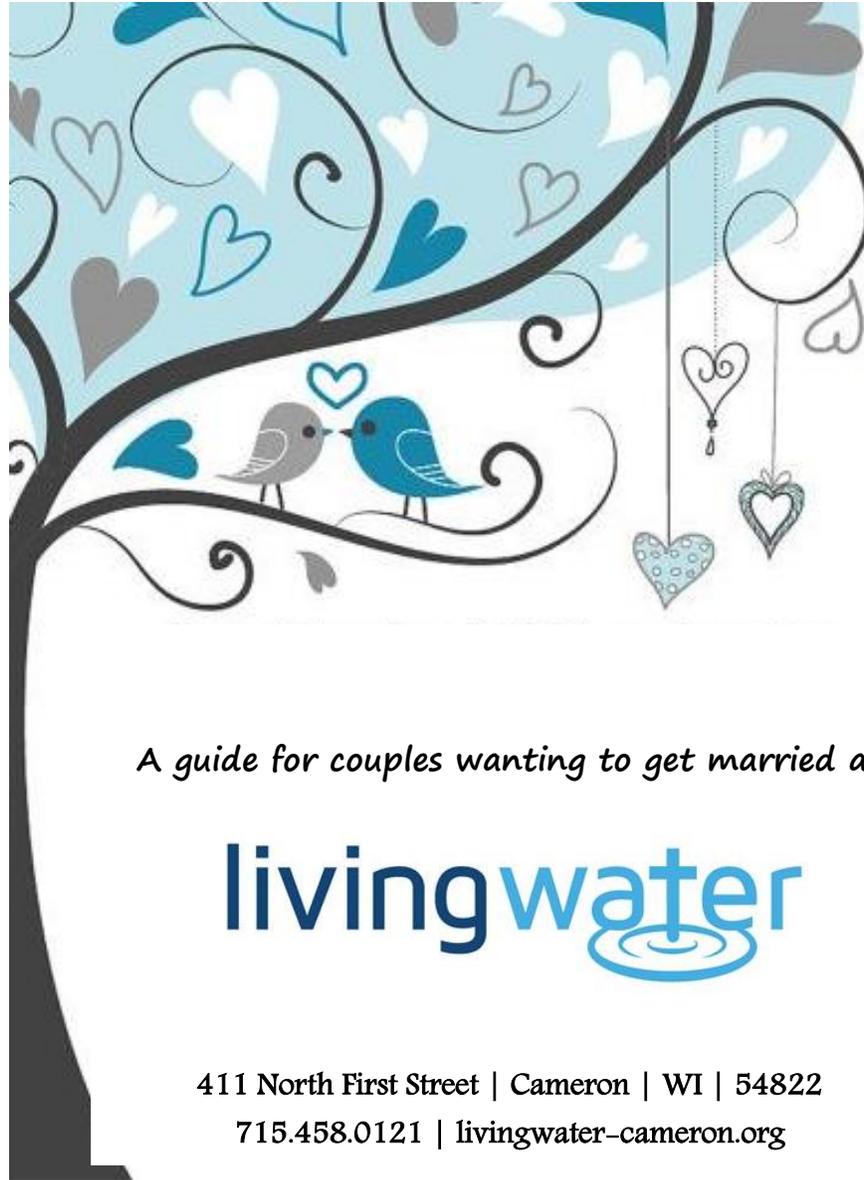


The Wedding Book



A guide for couples wanting to get married at

livingwater

411 North First Street | Cameron | WI | 54822

715.458.0121 | livingwater-cameron.org

Living Water Luther Church | 411 North First Street | Cameron | WI | 54822

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Making A Reservation And Pre-Marriage Work

As you begin planning for your marriage and your wedding worship service, this planner is intended to guide you through the many steps toward making your wedding day a joyous one and your marriage rich and lifelong. An Officiant, a Wedding Coordinator, and the Music Director of Living Water will guide you to provide a worshipful wedding and a memorable day.

The Reservation

The date for your wedding is confirmed when you have met with the Wedding Coordinator and completed a reservation form (*see page 11*). A Building Rental Fee is applicable to non-members and is payable at the time the reservation is made. This rental fee is non-refundable. Once this reservation is complete, it will be important that you move forward to arrange the pre-marriage activity noted later in this guide.

Living Water's building facility and staff are available for weddings throughout the year. However, weekends of national and/or religious holidays and Ruby's Pantry (food distribution every third Saturday of the month) take precedent. We will try our best to accommodate your wedding on those days, but please note there will be extra work involved for all parties involved.

