that will extend the life of all of the systems.
- Toilet and other plumbing repairs were made in the Langley and Fellowship buildings and at Trinity House.
- Two aging windows were replaced, one at Trinity House and one in the Langley Building.
- The lower level of Trinity House, previously damaged by water intrusion after a flooding rain, was cleaned up and the Scouts installed a new sump pump was installed in the bedroom window well. The lower walls and floors require additional repair.
- Parsonage improvements YTD 2025 included:
 - The painting of several rooms – foyer, upstairs living room, one upstairs bedroom, stairwell to the lower level, lower-level family room and adjacent small hallway – in June prior to the arrival of the new pastor and his family.
 - A new refrigerator was purchased and installed in July.
 - The side deck of the home was found to be in compromised condition that included failed/failing joist hangars and shifting support posts. Repairs were promptly undertaken in August to replace all new hangars and straighten and secure the deck's outside supports.



- Exterior improvements included general landscaping, tree removal, trimming, and other miscellaneous projects.
- Trinity continues its effort to replace parking lot lights and other non-LED lights.
- The Potomac School – Trinity continues its longstanding relationship with The Potomac School, with mutually beneficial arrangements for student car and school bus parking at the church. Trustees negotiated a new annual bus parking contract that included additional vehicle/bus parking and associated increase in fee payment.
- Trustees supported the expansion of Trinity's religiously exempt programming permit from the Virginia Department of Education.
- Trustees led members of the congregation and Scouting units in dozens of campus improvement projects during Spring and Fall Good Works Days.
- Trustees managed space use requests to support ministries such as Scouts, Langley Residential Support Services, Engage Bible Study, Shepherd's Center, Iglesia de Dios, Trinity Preschool, and many others. This also facilitates Trinity's outreach to the community and has resulted in the development of closer ties to those whom we serve.
- A sample of additional maintenance repairs includes Sanctuary, Langley Building and Fellowship Building interior painting; Narthex updates; Sanctuary and Langley Building exterior door painting; playground equipment painting; miscellaneous door repairs; kitchen counter repairs; and many other efforts.

Risk Management, Safety and Security:

- Continuing risk assessment inventory of property, policies and practices.
- Continuing online employment and background check services which improved records management and security of private information.

Trustee Training and Development:

- Trustee membership recruitment includes adding members with expertise in project & contracts management, communications, and interest in particular projects requiring additional attention. Training of new and continuing trustees enabled them to take on new roles, lead, and assist in ongoing actions.
- Improved communication and records management through Dropbox.

Looking ahead to 2026

For 2026 strategic planning, Trinity Trustees are considering priorities and the distribution of resources relative to the scope of work and congregational needs.

The Trinity House renovation project will continue through the spring of 2026. Work will shift to the interior of the house during the winter and any remaining exterior work will be completed in the spring. Additional spring projects include decorating and furnishing the house, screened porch and landscaping improvements and laundry equipment. Trustees will continue to provide renovation management and contract supervision services and to work closely with the Finance



Committee, Executive Council and donors. Work is expected to be completed and the house rededicated May, 2026. The Executive Council and Pastors will lead the congregation in visioning ministry for the revitalized space.

Leadership Goals for 2026: Potential start-up of a church-wide Capital Campaign; enhance Child Protection procedures; preserve and enhance a) the health, safety, value and discipleship of the congregation, b) inward and outward ministries, and c) property of the church. Continue to provide guidance and leadership to facility updates, permitting, and risk management support for new weekday schooling and child care ministries.



THREE (3) RESOLUTIONS FOR APPROVAL BY THE CHARGE CONFERENCE OF TRINITY UNITED METHODIST CHURCH TO ELECT TRUSTEES; AUTHORIZE PASTORS TO SIGN COURT DOCUMENTS ON BEHALF OF CHURCH; AND OTHER RELATED TRUSTEE MATTERS

AT THE MEETING HELD ON THE 28TH DAY OF OCTOBER 2025, AT 7:00 ON ZOOM, SR. PASTOR OF TRINITY UNITED METHODIST CHURCH, REV. DAVID ROCHFORD PRESIDING, BY CONSENT OF THE DISTRICT SUPERINTENDENT,

