



**KINASAO
LUTHERAN
BIBLE
CAMP
RENTAL
MANUAL**

About Kinasao Lutheran Bible Camp

In the heart of Saskatchewan's Lakeland, set deep into the trees, is a place set apart for people to gather together to learn, to grow, and to experience life more fully. That place is Kinasao, and the time to experience it is now.

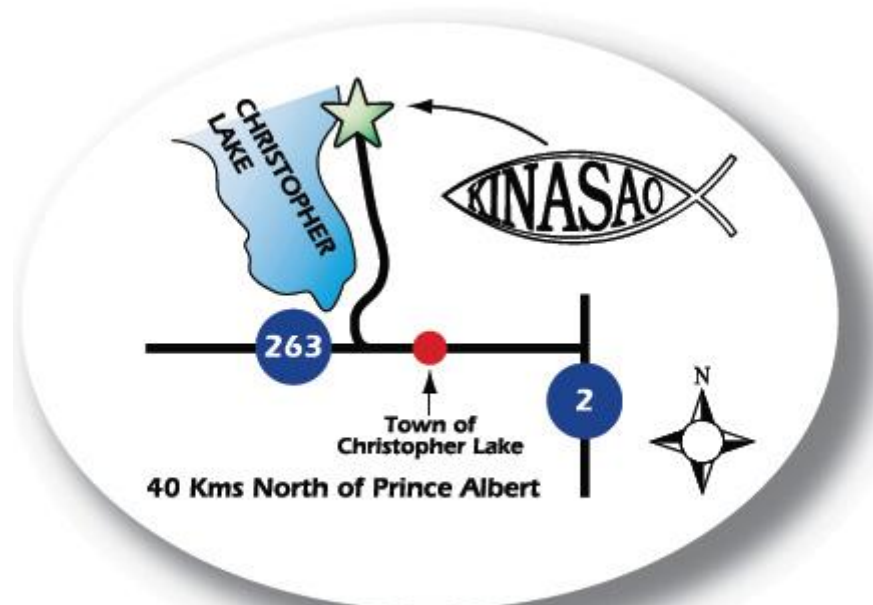
Kinasao is a Cree word which means "fish" which is an ancient symbol of Christian unity. It is recognized as the name of a place where people come together in peace and faith. Indeed, such is our mission:

A place set apart in God's creation inviting all to experience God's love.

Kinasao is owned and operated by the Kinasao Lutheran Bible Camp Association which draws its members from the membership of Lutheran congregations throughout Saskatchewan. Since 1940, this place of ministry has existed on the shore of scenic Christopher Lake, serving for many years everyone seeking the splendour of God's creation.

Directions to Kinasao Lutheran Bible Camp

Kinasao is located 45 kms north of Prince Albert, close to the village of Christopher Lake. To reach Kinasao, take highway #2 north from Prince Albert and turn onto highway #263 towards the village of Christopher Lake. Just past the village you will see a Kinasao sign pointing towards the camp.



Facility Map

Kinasao Lutheran Bible Camp



Accommodations

- All accommodations are winterized and heated unless specified
- Bedding Note: The camp only provides beds and mattresses.

Guest Groups must bring personal bedding.

KINASAO RETREAT CENTER

- Dining Room with Fireplace (meeting area around fireplace) - Capacity 100
- Washrooms including showers
- Sound Equipment
- Piano
- Kitchen Equipment
 - Commercial Convection Oven
 - Walk in Cooler
 - BBQ
 - Freezers
 - Grill
 - Gas Stove
 - 2 – 100 Cup Coffee Urns
 - Serving bowls, trays and utensils
 - Commercial Toaster
- Upstairs bedrooms – 22 beds (bunk beds)
 - Divided into six bedrooms
 - One double bed in each room
 - No bathroom on this level

SHELTER

- Open area with tables and chairs – Capacity 180
- Sound Equipment
- Food serving area
- Heaters
- Can be closed in along sides
- Wheelchair Accessible

CHAPEL FACILITY

- Capacity 300
- Piano
- Sound Equipment
- Projector and Screen

CABINS

Duplex Cabins: Romans, Philippians, Galatians

- Divided into two bedrooms with doors, 3-4 beds in each room (bunkbeds)
- Each room includes one double bed
- Bathroom with sink and toilet
- Common area with couch and table
- Mini fridge, microwave, coffee maker and dishes are provided in each cabin
- No running water in winter season

