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BUILDING USE POLICY

CHAPEL ROCK CHRISTIAN CHURCH

2016

CHAPEL ROCK
CHRISTIAN CHURCH



2020 N Girls School Road | Indianapolis, IN 46214

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GENERAL PHILOSOPHY

The Lord has blessed Chapel Rock with a beautiful and multi-functional facility. Thousands of people sacrificed to make this building a reality and scores of others work every day to keep it clean, functional, and ready for use. It is a testimony to our commitment to Jesus Christ, to whom we serve through this facility.

The building exists to be used for ministry and the Facilities Department is dedicated to ensuring its readiness for that purpose. It is a tool to help lead people to Jesus Christ and to enhance the fellowship of Christians. For this reason, the following policy sets forth guidelines to help achieve the best use of the property of which we are stewards.

Not only do we need to use these resources in the most efficient way possible, but also we need to ensure that we have taken the precautions in areas of fire safety and security. It is the responsibility of each staff member to communicate these policies and procedures to those in their ministry areas assisting with facility usage.

Any and all use of the building or facilities of Chapel Rock Christian Church must be compatible and consistent with the Biblical doctrine of Chapel Rock as determined by the Board of Elders in official position papers or otherwise. Every activity should bring glory to God.

Please note that. . . .

The Internal Revenue Service has stated that church facilities and properties, such as rooms, vehicles, equipment, supplies, etc. are *not available for personal use*. The aforementioned items have been purchased with money given specifically to the church and its ministries and therefore are not available for personal use/pleasure. Under federal tax law, all churches must use their assets exclusively pursuing its exempt purposes. Federal tax law prohibits all forms of inurement (enriching a church leader) and private benefit.

GENERAL POLICIES

Groups Which Will Be Given Consideration For Church Use

A group shall fall into one of the following categories if its request for use of the building is to be considered. Users in groups #1 and #2 will not be charged user fees. Groups #3 and #4 will be assessed user fees.

1. CHAPEL ROCK ACTIVITIES: This would include, but not be limited to: worship and prayer meetings, classes, Life Group meetings, Bible study groups, funerals, rehearsals, and other events or activities overseen by the Chapel Rock staff.
2. MINISTRY-BASED ENTITIES: These would include Christian-related organizations / ministries: Bible Study Fellowship, Kairos Prison Ministry, Mission Indy, Psalm 23 House, etc.
3. SCHOOLS, COMPANIES, & COMMUNITY GROUPS: These would be entities such as public or private schools, home schooling co-ops, businesses, youth organizations, and local civic clubs. (i.e., Boy Scouts, Girl Scouts, 4-H clubs, Youth athletic leagues, Special Olympics, local civic groups, Alcoholics Anonymous, Covance, Woodmizer, etc.)
4. CELEBRATIONS: These events would include baby showers, bridal showers, birthday parties, wedding anniversaries, etc. with specific restrictions. This would also include wedding and vow renewal ceremonies, which have their own pricing structure.

Groups Which Will Not Be Given Consideration For Church Use

1. In general, “for profit” companies and organizations will not be permitted use in the building other than for recreational purposes in the Family Life Center, unless the Elders have granted special permission.
2. Groups or organizations which have beliefs that are contrary or in direct opposition to the doctrinal truths held by Chapel Rock Christian Church will also not be considered.

Availability of Building

1. Chapel Rock-related meetings shall be given first priority in building use.
2. The size of groups shall not exceed standards that have been established by the Indiana State Fire Marshal for the various rooms and areas.
3. The facilities are available for *limited* use on Sundays or ‘minor’ holidays. The building will not be made available on ‘major’ holidays (or holiday weekends) – those defined in the Chapel Rock Employee Handbook. (Depending when the major holidays occur, the building may not be made available a day before or after the actual holiday.) All exceptions to these times are to be approved by the Church Administrator in consultation with the Building Administrator.
4. The office area, office workroom, and office equipment are not available for use outside regular office hours. The office conference room may only be reserved if a Chapel Rock staff member or current elder is present.