PURSUANT TO PARAGRAPH 2526 OF THE BOOK OF DISCIPLINE OF THE UNITED METHODIST CHURCH, 2016, LOCAL CHURCH BOARD OF TRUSTEES' ELECTION, ON RECOMMENDATION BY THE COMMITTEE ON NOMINATIONS AND LEADERSHIP DEVELOPMENT,

AS SET FORTH IN THE RESOLUTIONS BELOW:

BE IT RESOLVED BY THE CHARGE CONFERENCE OF TRINITY UNITED METHODIST CHURCH, MCLEAN, VIRGINIA, THAT:

- (1). . . for calendar year 2025, and until their successors are elected and qualified, Wayne Leon Detwiler, Jr., Vincent DeMicco, Brian Edward Grunenfelder, Amy Miller, Reba Ann Page, Danielle Lloyd Lafferty, John Dunn, Shirley X. Zhang, and Jonathan Richard Whittington, Sr., shall serve as the Trustees of Trinity United Methodist Church, 1205 Dolley Madison Boulevard, McLean, Virginia 22101, and
- (2). . . Any Pastor of Trinity United Methodist Church, 1205 Dolley Madison Boulevard, McLean, Virginia 22101, is authorized to sign, on behalf of the church, the petition to the Court for appointment or substitution of church trustees, and
- (3). . . the Senior Pastor of Trinity United Methodist Church, with the written consent of any two Trustee Officers, is hereby authorized to add further additions or clarifications to any of the two resolutions passed in the charge conference on October 28, 2025 in the event such addition or clarification becomes necessary and further facts become known, provided that the resolutions achieve and sustain their original purpose and intent, without significant unrelated or undesirable consequence.

MOTION TO APPROVE BY: _____ SECONDED BY:

Pastor's Report to the 2025 Charge Conference

Trinity United Methodist Church, McLean

Rev. Dave Rochford, Lead Pastor

In a stern letter to a young (and perhaps not overly-promising) preacher, John Wesley managed this haunting bit of counsel:

“Oh begin! Whether you like it or not, read and pray daily. It is for your life; there is no other way; else you will be a trifler all your days, and a pretty, superficial preacher. Do justice to your own soul; give it time and means to grow. Do not starve yourself any longer. Take up your cross and be a Christian altogether.” (*Letter to John Trembath, 17 August 1760*)

To my knowledge, this is nobody's favorite John Wesley quote! I am no longer a young preacher, but over the course of recent years I feel increasingly convicted of the perilous way of the “trifler.” That is, I lavish my time on preaching, designing worship, teaching the Bible, returning emails, contributing to meetings, counseling the afflicted and grieving, and returning more emails. But I find less and less of myself to share, it seems, and I worry that our work in reaching *those with no vital connection to Christ* is just not advancing in a way that seems faithful. And although I go about important tasks (and delight in the people I am with), I fear what John Wesley would say to me about the sad way of the “trifling preacher” - who essentially bottlenecks the work of the Holy Spirit for all of us to fulfill Jesus' commission to make disciples of Jesus Christ (Mat. 28:19).

By grace, God would seem to have two related remedies! First, *pastor-centered* churches can and do sometimes become *pastor-led* churches. The key, which is news to no one, is the development of lay-led, task-focused teams who keep the larger mission in mind (making disciples!) while creating processes to accomplish their work. A newly-established Lay Leadership Committee for 2026 (see the Lay Leadership Report) presents to the Charge Conference the prospect of future new/redesigned team-structures to move Trinity forward in accomplishing our God-given, disciple-making task.

Future teams may include: a Compass Team (focused upon discerning and articulating an inspiring, unifying Vision for our church), a Communications Team (created to take a multimedia, message-centered approach to our coms, both within and without), and a Stewardship Team (working toward a more effective, year-round articulation of giving as simply a part of discipleship). Prior to then, in

January we will launch a new “Creative Worship Team” (see Report), squarely focused on engaging laity both in the presentation of worship and in its planning. Pastoral leadership will be key to commission these teams and help discern their strategies, but the work will be borne along by the prayerful discernment of lay leadership.