First Step: Contact Lindsey Wood, Wedding Coordinator, at lwweddings@chibardun.net to schedule your wedding, be assigned an officiant, and set up your music consultation session.

Request of Officiant

You may indicate a preference for a particular Living Water Officiant at the time your reservation is made. We will do our best to honor your request, but we cannot guarantee it. Generally about three to four months prior to your wedding date, the Officiant will contact you.

If you would like to invite another Pastor to participate in your wedding service, you may do so in consultation with Pastor Ned Lenhart. Other ELCA Pastors are permitted to preside

without a Living Water Officiant present. However, all clergy from other denominations will be guests of the Living Water Officiant who presides at your wedding.

Pre-Marriage Counseling

We want your marriage to be as happy as your wedding day. PREPARE, the pre-marriage activity you are required to invest in is designed to help you prosper in the relationship of marriage. It identifies strengths and growth areas in your relationship to provide you insight into how to grow your strengths and how to focus constructive energy on your growth areas to build a strong, fulfilling, and lasting relationship. Shortly after you have completed the reservation process with Pastor Ned Lenhart, you must initiate this activity.

First Step: email Pastor Ned Lenhart shortly after you have made your wedding reservation at: ned.livingwater@gmail.com. He will arrange to have you take the online PREPARE inventory independently of one another. Please follow his instructions and make an appointment for a two-hour session together to review the results within two weeks of taking the inventory. For couples living at a distance, Skype may be an option for meeting.

The Living Water Team That Serves At Your Wedding

Wedding Coordinator

All weddings at Living Water are hosted and served by a Wedding Coordinator, either Lindsey Wood or Denise Hagen, who will assist you in planning the details for your wedding worship service.

First Step: Living Water will email you your Wedding Coordinator phone number and email address for approximately three to four months in advance of your wedding. Upon notification, please make immediate contact with your Wedding Coordinator. She will conduct a phone interview with you regarding many details of the wedding day.

Officiant

The Officiant for your wedding will be assigned about three to four months in advance of your wedding date, at which time you will be notified by the presiding Officiant.

First Step: If you noted a preference of presider at the time of your reservation, this will be considered. Living Water will email you the name of the presider who will officiate at your wedding. Please make immediate contact with them upon notification. The Officiant will then begin working with you on the details of the worship service.

Pianist/Musician: Music Consultation Session

All couples being married at Living Water must meet for a music consultation session with Living Water's Music Director, Beth Joosten. She is an accomplished pianist and highly skilled at accompanying vocalists and other instrumentalists and can guide your vocal and instrumental music selections so that your wedding reflects the sacredness and beauty of God.

Other Musicians

It is our practice that Living Water's Music Director plays for all weddings at Living Water. In rare circumstances, other musicians may play for weddings. Such requests need to be cleared with our Music Director. The music consultation session is still required when other musicians serve at your wedding.

First Step: Before considering any music please contact Beth at: 715.205.0821 or bjoosten84@gmail.com a minimum of three months prior to your wedding to arrange a music consultation session.

Rehearsal

The Wedding Coordinator conducts your rehearsal the evening before your wedding. The rehearsal takes approximately 45-60 minutes and is usually scheduled some time between 5:30-7:00pm. The Officiant may or may not attend your rehearsal.

Wedding Day

On your wedding day, the Wedding Coordinator will have the building open for you to dress and take photographs. She receives and instructs your photographer, guest musicians, and ushers. She lines up your wedding party and parents so that the wedding begins at the appointed hour. She also arranges to have your witnesses sign the license and then forwards it to the Officiant who will sign and return it to the appropriate Clerk of Court.

On Your Wedding Day

On your wedding day, the Officiant will be working closely with the Wedding Coordinator regarding the details of your wedding service. For all parts of the wedding which follow the Processional, the Officiant will guide you. If you desire to have the Officiant attend your reception, please notify them via mail with a formal invitation at the time you send invitations to all your wedding guests.

Planning The Wedding Worship Service

A wedding is a wonderful time to worship God! At your wedding, you gather family and friends to give thanks and praise to God! The Bible tells us, “we love because God first loved us.” Planning the service is an opportunity to include music that honors and praises God and to read scripture that reminds us of God’s love for us and calls us to love each other.

As you work with the Officiant assigned to your wedding, please utilize the expertise and insight the Officiant has to share to make your wedding pleasing to God and memorable for all who attend.

