

<h1>Wedding Application</h1>	THEME	Facilities
	POLICY NUMBER	204
	COMPLETED	10/6/2014
	LAST REVISED	3/29/2016

Please completely fill out the form below and return to: Shiloh Community Church
8197 Heth St.
Orleans, MI 48865

COUPLE

Bride: _____ Groom: _____

Address: _____

Home Phone: _____ Work Phone: _____

CEREMONY

Pastor: _____

Wedding Date: _____ Time: _____

Rehearsal Date: _____ Time: _____

How many will you have of the following? Singer ____ Instrumentalist ____ CD ____ (additional fee)

Do you wish to use ShilohCC candelabras? _____ (candles other than the unity candle provided)

Do you need ShilohCC to provide a pianist or organist? _____ (additional fee)

FEES

Standard Fee: \$600 ____ (non-member) \$350 ____ (member)

Pianist/Organist: \$60 ____ Sound Technician: \$50 ____ Total: _____

POLICIES

- We are unable to verify your wedding date until we receive your \$100 retainer fee. Please return the retainer fee by: _____ (three weeks from today) If we do not hear from you by this date, we will assume that you do not want to use the church. (this \$100 retainer fee is required. \$50 will be refunded if the building is left according to the checklist. If you cancel your wedding date after you have paid we will only refund \$50)
- Members of ShilohCC and their immediate family will receive a discount on the *Standard Fee*.
- *Standard Fee* includes honorarium for the Pastor and Wedding Coordinator.
- Final payment is due by: _____ (two months prior to your wedding date)
- Pre-marital counseling is required; please confirm number of sessions with the Pastor.

Name: _____ Date: _____

Date deposit received: _____ Received by: _____

for office use only