Second, spiritually-directed leaders are essential to lead in holy transformation. We are blessed with many such leaders at Trinity, but have need for still more. How can we discover them? The arrival of Methodism in our region, characterized by the ministry of William Watters, who began our congregation in his home in 1808, may just offer a clue. Early Methodists depended on itinerant clergy like Watters for guidance, church order and sacraments, but the engine of holy transformation in their lives was not the snippets of time spent listening to clergy. It was in the Methodist “societies” themselves, designed as they were to connect people of like interests or backgrounds to come to know God (and one another) better.

Accordingly, in 2026 we at TUMC will place our attention on the urgent need for us to forge authentic, accountable spiritual relationships through adult discipleship structures. Our challenge will be to move forward with groups deliberately designed to foster such accountable relationships, and to incent our people to become part of them. The process will take years and be on-going, like most worthwhile undertakings.

A preacher who is no longer “a trifler all his days” may be a hopeful sign of God’s coming Kingdom. But a *whole Church* going about that holy work *is* that Kingdom come upon the earth. May God make it so!

Submitted: Rev. Dave Rochford, Lead Pastor

28 October 2025

Pastoral Report for Trinity UMC Charge Conference
Presented by Taehwan Roh, Associate Pastor
Date: October 28, 2025

Members of the Charge Conference,

It is with deep gratitude that I present this pastoral report to the 2025 Charge Conference. Over the past year, I have continued to grow in faith and ministry through my service at Trinity United Methodist Church, now under the leadership of our new Lead Pastor, Rev. Dave Rochford. It has been a season of both transition and renewal — a year marked by God’s continued grace and guidance.

A Year of Spiritual Renewal and New Understanding

Since being commissioned as a Provisional Elder in the Virginia Conference this year, my understanding of ministry has undergone a profound shift. In previous seasons, much of my focus was on “becoming a prepared pastor” — learning, training, and waiting until I felt fully ready. Yet through prayer and reflection, I have come to realize that God does not call us to act only after we are ready. Instead, God calls us to live faithfully today, in the midst of our imperfection, relying on divine grace rather than human readiness.

This has been a year of repentance and renewal in my heart. I have learned that ministry is not about achieving perfection, but about trusting that God works through our weaknesses. Even when my own ability feels limited, God’s Spirit moves when I take each step in faith — speaking, serving, and walking with love and humility. This renewed understanding has deepened my joy in ministry and reshaped how I approach daily pastoral life.

Serving Under New Leadership

It has been a blessing to serve alongside Rev. Dave Rochford, whose pastoral vision and leadership have brought fresh direction and energy to our church. His focus on discipleship, spiritual growth, and lay leadership has inspired me to align my own ministry with this broader vision.

In this season of transition, I have sought to support Pastor Dave’s ministry by listening deeply, learning the church’s history, and helping to build bridges between long-time members and newer participants. I am grateful for his encouragement and trust as we work together to strengthen Trinity’s mission.

Understanding and Connecting with the Congregation

Over the past several months, I have been in the process of learning more deeply about our congregation — both those currently active and those who, for various reasons, have become less engaged in worship and church life. I am currently meeting with several long-time members of Trinity to better understand the history, relationships, and transitions that have shaped our community. These conversations have been deeply insightful and humbling, revealing the faith stories and challenges that continue to influence who we are as a church today.

This ongoing process has given me valuable insight into the spiritual life of Trinity and is becoming a meaningful foundation for a future ministry of visitation and reconnection that I am prayerfully developing. My hope is that, through personal contact, prayer, and pastoral presence, we can rebuild relationships, rekindle faith, and draw people back into active participation in the life of the church — helping every member feel seen, valued, and spiritually supported.

Worship and Pastoral Responsibilities

I continue to serve regularly in both the 8:30 a.m. and 10:30 a.m. worship services, assisting with liturgy, preparing for livestreams, and leading Holy Communion. I also preach periodically throughout the year, which remains one of the greatest joys of my ministry. Each preaching opportunity allows me to witness the transforming work of the Holy Spirit among our congregation.