Cabins: Spruce, Tamarack, Birch, Willow, Aspen, Cranberry, Pine, Pincherry, Balsam

- 12 beds (bunkbeds)
- One double bed in each cabin
- Close proximity to bathhouse including showers
- Heated for winter use

CAMPGROUND

- 30 sites with various services: water, electrical, and septic
- Bathhouse including shower and laundry facilities – Wheelchair accessible
- Reservations available online
- Access to canoes, kayaks and swimming area
- Optional family programming available
 - day trips
 - hiking trips
 - campfires
 - morning devotions

RECREATIONAL FACILITIES AND EQUIPMENT

- Low Ropes Challenge Course *Requires qualified instructor provided by Camp
- Campfire pit
- Beach Volleyball Court
- Kayaks and Canoes *Additional rental charge
- Lifejackets are available at the Camp
- Basketball nets
- Sauna
- Playground Structures
- Horseshoe Pits
- Baseball back stop
- Hiking trails
- Soccer nets
- Swimming area and docks
- Winter activities: tobogganing hill, broom ball, cross country ski trails

Kinasao Lutheran Bible Camp Rental Policies

**GUEST GROUPS ARE RESPONSIBLE FOR THEIR OWN LIABILITY INSURANCE.
KINASAO LUTHERAN BIBLE CAMP IS NOT RESPONSIBLE FOR ANY INJURIES OR
LOST OR STOLEN PERSONAL PROPERTY**

Camp rental includes the use of the site, buildings, and recreational equipment that have been selected by the Rental group and approved by the Camp

1. Deposit

a. **A Reservation / Damage Deposit** is required with the Rental Agreement Form to confirm Rental Dates. **Your selected dates will not be held until we have received the Reservation/Damage Deposit.** Please submit your Reservation/Damage deposit no later than **60 days prior to your booking date.**

- **\$250.00** Reservation/Damage Deposit
- **\$250.00** Additional Food Service Deposit for Catered Camps
- The deposit will be applied against the total bill upon completion of rental period.

Rates are subject to change without notice

2. Cancellations:

- a. The deposit is refundable if event is cancelled with at least 60 days notice.
- b. The \$250.00 Reservation / Damage Deposit is **transferable** to a future booking **until 30 days prior** to rental dates
- c. The \$250.00 Food Service Deposit is **refundable** until **30 days prior** to rental dates.
- d. The deposit is non-refundable if event is cancelled with less than 30 days notice.

3. Damage Fee:

a. The guest group is responsible for damages to camp property. The camp withholds the \$250.00 Reservation / Damage Deposit until the damage has been assessed and paid. The amount remaining or owing will then be refunded or charged.

4. Rental Time Period – Rental rates for the first day are based on a 24-hour time period.
Sept – May: Arrival time is 4 pm, departure time is 2 pm, unless special arrangements are made prior to arrival.

June – Aug: Arrival time is 7 pm, departure time is 10 am.

Rules and Regulations

COMMON RULES

- NO SMOKING is allowed in buildings.
- SMOKING is only allowed in designated areas around the camp property.
- Telephone calls must be COLLECT OR BY CALLING CARD.
- NO PETS are allowed in buildings.
- Children should be SUPERVISED BY AN ADULT at all times.

SITE AND FACILITIES

- **NO ALCOHOLIC BEVERAGES OR NON-PRESCRIPTION DRUGS are allowed on camp property. *Failure to comply forfeits reservation/damage deposit**
- QUIET HOURS are 11:00 pm to 6:00 am
- Fire extinguishers and alarms are for fire emergency only. DO NOT TAMPER WITH FIRE EQUIPMENT
- Vehicles are restricted to PARKING LOT areas only.
- Camp buildings are grounds must be RESPECTED AND KEPT CLEAN.
- VEGETATION and WILDLIFE are to be left UNTOUCHED.
- Fires are permitted in DESIGNATED AREAS ONLY.
- ALL DAMAGES AND BREAKAGE'S must be REPORTED IMMEDIATELY to the weekend host. Guest groups are responsible for payment of damages resulting from will full or negligent activities.
- ATV'S, QUADS, MOTORBIKES or any other motor vehicles CAN NOT be used on camp trails.

Rental Rates

All rates include 5% GST. Prices are subject to change.

