

REQUEST FOR FOOD SERVICE ITEMS

GRACE BIBLE CHURCH IN-HOUSE FORM

Please provide the following information at least four weeks prior to the activity date.

Event _____

Day _____ Date _____ Anticipated Number of Attendees

Event Begins _____ ^{AM}/_{PM} Ends _____ ^{AM}/_{PM} Time of Setup _____ ^{AM}/_{PM} Exit _____ ^{AM}/_{PM}

This request is made by _____

Phone Number _____ Email _____

Person Responsible for Food _____

Phone Number _____ Email _____

Person Responsible for Clean-up _____

Phone Number _____ Email _____

We will be serving Breakfast Lunch Dinner Snack

ITEMS REQUESTED (Please provide the amount needed in the corresponding box.)

- | | |
|---|--|
| <input type="checkbox"/> PLATE, 6" Round, White Plastic | <input type="checkbox"/> CUP, 8 ounce, Hot Beverage, Styrofoam |
| <input type="checkbox"/> PLATE, 6" Round, Clear Plastic | <input type="checkbox"/> CUP, 12 ounce, Cold Beverage, Paper |
| <input type="checkbox"/> PLATE, 7½" Round, Styrofoam | <input type="checkbox"/> NAPKIN, Beverage, White |
| <input type="checkbox"/> PLATE, 7½" Round, White Plastic | <input type="checkbox"/> NAPKIN, 13x12¾" Luncheon, White |
| <input type="checkbox"/> PLATE, 7½" Round, Clear Plastic | <input type="checkbox"/> NAPKIN, 15"x17", Dinner, White |
| <input type="checkbox"/> PLATE, 9" Round, White Plastic | <input type="checkbox"/> PLACEMAT, White |
| <input type="checkbox"/> PLATE, 9" Round, Clear Plastic | <input type="checkbox"/> CUTLERY, White Plastic |
| <input type="checkbox"/> PLATE, 10" Round, White Chinett | <input type="checkbox"/> CUTLERY, Clear Plastic |
| <input type="checkbox"/> PLATE, 10" Round, sectional, White Chinett | <input type="checkbox"/> WATER Pitchers |
| <input type="checkbox"/> PLATE, 10" Round, White Plastic | <input type="checkbox"/> LEMONADE Pitchers |
| <input type="checkbox"/> PLATE, 10" Round, Clear Plastic | <input type="checkbox"/> HOT WATER Carafes |
| <input type="checkbox"/> PLATE, 11½" Oval, Sectional, Styrofoam | <input type="checkbox"/> REGULAR COFFEE Carafes |
| <input type="checkbox"/> BOWL, 8 ounce, Styrofoam | <input type="checkbox"/> DECAFFEINATED COFFEE Carafes |
| <input type="checkbox"/> TUMBLER, 9 ounce, Clear Plastic | <input type="checkbox"/> BOWLS OF CONDIMENTS |

Note: _____