Pastoral care remains a central part of my calling, though I recognize that my engagement in this area is still developing. Building upon my Clinical Pastoral Education (CPE) experience, I continue to seek ways to be more present and attentive to the needs of our members. My recent work to learn more deeply about our congregation — including conversations with long-time members and reflection on our community's history — has been an important step toward understanding how I can offer more meaningful pastoral care in the future.

Ongoing Formation and Learning

In addition to my service at Trinity, I am continuing my academic and spiritual journey through the Doctor of Ministry (D.Min.) program at Wesley Theological Seminary. This program, along with ongoing participation in clergy gatherings, AAMA events, and Virginia Conference workshops, has helped me integrate theology with practice and strengthened my capacity for adaptive leadership in a multicultural setting.

Through these experiences, I have come to appreciate more deeply the need for pastors to remain lifelong learners — continually being shaped by God through study, reflection, and community.

Looking Ahead

As we look toward the coming year, my focus will be on deepening our relational ministry and supporting Pastor Dave's efforts to align Trinity's mission around spiritual growth and discipleship. I hope to continue developing the planned visitation and reconnection ministry, which seeks to build bridges across generations and strengthen our shared sense of belonging in Christ.

Closing Reflection

I am deeply thankful for the grace of serving this congregation and for the partnership of my colleagues and lay leaders. Trinity remains a community of great faith, generosity, and resilience. My prayer is that we will continue to grow together — not as people waiting to be ready, but as people already being used by God in the present moment.

“It is God who is at work in you, enabling you both to will and to work for his good pleasure.” (Philippians 2:13, NRSV)

Thank you for your continued prayers and support as I seek to live faithfully into this calling.

Grace and peace,

Taehwan Roh
Associate Pastor
Trinity UMC in McLean
1205 Dolley Madison Boulevard, McLean, Virginia 22101
troh@umtrinity.org



Pastors Statistics Report

Church: Trinity UMC 471122

Charge: Trinity

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Charge Conference Date: 10/28/2025

Changes in Membership since last Charge Conference

Line 2a: Received this year on Profession of Faith through confirmation: **4**

Names and Dates: **Samuel Youngsuk Bricker, 5/18/2025**
Sophia Lerna Nelson, 5/18/2025
Ivy A. Rogers, 5/18/2025
Allison Mai White, 5/18/2025

Line 2b: Received this year on Profession of Faith other than confirmation: **2**

Names and Dates: **Bjorn Anderson, 1/19/2025**
Sopanha Anderson, 1/19/2025

Line 2c: Membership restored by Affirmation of Faith: **0**

Line 2d: Added by correction: **0**

Line 2e: Transferred in from another United Methodist Church: **5**

Names and Dates: **Jeffrey Pugh, 5/4/2025**
Alet Whittington, 5/11/2025
Jonathan Whittington, 5/11/2025
Elisabeth Hahn Chappell, 5/25/2025
Seth Chappell, 5/25/2025

Line 2f: Transferred in from a non-United Methodist Church: **0**

Line 2g: Members received from other closed and disaffiliated UMC churches: **0**

Line 3a: Removed by Charge Conference Action: **0**

Line 3b: Withdrawn from Professing Membership: **0**

Line 3c: Removed by Correction: **0**

Line 3d: Transferred out to another United Methodist Church: **6**

Names and Dates: **Jackson Crow-Mickle, 9/11/2025**
Sarah Anne Cusenza, 10/31/2024
Dave Schatz, 12/2/2024
James T. Bruce, III, 3/14/2025
Carol Elder Bruce, 3/14/2025
Ginger Rae Muncy, 5/19/2025

Line 3e: Transferred out to a non-United Methodist Church: **0**



Pastors Statistics Report

Line 3f: Removed by Death: 4

Names and Dates: **Jean Wharen, 1/30/2025**
Catherine Mary Chatham, 5/25/2025
Susan B. Maines, 7/13/2025
Jean Gililand, 8/13/2025