Order For Wedding Worship Service

This is the typical order for a wedding worship service. The following outline may be used to develop a bulletin for your wedding worship service.

Processional (*piano, instrumental or congregational hymn*)

Greeting

Prayer of the Day

Music (*optional*)

Bible Readings (*you may invite family or friends to be readers*)

Message (*optional*)

Hymn/Song or Solo Music (*optional*)

Exchange of Vows

Giving of Rings

Blessing of the Marriage

Lighting of the Unity Candle or other Rite (*optional- music usually accompanies lighting*)

Holy Communion (*optional*)

Closing Prayers

The Lord’s Prayer (*sung or spoken*)

Closing Blessing

Introduction of the Couple

Recessional

Selecting Bible Readings

Below are a few suggestions for Bible readings for your wedding worship service. You may choose to have one, two, or three readings. This is also an opportunity to invite friends or family to share the readings.

From the Old Testament:

Genesis 1:26-31

Genesis 2:18-24

Song of Solomon 2:10-13

Psalms: 33, 100, 117, 127, 128, 136, 150

General Theme of Lesson:

Male and female created by God

God creates man and woman

Love in the spring

From the New Testament Letters:

Romans 12:1-2

I Corinthians 12:31-13:13

Ephesians 5:21-33

Colossians 3:12-17

General Theme of Lesson:

A living offering

The song of God's love

Marriage and the church

Live in love and thanksgiving

From the Gospels:

Matthew 19:4-6

John 2:1-10

John 15:9-12

General Theme of the Lesson:

Faithfulness in marriage

The wedding at Cana

Love one another

In addition to readings from the Bible, a selection from a source other than the Bible may be used if it is in harmony with the spirit of a Christian service of worship and with the Biblical understanding of marriage. Be especially careful with poetry. Many love poems are personal and private expressions that are not appropriate for public reading at a wedding.

Selecting Your Vows

Below are four examples of wedding vows. You may make adaptations in consultation with the Officiant. If you wish to write your own vows they should be consistent with the biblical understanding of marriage and make clear that the promises are a life-long commitment. The Officiant must approve the wording you choose, since it is the Officiant who,

as a representative of the Church, must certify that a marriage has taken place. The vows printed below may serve as a helpful outline for the writing of your own promises.

1) I take you (name) to be my wife/husband, from this day forward, to join with you and share all that is to come, and I promise to be faithful to you until death parts us.

2) I take you (name) to be my wife/husband, and these things I promise you: I will be faithful to you and honest with you; I will respect, trust, help and care for you; I will share my life with you; I will forgive you as we have been forgiven; and I will try with you to better understand ourselves, the world, and God; through the best and worst of what is to come until death parts us.

3) I take you (name) to be my wife/husband, I promise before God and these witnesses to be your faithful husband/wife, to share with you in plenty and in want, in joy and in sorrow, in sickness and in health, to forgive and strengthen you, and to join with you so that together we may serve God and others as long as we both shall live.

4) (Name), I take you to be my wife/husband, from this time onward, to join with you and to share all that is to come, to give and to receive, to speak and to listen, to inspire and to respond, and in all circumstances of our life together to be loyal to you with my whole life and with all my being until death parts us.

Guidelines For Music

All music for your wedding must reflect the presence and grace of God in Christ who is the source of all love and blessing. It should be of high quality, setting a tone for a Christian marriage. Here are some questions you should ask yourself about the music. If the answer is YES, the music is probably appropriate

1. Does the music/text reflect praise and/or thanksgiving to God?
2. Is it based on, or does it reflect, a Biblical theme?
3. Is this song in the form of a prayer?

Selecting songs/hymns for all to sing in your wedding is a great way to engage your guests in the joy of the day. Any music that focuses on marriage and community in Christ is appropriate. If you are interested in congregational singing, please discuss this during the music consultation session.

Other Musicians: If you wish to arrange your own soloists or other instrumentalist and they need to rehearse with Living Water's Music Director, one rehearsal session is included in the fee. Additional rehearsals are available with additional costs. Please contact the Music Director directly to arrange rehearsal times.

Holy Communion

As baptized Christians, you may request that your marriage be set in the context of the celebration of Holy Communion. The celebration of Holy Communion abounds in festive marriage imagery in which Christ the bridegroom celebrates with his bride, the Church, the heavenly wedding banquet which knows no end. As Holy Communion is a sign of unity, it must be open to the congregation and not be limited to the bride and groom or the wedding party. If you plan to have Holy Communion as a part of your wedding worship service, please contact the Officiant and Wedding Coordinator regarding preparations.

