

Assistant Minister Duties – Fall 2017

- Arrive at church at least 20 minutes before service begins
- Review with presiding pastor what is happening in the service (i.e. baptism, or any other special rituals you may need to assist with)
- Practice with the organist (8:30 only)
- If a youth is “following” make sure they know how to robe and are aware that they are to “work” the entire service and review with them what and when action is required. If they are not doing the Kyrie, preside over that and then make sure they know when to go to the altar.
- Currently the Assistant Minister leads the
 - a. Kyrie (8:30 only), Prayers of the people,
 - b. Prayer after the offering,
 - c. serves communion - Going forward the assisting minister will serve the bread, saying “This is the Body of Christ Broken for you.” (*communion assistants will serve the wine.*)
 - d. Prayer after communion
 - e. Dismissal announcement