Total persons baptized this year (all ages): 7

Names and Dates: **Eliza Grace Cauley, 4/27/2025**
Rishi Paul Ancha, 5/25/2025
Grace Trantham Chappell, 5/25/2025
David Fraser Chappell, 5/25/2025
Michael Case Lin, 1/26/2025
Jonathan (Jack) Richard Whittington, 5/11/2025
Eleanor (Norah) Edith Whittington, 5/11/2025

Membership Care Report

Name(s) whose address is known inside the community but absent/negligent - Notice Year 1. The Book of Discipline ¶ 228.2.b.1

Name(s) whose address is known and residing outside the community - Notice Year 1. The Book of Discipline ¶ 228.2.b.2

Name(s) whose address is unknown - Notice Year 1. The Book of Discipline ¶ 228.2.b.3

Name(s) whose address is known inside the community but absent/negligent - Notice Year 2. The Book of Discipline ¶ 228.2.b.1

Name(s) whose address is known and residing outside the community - Notice Year 2. The Book of Discipline ¶ 228.2.b.2

Name(s) whose address is unknown - Notice Year 2. The Book of Discipline ¶ 228.2.b.3

Completed By: Harriet Latta.



Report of the Pastor/Staff Parish Relations Committee

Charge Conference Date: 10/28/2025

District: Northern Virginia

Charge: Trinity

Annual Conference: Virginia Conference of the United Methodist Church

Who are the recommended by the Staff/Parish Relations Committee as candidates for ordained ministry (¶¶247.8, 311.2b)?
Attach Declaration of Candidacy report.

First Name	Last Name	Address	Email	Phone
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Who are the recommended by the Staff/Parish Relations Committee for continuation as candidates for ordained ministry (¶¶247.9, 312)?

First Name	Last Name	Address	Email	Phone
Emily	Summers	6214 Mori St McLean VA 22101	emily_y_summers@yah oo.com	703-869-2538

Who are the recommended by the Staff/Parish Relations Committee as candidates for Church-Related vocations (¶247.10)?

First Name	Last Name	Address	Email	Phone	Vocation	Home Church
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Initial Application or Request for Renewal

Name (Mrs. ___ Ms. ☒ Mr. ___) Doris D. Page
Address 1110 Campbell St City/State/Zip Mt Pleasant, VA 22001
Telephone 703-303 9469 E-mail dorispag2@verizon.net
Name of District Nor. VA
Name of Church Trinity
Church Address 1205 Dolly Madison Blvd City/State/Zip Mt Pleasant, VA 22001
Church Telephone 703 356 3312

1. What year did you complete your Basic Course? _____
2. What year did you complete your Advanced Course? _____
3. What was the title of your Advanced Course? _____

1. What year did you complete your last Advanced Course? 2025

2. What was the title of your last Advanced Course? Ministry with the Forgotten

Date 9/24/25 Lay Servant Doris D. Page

Date _____ Pastor _____

Date _____ Church Council Chair or District Superintendent _____

(To be completed by those requesting renewal as a Certified Lay Servant)

SECTION VI: MINISTRIES BY THE LAY SERVANT

During the past year, I have participated in **caring ministries** as follows:

- | | |
|--|---|
| ☒ served as a volunteer in a care-giving institution | ☒ provided one-on-one caring |
| ☒ at a hospital, nursing home, or to a shut-in | ☒ in membership/evangelism visitation |
| ☒ served in caring/outreach projects (food pantry, prison ministry, etc) | |
| ☒ other caring activities (Please list) <u>in the church nursery</u> | |

During the past year, I have participated in **leading ministries** as follows:

- ☐ served as member of committee, board, commission, council, task force, etc.
- ☐ as a volunteer at a community agency
- ☒ at my local church
- ☒ beyond my local church
- ☐ on my District ☐ Conference ☐ Jurisdiction ☐ General Church level
- ☐ other leading activities (Please list) _____

During the past year, I have participated in **communicating ministries** as follows:

- ☒ brought message in 3 worship services
- ☒ served as worship leader in 1 services
- ☒ delivered 2 devotional messages
- ☐ taught _____ classes
- ☒ shared my faith story _____
- ☒ other speaking activities (Please list) clayton time w/kids

During the past year I have participated in additional opportunities for ministry as follows (Additional writing space below):

SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

daily devotional reading, various books about scripture, faith

SECTION VIII: FEEDBACK BY THE LAY SERVANT

1. Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? ☒ Yes ☐ No (If yes, please list those areas below.)

preaching / leading worship, one-on-one care

2. What additional training or support do you need or would suggest to further your ministry:

3. Give any recommendations you have for improving Lay Servant Ministries in your District or Conference:

(Note: District Directors are encouraged to respond to any comments within this section.)

