

HOT LUNCH PROGRAM INFORMATION

- Immanuel Lutheran School has a computerized meal system. The system eliminates the need for meal tickets, simplifies the process of purchasing meals, and provides total confidentiality for any child who is receiving free or reduced meals.
- This system works like a checking account where money is deposited in the child's account. Each time the child purchases a lunch for \$2.90 or only a milk for \$0.50, the account will automatically be charged the correct amount. Parents who eat school lunch with their child may also have their meal subtracted from the child's account. The system will automatically recognize any child eligible for a free or reduced meal and record the appropriate transaction. No child receiving free meals needs to deposit money if the account will only be used for hot lunches. **If a child receiving free meals wishes to purchase only a milk or an additional milk for \$0.50, money will need to be deposited into the account.**
- Any parent eating on the account of a free or reduced child must pay full price for the meal of \$3.55.
- Each child will have his/her own account. Each time a child purchases a lunch or milk, the dollar amount of the purchase will be deducted from the child's account.
- Payments may be made in any amount to a child's account. Parents may deposit enough for a month or more and the system will track the balance.
- Each time a payment is sent in, the amount is recorded in the child's account. If a parent has more than one child attending Immanuel, one check may be written for all children in the family. We ask that all payments be sent in an envelope. Please indicate the child's first and last name, grade, and payment amount on the front of the envelope. Checks are the preferred method of payment. The money will be deposited equally between each child listed unless indicated otherwise on the front of the envelope. Having the correct information on the envelope will assure that the payment gets recorded correctly.
- All deposits can be dropped off in the school office.
- Payments can also be made online by going to immanuelrapids.com and clicking on the **Give and Pay tab**.
- The system will keep a record of all transactions. This information can be viewed on Infinite Campus through the Parent Portal.
- **Your child will NOT be allowed to charge extra milk if his/her account balance falls below zero.**
- **If a child's account runs out of funds, he/she may receive up to five additional meals. If a deposit has not been made by the time the account reaches these limits, school meals may be discontinued until payment is made.**
- **If your child's balance goes below the maximum negative amount allowed, a regular school meal may not be served and a peanut butter sandwich and water will be provided instead.** The student may also bring cold lunches until lunch money is sent.
- If your child's lunch balance is currently below zero, please make a deposit to the account. We ask that you please be diligent in keeping your child's lunch account balance current so he/she can receive school meals if desired.
- When a child's account goes below \$10, you will receive a text warning and/or an email notifying you of this and a statement will be sent home with your child.