

Cleaning & Disinfecting Checklist(To Be Cleaned EACH WEEK)

DATE: _____ **BEFORE SERVICE** **BETWEEN SERVICES** **AFTER SERVICE**

FOYER AREA	INITIALS	INITIALS	INITIALS
Facility Entrance Doors			
Welcome Center Area			
Hand Sanitizing Station			
Table & Chairs			
Coffee Table			
Light Switches			
All Door Knobs			
Empty All Garbage Pails			
Dust Mop Floors			
BATHROOMS			
Door Knobs/Plates			
Grab Bars			
Faucet handles/Sinks			
Toilet Handles/Seats			
Light Switches			
Toilet Paper Dispensers			
Urinal Handles			
SOUND BOOTH			
Wipe Down Countertop			
Commonly used Buttons			
Empty Garbage Can			
KINGDOM KIDS AREA			
Bathrooms (same as above)			
Table & Chairs			
Door Knobs/Plates			
Empty All Garbage Pails			
Toys/Highly Touched Items			
Light Switches			
SANCTUARY			
Wipe Down Backs of Chairs			
Shared Instruments			
Door Knobs/Plates			
Empty All Garbage Pails			
Light Switches			
Pastor's Glass Table			