NOTICE: After this form is completed and signed by those listed above, the Recording Secretary of the Church Council or Charge Conference is requested to reproduce THREE copies: (1)Lay Servant, (2)District Director of Lay Servant Ministries, (3)District Superintendent. The Recording Secretary of the Church Council or Charge Conference keeps the ORIGINAL. (Revised April 2014)

Additional Writing Space

(Please be sure to indicate which question you are answering.)

I have been a Lay Servant since the year 2000 & a Lay Speaker,
resertified in 2023

I completed the PLWMC course in 2025

Davis Page



Doris Page

has completed the requirements and demonstrated competency in

Ministry with the Forgotten

offered by the Lay Servant Ministries

Spring Training 2025

Richard Speirs
Conference Director

Tianna Durbin
LSA Director



GCFA Training Ministry

CERTIFICATE OF COMPLETION

This certificate is awarded to

Doris Page

FOR THE SUCCESSFUL COMPLETION OF THE PROFESSIONAL ADMINISTRATORS OF THE UNITED METHODIST CONNECTIONAL STRUCTURE INSTITUTE, SPONSORED BY THE GENERAL COUNCIL ON FINANCE AND ADMINISTRATION.

2025 PAUMCS Certification Course

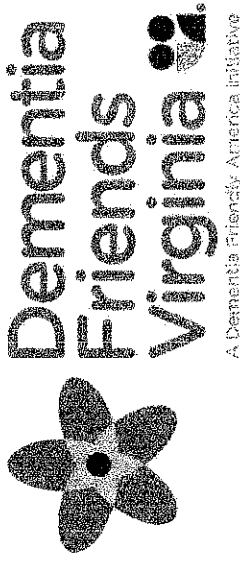
Date: 2025-06-14

Certificate Number

cert_1d3kltmwd

TAMARA RUFFE

State Representative to PAUMCS



Certificate of Participation

Doris Page

Dementia Friends Information Session

Martha Stokes
Champion's Name

February 27, 2025
Date Presented

Trinity United Methodist Church
Lay Leadership Report to the 2025 Charge Conference
Slate of Servant Leaders (2026)

(Color indicates New Leadership)

Executive Council

Chairperson	(Mr.) Jamie Loving
Secretary	Lisa Russell
Lay Leaders	Suzanne Hamilton Cindy Oh
Lay Members of Annual Conference	Catherine Wethington Nadine Wethington
Finance Committee	David Case
Staff-Parish Relations Committee	Stephanie Grunenfelder
Board of Trustees	Wayne Detwiler
Children's Ministry	Jenny White
Church and Society	Lisa Russell
Music	Howard Chatham
Preschool Board	Lizzy Conroy
United Methodist Men	Jim Wilson
Worship	Alet Whittington
Youth Ministry	Jack Newcomb
Global Missions	Chris Moore Dan Moore

Staff

Lead Pastor	Dave Rochford
Associate Pastor	Taehwan Roh
Director of Children's Ministry	Laurie Strollo
Director of Music	Jerry Rich
Director of Youth Ministry	Catherine Wethington
Director of Trinity Preschool	Angi Oxendine

Administrative Committees

Staff-Parish Relations Committee

Class of 2026

Karen Briscoe
[Charles Boykin](#)

Class of 2027

Sopanha Anderson
Stephanie Grunenfelder
[Tom Long](#)

Class of 2028

[Barry Beach](#)
[Robert Newcomb](#)
[Trevor Nelson](#)

