



SJS Technology Acceptable Use Agreement 2021-2022

Dear Parents and Guardians,

Throughout the course of this school year, your child will be utilizing various technology tools to enhance his/her learning experience in the classroom. The following is a technology agreement that covers specific terms of technology use to be followed at all times, beyond the Acceptable Use Policy that is currently in our SJS Handbook. Please read this over with your child, then sign and return the last page to your child's teacher.

This year, grades 4-8 will be using G Suite for Education for file sharing, classroom use, email, and more. If you have any questions or concerns regarding safety and privacy please feel free to reach out to myself or Dr. Valenti.

Student Technology Agreement Terms

As a student at Saint Joseph School, I promise to use technology tools correctly and responsibly. I agree to follow these rules:

I, _____, will:

... take care.

I will use all technology tools in a responsible and careful manner.

... be honest

I will use technology tools and the Internet at school for teacher approved schoolwork only. This means that I will not use school technology devices for personal reasons, or access any website without my teacher's explicit approval.

I promise to obey the copyright laws and not take credit for someone else's work.

... stay safe.

I will not give out personal information about me or others on the Internet.

I will only share my passwords with my teacher, or parents; I will not use another student's password to access his/her account for any reason.

I will not download, view, send, or display inappropriate pictures or messages.

I will tell an adult if I see or read something that is inappropriate, dangerous, or makes me feel uncomfortable.

... think first.

I will use technology tools to interact with others appropriately.

I will not use technology tools to tease, harass, frighten, or bully anyone; I will be an upstander and report any inappropriate incidents to a trusted adult

I will make sure that what I share is something I don't mind showing my parents.

I understand that everything I do online can be traced back to me and can never be fully erased.

I will also respect the rules for technology use in my home. I will:

... stay balanced.

I will help my family set media time limits that make sense, and then I will follow them.

... communicate openly.

I will talk to my family openly and answer any questions they have honestly.

I will tell my family if I have made a mistake online or need help.

Consequences

Should a student be found to have violated these terms or to have utilized technology improperly in any way, consequences may be applied. As with our typical discipline procedures, all infractions will be handled individually and the application of consequences will be determined by the teacher and/or school principal. Consequences may include, but are not limited to:

- conversations with teacher/principal
- conferences with parents
- loss of computer privileges
- reimbursement to the district for materials lost/damaged

Students: I have read this agreement and understand all of the school rules and consequences related to using computers and Internet at Saint Joseph School. I also understand that my family has expectations for using technology at home. I will do my best to be a good digital citizen. I understand that my work on the computer is not private and that the use of the computer and Internet at Saint Joseph School is a privilege, not a right.

Student Name (Print) _____

Student Signature _____

Teacher _____

Grade _____ **Date** ____ / ____ / ____

Parent/Guardian: I have read and discussed this Technology Acceptable Use Agreement with my child. I give permission for my child to use technology tools at Saint Joseph School, and I understand that it is a privilege for my child to utilize them. I agree that my child will do his/her best to follow the rules and will abide by the consequences if any rules are broken. I will do my best to help my child become a good digital citizen.

Parent/Guardian Name (Print) _____

Parent/Guardian Signature _____

Date ____ / ____ / ____