Assignment of Rooms and Usage

1. The Church Administrator and Building Administrator are charged with scheduling and assigning events and activities throughout the building and campus.
2. Because of the size of our facility and the many complexities that come with it, event scheduling must be coordinated through the office of the Church Administrator or the Building Administrator. This is necessary for the following reasons:
 - To ensure access to the building and reserved spaces.
 - To ensure you have proper heating and cooling for your event.
 - To ensure proper room arrangements and set-up for your event.
 - To ensure we abide by all fire and safety regulations.
 - To avoid scheduling conflicts.
 - To ensure all ministries are treated equally in regard to scheduling.
3. Groups’ room requests will be accommodated if possible. Due to varying factors (i.e., previously scheduled room(s), size of group, A/V needs, etc.) groups may need to be assigned space in a room(s) other than their original request.
4. If a scheduling conflict should develop with a Chapel Rock program or ministry, the outside group may be asked to move to a different room, seek a different location, or in rare and/or extreme circumstances, cancel the event or meeting.
5. Groups will be assigned to specific areas and will limit their activities to those assigned areas.
6. Use of kitchen facilities is subject to prior approval by the Church Administrator or Building Administrator.
7. Use of the Worship Center is limited to worship services, funerals, weddings, special meetings or services sponsored by other Christ-centered churches and groups, worship music and drama events, Christian educational seminars and events, and special Christian school programs.

Responsibilities of Groups

- 1. Please Note: Since red, orange, or purple-colored drinks cause carpet stains that are very hard to remove, they are not to be served in any of the church facilities. Groups that stain the will be billed for the cleaning and/or replacement of stained carpet.**
2. Please respect and care for the Chapel Rock facilities. By signing the Facilities Request Form you are agreeing to leave the facility in good, clean condition. Trash must be gathered up by users and placed in appropriate receptacles. Users are responsible for removing any bulk trash, crates, pallets, packing materials, etc. associated with meetings or events. Lights should be turned off and all doors locked (if possible) before exiting the facility.
3. Outside groups will provide their own consumables/supplies (i.e., coffee, tea, sugar, paper products, plastic products, etc.).
4. Please remove or discard all leftover food items before exiting the building. Items are not to be left in the Chapel Rock refrigerators or freezers.
5. Storage space is not provided for outside groups without prior approval by the Church Administrator or Building Administrator and is subject to availability.
6. Groups may only use the specific rooms assigned to them by the Church Administrator or Building Administrator.
7. Groups are responsible for the behavior of participants (i.e., please refrain from smoking, consuming alcoholic beverages, and using abusive or profane language, etc.)
8. Groups will vacate the building by the end of their reservation period.
9. Chapel Rock Christian Church is not responsible for any damaged or missing personal items.

Building Supervisor

In a few instances some outside groups will be assigned a building supervisor for the entire event/meeting. The building supervisor is a part-time employee of Chapel Rock and is the liaison between Chapel Rock and those in charge of the event/meeting. This person is available to give instructions, assist with audio-visual set-up, unlock rooms, and to ensure that all details previously agreed upon through the Church Administrator or Building Administrator are completed.

The fee for this person includes one hour before the event/meeting is scheduled to begin and approximately 30 minutes after the event/meeting is scheduled to end. This person is assigned by the Church Administrator. Groups are to pay Chapel Rock via the Church Administrator. Note: If the event/meeting is sponsored by a ministry of Chapel Rock, the ministry department head, or his/her designee, no building supervisor will be assigned.

BUILDING USE GUIDELINES

Contracts & Fees

1. A group's contact person is expected to read, sign, and abide by the guidelines and policies listed in this document.
2. Fees are to be paid seven (7) days in advance with the Church Administrator. [see page 14, *Schedule of Fees and Charges*]
3. Because of limited space, lack of furniture or lack of equipment, some requests from any group may be denied.
4. The following items must be complete and on file with the Church Administrator:
 - a) Facilities Request Form
 - b) Special Event Set-up Request Form - 7 days before the event
 - c) Required Fees - 7 days before the event
 - d) Release & Indemnity Agreement (if requested by the Church Administrator)
 - e) Certificate of insurance with Chapel Rock added as an additional insured (see #7 below)
5. The transfer or passing on of permission to use church facilities to those other than to which this agreement was made is strictly prohibited.
6. The church reserves the right to schedule other activities and events in other parts of the building during your event.
7. The church shall provide insurance covering property and groups under its control. All other groups shall provide to the Church Administrator a hold harmless agreement and a certificate of insurance. The certificate of insurance must show the following limits under general liability: **\$1,000,000 per occurrence and \$2,000,000 aggregate.**
8. In the Worship Center general lighting, one stand microphone and house lights are included in the agreement - if needed. A minimum of one technician will be required for all programs, activities and events that need additional services.