Lay Leaders

Suzanne Hamilton
Cindy Oh
Dave Rochford
Taehwan Roh

Lead Pastor

Associate Pastor

Finance Committee

Chairperson

Lay Leaders

David Case
Suzanne Hamilton
Cindy Oh
Catherine Wethington
Nadine Wethington

Lay Members of Annual Conference

At Large

[Josh Lafferty](#)
Van Todd
Jim Wilson

Lead Pastor

Associate Pastor

Dave Rochford
Taehwan Roh

Positions:

Treasurer

Bookkeeper/Payroll Specialist

Financial Secretary

Lead Counters

(Mr.) Jamie Loving (Interim)
Thomas James
Harriet Latta
(Mr.) Jamie Loving
Jim Wilson
Dan Moore

Audit

Administrative Committees (continued)

Board of Trustees

Class of 2026

Vinnie DeMicco
Amy Miller
Reba Page

Class of 2027

[John Dunn](#)
Brian Grunenfelder
[Danielle Lafferty](#)

Class of 2028

Wayne Detwiler
[Jonathan Whittington](#)
[Shirley Zhang](#)

Supernumeraries (non-voting)

[Barry Beach](#)
Karen Hunt
Dan Moore
Vicki Paisley
[Jeremey Stover](#)
Van Todd
Jim Wilson

Endowment and Planned Giving

Barry Beach
Jim Wilson
Brian Grunenfelder
Karen Hunt
Dave Rochford

Parsonage Coord.
Property Coord.
Lead Pastor

Committee on Lay Leadership

Co-Chairs

[Dave Rochford](#), Lead Pastor
[Suzanne Hamilton](#), Lay Leader

Members

[Christian Faust](#)
[Andrea Hager](#)
Karen Hunt
[Vicki Paisley](#)
[Catherine Wethington](#)
[Jenny White](#)

Program Ministry Teams

Children's Ministry

Team Leader

Jenny White
[Lisa Rochford](#)
Andrea Hager

Director of Children's Ministry

Laurie Strollo

Church and Society

Team Leader
Team Members

Lisa Russell
Naty de las Alas
Connie Jeremiah
William Liu
Meg Medicherla

SHARE Representatives

Cindy Oh
Laurie Strollo (Children)
Catherine Wethington (Youth)

Lead Pastor
Associate Pastor

Dave Rochford
Taehwan Roh

Global Missions

Co-Chairpersons

Chris Moore
Dan Moore
Amy Miller
Orlando (Jose) Rivera
Cindy Wilson
Victoria Todd

Team Members

Lead Pastor
Associate Pastor

Dave Rochford
Taehwan Roh

Preschool Board

Chairperson (Exec. Council Representative)
Finance Committee Representative
SPRC Representative
Board of Trustees Representative
Preschool Parent Representative
Preschool Teacher Representative

Lizzy Conroy
TBA
[Karen Briscoe](#)
TBA
[Sally Khalaf Altawil](#)
Lynn Small

Director of Trinity Preschool

Angi Oxendine

Preschool Board (contd.)

Director of Children's Ministries
Lead Pastor
Bookkeeper/Payroll Specialist

Laurie Strollo
Dave Rochford
Thomas James

Creative Worship Team

Team Leaders

Team Members

Alet Whittington
Elizabeth Hahn
Carolyn Adams
Maria Benson
Howard Chatham
Jill Dunn
Anne Hooton
(Ms.) Jamie Loving
George McBride
Jack Newcomb
Emily Summers
Sharon Todd
Cindy Oh
Sash Impastato
Vicki Paisley
Dave Rochford
Taehwan Roh

Lay Leader

Usher Coordinators

Lead Pastor

Associate Pastor

Youth Ministry Team

Youth Representative to Executive Council
Youth Council Members (Adults)

Director of Youth Ministry

Jack Newcomb
Susie Coston
Ann Hooton
Amy Miller
Mary Newcomb
Catherine Wethington

Youth Leadership Council (Youth)

Audriana Anderson (11th grade)
Meredith Faust (12th grade)
Trent Hooton (10th grade)
Jack Newcomb (11th grade)
Catherine Thomas (12th grade)

Other Ministry Leaders

Scouting Liaison
Child Protection Ministry
Lay Delegate to District Conference
Membership Secretary

Jim Wilson
Mary Newcomb
Doris Page
Harriet Latta