1. ACCOMMODATION RATES

Day Use	\$450.00/day (no overnight guests)
Overnight Use	\$18.00 per person per night
	*Minimum Charge of \$450/night (25 people)

Retreat Center Only - Min \$115/night from Nov to Jan
Duplex Cabins – \$60/night/cabin

Hot Tub:	\$50.00 per day
Sauna:	\$50.00/group
Watercraft (canoes, kayaks, etc.):	\$50/group w/paddles, lifejackets, throw bags
Challenge Course with Leader:	\$30.00/ hour <i>*subject to staff availability</i>
Pontoon Boat with driver:	\$30.00/hour <i>*subject to staff availability</i>

2. FOOD SERVICES / CATERING

	Adult	Child (4-12)	3 & Under
Breakfast	\$8.00	\$6.00	Free
Lunch	\$10.00	\$7.00	Free
Supper	\$13.00	\$8.00	Free
Daily	\$31.00	\$21.00	Free

Groups of less than 25 people will be charged an additional \$50/day.

3. HOUSEKEEPING

Groups are expected to clean the facility prior to departure, or may be able to hire housekeeping services for the end of rental cleaning at an additional fee.

Rental groups may have the option of hiring housekeeping services during their stay for an additional fee. These services include dishwashing, and daily cleaning of bathrooms.

RENTAL APPLICATION – Can be filled out online at www.kinasao.ca

Please fill out the following information to make an application to rent the camp facilities. Once submitted, Kinasao will review your information and contact you regarding availability. Rental dates are confirmed upon the submission of the Reservation/Damage Deposit.

Name of Organization/Group _____
Phone _____
Address _____
Contact Person _____ Phone _____
Email Address _____

Requested Dates: From _____ To _____
Arrival Time _____ Departure Time _____

Are you requesting food services by the Camp? Yes No
Anticipated Attendance _____
Age Range _____
Briefly state purpose of retreat _____

RENTAL AGREEMENT - will be sent out upon approval of dates requested

We, _____ (Name of the Guest Group), understand that with the Reservation/Damage Deposit the Camp will hold the agreed upon dates for our rental. If a cancellation occurs with at least 60 days notice, the deposit will be refunded. If a cancellation occurs prior to 30 days before camp dates for food services only, the Food Services Deposit only will be refunded. If a cancellation occurs prior to 30 days before camp dates, the Reservation/Damage Deposit can be transferred to a future booking in the same year. If cancelled with less than 30 days notice, the deposit is non-refundable.

_____ \$250.00 Reservation/Damage Deposit enclosed.
_____ \$250.00 Food Service Deposit enclosed.

We understand that the Camp reserves the right to withhold the Reservation/Damage Deposit if we are responsible for any damage done to the Camp property. Damages will be assessed and paid and the amount remaining or owing refunded or charged respectively.

In signing this contract, we understand the following:

1. That we have the use of the Kinasao facilities. Use of any other cabins, or equipment is only by prior arrangement and will appear on the front of this form. We further understand that we shall not use in any way, any of the private cabins, unless we obtain consent from the owners.
2. That except for normal wear and tear, we shall be responsible for all willful or accidental damage to buildings and equipment. Any breakage or damage is to be reported to the Director.
3. That campfires shall be built only in designated places.
4. That no trees shall be cut or bark peeled from living trees.

5. That we shall keep the camp grounds neat and tidy and leave all facilities as they were found upon arrival.
6. That Kinasao Lutheran Bible Camp shall not be held responsible for any personal injury, death or property damage incurred while the camp is being rented by us.
7. That Kinasao camp policies do not permit the use of alcoholic beverages or unprescribed drugs in camp program area and that no smoking is allowed in any of the buildings.
8. That the deposit becomes a damage deposit upon rental use. Any amount of the deposit not assessed towards damage will be credited towards the rental which is due at the end of the rental period. If damage costs exceed the deposit, we will also pay this amount.
9. The check in time is 4 p.m. and checkout time is 2 p.m. unless specified by prior arrangement.
10. We (rental group) are aware that we are responsible for our own liability insurance.
11. Other: _____

We understand the terms of this Rental Agreement, including the rules and regulations as outlined above. We also understand that a reservation/damage deposit shall accompany this Agreement.

Name (Please Print): _____

Signature of the Group Leader: _____

Signature for Kinasao Lutheran Bible Camp: _____

Date: _____

**Complete Rental Application and Mail to:
Kinasao Lutheran Bible Camp
Box 327
Christopher Lake, SK
S0J 0N0**