Seasonal Decorations

During the year, seasonal decorations (Christmas trees, banners, other plants, etc) may be present.

Candelabras And Candles

Living Water makes available to you for a rental fee two candelabras. If you wish to use them, please tell your Wedding Coordinator. Note: you must provide all of your own candles.

If you choose to light a unity candle during the service to signify the union of marriage, please provide the three candles and holders. Bring all the candles to the rehearsal.

Flowers

Living Water has plant stands that you may use to display your floral arrangements. Please ask your Wedding Coordinator about them. In some instances, a single flower or a simple arrangement may be placed on the altar in memory of a parent or grandparent. Flower petals (real or artificial) may only be used in the aisle, not on the altar.

Aisle Runner

For your safety and others, we do not permit the use of aisle runners.

Ushers

A minimum of two ushers should be chosen for your wedding. If you anticipate more than 150 guests, more ushers should be secured. Often, groomsmen or bridesmaids are used as additional ushers. The Wedding Coordinator will instruct you and your ushers about their responsibilities.

Bulletins

You may choose to have a bulletin for your wedding worship service to inform your guests of the order of service and the names of participants. You are responsible for creating and printing these bulletins. Please have the Officiant approve the Wedding Service outline prior to printing.

Photography

Please plan to take formal picture *before* the service. This is a matter of courtesy to your guests who are kept unduly waiting for the wedding party at the reception if pictures are postponed until after the service. If the old practice of “not seeing the bride” prior to her march down the aisle is still important to you, consider planning a, “first meeting” between bride and groom that can be photographed. Consult your Wedding Coordinator for ideas on location for “first meeting”.

Gratuities And Fees

The gratuities for Living Water staff serving you for your wedding should be brought to the office the week prior to your wedding. Please make individual checks for the Officiant, custodian, Wedding Coordinator, musicians, as well as any rental fees.

Marriage License

Wisconsin law requires that couples secure a license to marry at the County Clerk’s office in their county of residence (Barron County Clerk’s Office, 335 East Monroe Avenue, Room 2130, Barron. 715-537-6200). You must apply for this license a minimum of seven days (and not more than 35 days) before the wedding. The fee is \$75 (subject to change). Both the bride and the groom need to appear in person with a certified copy (with a raised seal) of your birth certificate, a photo ID, and proof of residency and age. Six months must elapse after a divorce before remarriage can take place. A marriage license is valid for 30 days.

Please bring your marriage license to the Living Water office at least three days in advance of your wedding. The license will be filled out in the office, and the Wedding Coordinator will get the necessary signatures. Living Water is required to return your license to the County Clerk's Office immediately after your wedding. Following your marriage, you can obtain official copies of the license from the Barron County Register of Deeds.

If you are traveling out of the country shortly after your wedding, documents such as a passport and driver's license are sufficient identification. It may be wise to make all reservations in the bride's maiden name since you will not yet have your name changed on your identification documents nor have official documentation of the marriage. Please consult with a travel agent for additional recommendations.

Smoking and Alcohol

Living Water building and grounds are smoke-free. There is a designated area for smoking and we ask that your guests use that location for smoking. Please ask your wedding party to refrain from smoking in the building or near entrances. Smoking is permitted in the main parking lot.

Please do not bring alcoholic beverages to your rehearsal or wedding. The reception (if held at Living Water) will be the only time when responsible consumption of alcoholic beverages (beer, wine and champagne) will be allowed on Living Water property. Intoxication by members of the wedding party at the rehearsal or prior to the wedding service is grounds for removal from the premises and cancellation of the event.

Reception at Living Water

Some couples may prefer to have their reception at Living Water as well as their wedding. We are able to have receptions in the church, but are not equipped for catering. You are responsible for providing and arranging for catering along with your cakes and beverages. You are also asked to provide your own plates, flatware, glasses, etc for your guests at the reception. Only beer, wine and champagne may be served for alcoholic beverages. Hard liquors (such as vodka, rum, brandy, etc) are not allowed on Living Water grounds. If a wedding is held inside of Living Water, there will need to be time allotted for transition between worship and reception. The Wedding Coordinator and custodian will help with moving furniture. The couple is responsible for providing and decorating the eating tables with cloths and

centerpieces. If a wedding ceremony takes place outside, the building will have the reception space available for more elaborate decorating and table preparations. We ask that receptions end and guests are gone by 11pm so the church may be cleaned and prepared for Sunday worship the next morning.