Expectations & Conduct

1. Smoking is not permitted in the building at any time. In accordance with Indiana state law, smoking is permitted at door #10 – at least eight feet away from the entrance.
2. No alcoholic beverages are permitted in or on any Chapel Rock property.
3. No sales of raffle tickets or forms of gambling are permitted in or on any Chapel Rock property.
4. Food or drink should not be carried and consumed in the Worship Center, including the balcony areas (*exception to this includes water for worship leaders during services and during funeral/memorial services*).
5. Outside groups using the facilities will be advised by the person (Church Administrator or the Building Administrator) scheduling their event as to what they are responsible to set up, take down, and clean up in the area they will be using.
6. Profanity, improper conduct, harassment, or misuse of church property should not occur anywhere on the church property. Violations shall be cause for denying individuals and groups the right to use the facilities.
7. Those using church facilities must confine themselves to permitted areas and to the equipment agreed to under this agreement. Please do not take tables and/or chairs from other rooms and/or areas of the church, without the approval of the Church Administrator or Building Administrator.
8. Groups or organizations using the facilities will be responsible for all damages to the church property caused during the meeting.

Safety & Security

1. Attendance must not exceed the capacity agreed upon for any space in this agreement. The decision of the Church Administrator on all safety issues shall be final.
2. Children's and youth activities (up to and including twelfth grade) are scheduled only with the supervision of adults. The scheduling of these activities must be done by the adult in charge. **In accordance with Chapel Rock's child care policy, there should be a minimum of two (2) non-related adults that have had a background check completed supervising every activity. Supervising adults must remain on-site until all children/teens have left the property.**
3. All events involving children and/or youth should be adequately supervised by responsible adults in accordance with Chapel Rock's Childcare Safety Plan.
4. Animals are not permitted in any part of the church building (*exceptions may be made on church sponsored ministries or for service animals*).
5. Chapel Rock will not be liable for personal belongings that may be left, stolen, or damaged as a part of the meeting or activity.
6. Chapel Rock does not furnish any security services for outside events or any other services except as expressly provided for in this policy.
7. Chapel Rock's nurseries are NOT available to outside groups for any event such as meetings, conferences, weddings, funerals, etc.
8. The City of Indianapolis prohibits candles or other open-flame devices or burning incense in public buildings except in observance of a bona fide religious service. The use of any open flame device is prohibited, with the exception of Chapel Rock worship services and weddings.

Building Care

1. Anyone wishing to play the organ or baby grand piano located in the Worship Center must have prior approval by the Director of Communication Arts.
2. Food is to be kept in designated areas. If it is determined that there are areas of the building where food or drinks are not allowed, those areas should be clearly marked by signage and noted in the contract/event worksheet for groups using the building for an event. Also, if small classes or meetings plan to serve food or drinks of any kind (other than Sunday morning Life Groups and Connection Corner) they will be expected to remove the trash from their assigned area and place it in a designated trash receptacle.
3. Any property left on the premises by those using the facilities shall, after a period of thirty (30) days from the last usage, be deemed abandoned and shall be discarded.
4. No signs, banners, flags, streamers, etc. are to be attached or hung from any wall, light fixture, post or beam within or outside the church without the approval of the Church Administrator or Building Administrator.
5. All scenery or props must be free-standing. Nails, screws, or stage hooks may not be used. All materials used must be non-combustible or have been treated to have been made fire-retardant.
6. Oil base paint, flammable liquids, fire producing chemicals, and/or open flames in any form (with the exception of candles in the Worship Center) may not be used on the church premises, without the approval of the Church Administrator or Building Administrator.
7. Users are expected to leave the facility in a good, clean condition. The space used should be policed and trash should be placed in the receptacles provided.
8. Check all rooms to be sure the lights have been turned out. Open the bathroom doors and turn off lights (if not on a motion sensor device) and/or exhaust fans. If the kitchen was used, the lights should be off (one bank of lights are on 24/7) and the doors secured to this area.

