

FINANCIAL POLICY – Hays Victory Christian Academy

Hays Victory Christian Academy is a work of faith. There is not a single church, agency, or body on which it relies for support. Individuals, families, and churches share in the ministry of this school as the Lord enables them.

Tuition fees are intended to cover the basic operating expenses of the school. While maintaining a high quality program of Christian education may well entail sacrifice, God has promised to “supply all our needs according to His riches in glory by Christ Jesus.” Families, school personnel, and the school itself all rely on this firm assurance.

The operating budget includes staff salaries and benefits, educational materials, facility operation and maintenance, and some minimal capital expenditures for furniture and equipment. Financial aid and most student activities are not funded through tuition.

FEES & DUE DATES: See reverse

ACCOUNTS IN ARREARS: A late fee of \$25 per student/per month is assessed for payments received after the 5th of each month. This penalty may be waived if satisfactory arrangements have been made with the school office before the due date.

Prompt payment of tuition is essential if the school is to meet its own financial obligations on time. Accounts in arrears will be reviewed by the School Board, which reserves the right to dismiss students from the school when the family account is overdue by 60 days or more and satisfactory arrangements for payment have **not** been made. Academic records which HVCA has generated will not be released or forwarded until all financial accounts have been cleared. Accounts must be current at the start of each semester in order for students to start school on those dates.

REFUND POLICY: Application and Enrollment fees are non-refundable. Tuition is charged for each month the student is officially enrolled and is non-refundable. In exceptional circumstances, such as an unexpected family move away from the area, the School Board may authorize a refund upon request.

WITHDRAWAL: If it becomes necessary to withdraw a student during the school year, tuition is charged for the full month even if the student attends for only part of the month. If the withdrawal is at the School’s request, tuition for the remainder of the month will be refunded on a pro rata basis.

NSF CHARGES: A fee of \$35.00 is assessed for returned checks.

RE-ENROLLMENT OF STUDENTS: Priority re-enrollment of students already attending HVCA is contingent on tuition and fees being current at the time of re-enrollment. If the family account is in arrears (May 31 of each year) the family will need to reapply and pay the \$25 Application Fee for each student reapplying.

Students are eligible to begin the new school year only if all charges from previous years have been satisfactorily cared for.

PAYMENT METHOD: Cash or checks made payable to Hays Victory Christian Academy.

I have read these terms and accept them as conditions for enrollment/re-enrollment for the coming academic year.

Signature of Parent or Guardian

Date

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PLEASE KEEP THIS SHEET FOR YOUR REFERENCE

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FEES & DUE DATES:

Application Fee	\$ 25	Payable with initial submission of application for admission. (This is for NEW students only. This is not a re-enrollment fee.)
Enrollment Fee	\$100	Payable when admitted or when re-enrolling.
Activity Fee	\$50	Payable when admitted or when re-enrolling

These fees are applicable for all students.

Tuition Fees	\$1,750 per year per child attending from 8:10 a.m. to noon, Monday through Friday
Pre-K	\$3,000 per year per child attending from 8:10 a.m. to 3:10 p.m. Mon-Fri

Payment Options:

Attending 8:10 to noon:

\$175 per month when paying over 10 months (August 1 through May 31).

Attending 8:10 to 3:10 p.m.:

\$300 per month when paying over 10 months (August 1 through May 31).

K-6	\$2,500 per year per child
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Payment Options:

\$ 250 per month when paying over 10 months (August 1 through May 31).