Planning A Wedding Off-Site

Living Water is happy to lead your wedding in an appropriate location beyond the church's campus. All expectations for pre-marriage work, the music guidelines and consultation session, as well as guidelines for the wedding service itself apply in off-campus settings. Rehearsals are not necessary for an off-site wedding, and the Officiant may not attend if you choose to have a gathering at the site the evening prior. Often the site chosen is known best by the wedding couple, and you've chosen the site because you envision how you want your wedding to take place there. Thus you are best suited to lead a rehearsal if you deem it necessary. If you desire to have a Living Water Wedding Coordinator conduct a rehearsal, the Wedding Coordinator fee applies as if you were having it at Living Water. The Wedding Coordinator will lead a thirty-minute rehearsal the evening before, or in some cases, one hour before the wedding. She may not be present for both the evening rehearsal and the wedding itself.

Damage To Property

The client assumes full responsibility for the conduct of all people in attendance and for any damage done to any part of the property. Living Water reserves the right to assess charges for damages incurred due to the misuse or abuse of equipment and / or facility for damages or loss of equipment, merchandise or articles left on the premises.

Check List

The Week Before Your Wedding

_____ Prepare individual checks for Living Water staff serving at your wedding and for any rentals fees (such as candelabras, tables, etc.) and bring them to the Living Water office three days prior to your wedding. If you need the names provided again, email lw weddings@chibardun.net

_____ Bring your Marriage License to the Living Water office three days prior to your wedding

_____ Email a copy of your wedding bulletin to the Officiant, Wedding Coordinator and musician.

Living Water Wedding Fee List

| | |
|--|---|
| Officiant <i>(Required of non-members)</i> | \$150 |
| Prepare Inventory <i>(Payable Pastor Lenhart)</i> | \$150 <i>(non-members)</i> \$50 <i>(members)</i> |
| Wedding Coordinator <i>(Payable to Lindsey Wood or Denise Hagen)</i> | \$250 |
| <i>Note: More than 3 ½ hours on the day of the service will be an additional \$20.00 extra per hour.</i> | |
| Use of the Building | |
| <i>(wedding only)</i> | \$500 <i>(non-members)</i> |
| <i>(wedding with reception)</i> | \$700 <i>(non-members)</i> |
| <i>(wedding, reception & dance)</i> | \$950 <i>(non-members)</i> |
| Keyboardist <i>(Payable to Beth Joosten)</i> | \$200 |
| Custodian <i>(wedding only)</i> | \$200 |
| <i>(wedding with reception)</i> | \$300 |
| <i>(wedding, reception & dance)</i> | \$400 |
| Candelabra | \$25 |
| Chair rental fee <i>(outdoor weddings only)</i> | \$250 |

The following items and services are not provided by Living Water and will be the couple's responsibility.

- Wedding programs
- Decorations *(center pieces, flowers, candles, etc)*
- Unity candles/unity sand and vases
- Catering/beverages *(plates, flatware, glasses, etc)*
- Photography
- Videography
- Guest book/card box

Wedding Information Sheet

Living Water Luther Church | 411 North First Street | Cameron | WI | 54822

715.458.0121 | lw weddings@chibardun.net

Wedding Date: _____ Time: _____

Names: _____

Date of Rehearsal: _____ Time: _____ Date of initial meeting with WC: _____

Bride's Name: _____

Home Phone: _____

Work: _____

Cell: _____ Other: _____

E-Mail: _____

Current Address: _____

Groom's Name: _____

Home Phone: _____

Work: _____

Cell: _____ Other: _____

E-Mail: _____

Current Address: _____

Bride's Previous Marriage *(if applicable)*

Spouse: _____ From: _____ To: _____

Children: _____

Groom's Previous Marriage *(if applicable)*

Spouse: _____ From: _____ To: _____

Children: _____

Other helpful information:

Name of Photographer: _____ Time of Photographer: _____

Instrumentalist: _____ Soloist: _____

Florist: _____ Delivery Time: _____

Reception at Living Water? Yes / No *(Circle one)*

Dance at Living Water? Yes / No *(Circle one)*

Time Church Opened: _____

Available Officiants: Pastor Ned Lenhart & Bryan Wood

Please indicate if you have a preference for

Officiant: _____

Officiant for your wedding: _____