9. Guidelines Specific to **Walls**

- a) Plasti-tak, sticki clips, painter's tape or *3M Command Mounting* products may be used to attach items to concrete block walls.
- b) Do not use Scotch/transparent tape, masking tape, or duct tape on any wall or surface or window.
- c) Do not mount items on wood surfaces, windows, mirrors, or in hallways, Foyer, or common areas.

10. Guidelines Specific to **Ceilings & Beams**

- a) Do not hang items from the ceilings or beams.

11. Guidelines Specific to **Floors**

- a) Carpet care: Please, immediately blot spills with water soaked paper towels and dry with paper towels. If a building supervisor is on site, please notify that person as soon as possible of the spill location.
- b) Tile floors: immediately wipe up excess spill and notify Facilities.
- c) Use gaffers or painters tape on carpet or tile floors.
- d) Specific to the Next Step room: this space has a "floating floor" that interlocks and has seams. If there is a spill, immediately wipe up the liquid before it seeps into a seam. Do not mop the floor. Excessive liquid can warp or shrink the floor, especially if liquid gets into a seam. For smaller areas, it can be wiped up with a clean rag.

12. General Guidelines

- a) Since confetti and/or glitter is very hard to clean up, please do not use them in the building.
- b) Report broken/missing equipment, supplies, or items that need repair to the Facilities Department.
- c) All permanent mounting to walls or ceilings is prohibited.

Equipment & Supplies

1. Church equipment in the Worship Center must be operated by church technicians approved and trained by the Director of Communication Arts or his designee. Charges for technicians are listed in the fee schedule. Technicians are to be paid through the Church Administrator.
2. The use of Chapel Rock audio/visual equipment must be done in coordination with the Building Administrator and the appropriate fees applied to this agreement.
3. Church equipment, i.e., monitors, video players, projectors, screens and/or sound equipment are subject to availability and approval and must be included in the agreement.

Parking

1. The parking areas are well lit, but care should be taken when entering and leaving the building. Please lock your vehicle.
2. Park only in designated parking spaces. Vehicles are not allowed off the paved driveway or parking lot. Please do not park in the designated fire lanes or on curbs marked with red paint. Vehicles parked in unauthorized areas may have difficulty with insurance claims in the event of an accident and more importantly, may interfere with emergency vehicles.
3. Handicap or Guest Parking spots are for the convenience of those meeting these criteria.
4. Please do not block access to the trash dumpster in the service drive near door #4 or any of the drop-off points at the main or west overhangs.
5. Vehicles should not be left overnight in the church parking lots without prior notification to the Church Administrator and should permission be granted, it is strongly suggested the cars be parked near light poles for security reasons.

FAMILY LIFE CENTER GUIDELINES

1. Other than for recreational use, Chapel Rock's facilities are not permitted for 'for-profit' organizations, personal business enterprises, marketing, or fundraising activities.
2. **All outside groups must provide** a certificate of insurance to Chapel Rock for general liability with a minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate, with Chapel Rock Christian Church added as an insured.
3. Chapel Rock is a Christian Church and a community of faith. We expect the User, your members and/or participants, and your attendees to respect our facilities, and to conduct yourselves in a manner befitting a church. Church activities and other groups may be using other parts of our facilities and we ask that you respect their needs as well.
4. Children's and youth activities (up to and including twelfth grade) are scheduled only with the supervision of adults. The scheduling of these activities must be done by the adult in charge. As per the Chapel Rock child protection policy, there must be a minimum of two (2) non-related adults supervising every activity. **The User must verify for Chapel Rock the supervising adults have completed and passed a background check/screening.** The supervising adults must remain on-site until all children have left the property.
5. Chapel Rock takes care when scheduling its facilities to avoid potential conflicts with church activities. Occasionally, unforeseen events (i.e., building repairs, weather cancellations, Chapel Rock activities, etc.) may require a change to your original request. While Chapel Rock will reasonably endeavor to notify the User of any required scheduling changes or termination of facility use, Chapel Rock specifically reserves the right to terminate an agreement at any time, with or without cause or notice. Chapel Rock further reserves the right to have the User reschedule its planned program or use of Chapel Rock's facilities or equipment when Chapel Rock needs the facilities or equipment for Chapel Rock's purposes.
6. Fees for the Family Life Center are detailed in the Fee Schedule at the end of this document. All practices must end by approximately 8:50 p.m. with the FLC vacated by 9:00 p.m. which is the closing time for the entire building. Users will provide Chapel Rock the exact amount prior to using the FLC. The check (*made payable to Chapel Rock Christian Church*) or cash (*no credit cards*) can be dropped off to the church office during regular business hours prior to the practice. Teams/organizations shall not be extended continuous use of the FLC for a period exceeding three consecutive months.
7. If a regularly scheduled practice is cancelled by the User for any reason, the contact person for the organization/team must call the Chapel Rock office by *12:00 noon of that day* to inform them of the fact. If the deadline is met, you will not be charged (*if payment has already been received, a refund/credit will be issued*). If the User cancels after the deadline or does not inform the church office, your team/organization will be responsible for the payment of that practice.
8. Players may not enter the FLC without a supervising adult (see #4 above) present, even if door #6 is unlocked. Players and participants must be supervised by an adult.
9. ALL players, coaches, and family members are to enter only at door #6. Players are not to open doors #7, #8, or #9 for players arriving late. These doors are to be used as emergency exits only.
10. Door #6 will be programmed to be unlocked 15 minutes prior to the stated practice time until 15 minutes following the scheduled conclusion of the practice. Door #6 is set to unlock & re-lock by computer software. *Due to security issues, we do not want to leave an entrance to any portion of the building unlocked if not needed.* DO NOT PROP OPEN DOOR #6.
11. Light controls are located on the east wall of the FLC near the rest room entrances. Please use only the necessary lighting for your practice. Lights must be turned off as soon as your practice is completed (before you vacate the facility). There are 3 fluorescent light fixtures that remain on

24/7 – (2) in the FLC and (1) in the women's rest room. If lights are found to be left on following a team's exit, an additional fee will be charged.

12. Only tennis/athletic shoes or other soft, non-marking shoes are allowed in the FLC.
13. **Drinks that are red, purple, or orange may not be brought into the Family Life Center** due to high probability of the playing surface being stained. **It is strongly suggested that coaches, players and family members bring only water into the FLC.** The contact person for the team/organization is responsible for insuring this policy is followed. Users that cause floor stains will be financially responsible for the repair by Cincinnati Flooring.
14. Should liquid be spilled on the floor, please use paper towels from the rest rooms to blot/clean the spill. If the spill is extensive, please contact (call/text) the Church or Building Administrators.
15. In the event of a serious accident or injury, call 911 immediately; then contact either the Church or Building Administrators.
16. In the event of an apparent heart attack, an automated external defibrillator (AED) is located just outside the north double doors in the hallway.
17. Only appropriate athletic equipment may be used in the FLC. Baseballs, softballs, golf balls and other such equipment are not allowed. Items in question will be left to the discretion of the Chapel Rock staff. Each team is responsible for bringing their equipment to the practice; Chapel Rock will not supply equipment.
18. In the event of severe weather or tornado warnings, the User will direct his/her team to vacate the playing surface of the FLC, escort team members into the men's and/or women's restrooms or into the north hallway of the lower Education Wing.
19. Any damage to church property will be the responsibility of the User and/or the organization sponsoring the team.
20. The use of alcoholic beverages, tobacco, or controlled substances in any form is prohibited on church property.
21. Inappropriate behavior exhibited through profane or abusive language, lewd actions, or destructiveness may result in the termination of the User's agreement.

KITCHEN USE GUIDELINES

1. Please note: Since red, orange, or purple colored drinks cause carpet stains that are very hard to remove, they are not to be served in any part of the building. Groups that stain the carpet will be billed for the cleaning or replacement of stained areas.
2. As with all other space in the building, use of the kitchen or food service equipment must be requested. Use of the kitchen equipment is strictly limited to Chapel Rock groups and related ministries, unless permission is granted as part of the contract for a specific event, such as a wedding or a non-Chapel Rock ministry-related event.
3. The kitchen as well as all space in the building should not be used for personal use (i.e., catering).
4. All Chapel Rock property in the kitchen or either supply pantry, including but not limited to silverware, silver service, dishes, pots, pans, coffee maker, linens, etc. should remain in the building.
5. All areas that were used such as counters, sink area, dishes, ovens/stove, etc. should be wiped down and cleaned to the level the kitchen was left at the beginning of your event.
6. All spills should be cleaned up as soon as possible. A broom and dust pan are in a cabinet adjacent to the large tub sinks. Cleaning supplies are found over the broom cabinet.
7. Tea towels and dishtowels are to be placed on the racks if available or on counters to dry.
8. No food is to be left or stored at the church.
9. Coffee makers are to be cleaned by the User immediately after use. No coffee grounds are to go down the drains. Place coffee grounds and used filters in the trash containers in the kitchen.
10. The stove must be cleaned. All burners and ovens should be turned off.
11. All dishes, silver, pots, pans, etc. that were used by the User should be washed and put back in their proper places.
12. All garbage should be placed in lined garbage containers. Extra liners can be found underneath the serving line counter. Securely tie full bags. Once a trash bag is securely tied, take bags through door #4 and put the garbage inside the dumpster.
13. The floor should be swept thoroughly.
14. All water should be turned off before leaving the kitchen.
15. Other than the one light fixture in the kitchen and the one in the large pantry room, that are on 24/7, all other lights in the kitchen and pantry rooms are to be turned off as you exit the kitchen.
16. The kitchen is not a proper environment for children. We ask that children not be allowed in the kitchen due to types of dangers involved with cooking, food preparation, clean up, etc. If kitchen personnel have brought children with them, it is necessary that these children be properly supervised and in the company of an adult at all times and not allowed to wonder throughout the building.

CELEBRATIONS

1. The use of Chapel Rock facilities for wedding anniversary, birthday, baby shower, and bridal shower activities has to be limited due to the large number of members and the limited facilities.
2. Wedding rehearsal dinners and wedding receptions are handled separately from these guidelines through the current wedding policy and handbook.
3. Wedding Anniversary Celebrations
 - The couple must be members or regular attendees of Chapel Rock.
 - Anniversary celebrations are limited to the 25th anniversary and every five years thereafter.
4. Birthday Celebrations
 - The individual must be a member or regular attendee of Chapel Rock.
 - Birthday celebrations are limited to the 50th birthday and every five years thereafter.
5. Baby Shower Celebrations
 - Honorees should be a Chapel Rock member or regular attendee.
 - The honoree may also be the child or grandchild of a Chapel Rock member or regular attendee.
 - The honoree may also be the sister or sister-in-law of a Chapel Rock member or regular attendee.
6. Bridal Shower Celebrations
 - Honorees should be brides getting married at Chapel Rock.
 - The honoree may also be the bride of a Chapel Rock member or regular attendee.
 - The honoree may also be the child or grandchild of a Chapel Rock member or regular attendee.
 - The honoree may also be the sister or future sister-in-law of a Chapel Rock member or regular attendee.
7. Vow Renewals
 - Vow renewal requests will be handled under the current wedding policy and guidelines.

Guidelines

1. Each of the above activities and celebrations must be consistent with the church's philosophy.
2. A room set-up diagram must be delivered to the Building Administrator at least seven days in advance.
3. Music and games must be appropriate to the context of the church. Dancing is prohibited.
4. Parents are encouraged not to allow their children to walk around unsupervised. Children should be with their appropriate groups or with their parents.

SCHEDULE of FEES & CHARGES

FAMILY LIFE CENTER (GYM)

User groups..... \$35/hour

PARLOR & CONNECTION CORNER

Personal celebrations (Chapel Rock) \$60/4 hours¹

¹may include the use of the kitchen, if needed

All other user groups..... \$120/4 hours

MEETING ROOMS (WC 105 | WC 111 | WC 112 | LOWER LEVEL ROOM: ED 01 – 08 | NEXT STEP ROOM)

All user groups..... \$10/2 hours

FELLOWSHIP HALL

MEETINGS <i>(providing chairs only)</i>	ALL USER GROUPS	
< 75 people	\$25/2 hours	
76 – 150 people	\$50/2 hours	
151 – 300 people	\$125/2 hours	
CELEBRATIONS, RECEPTIONS, BANQUETS, & DINNERS	CHAPEL ROCK MEMBERS	ALL OTHER USER GROUPS
< 75 people	\$30/2 hours	\$40/2 hours
76 – 150 people	\$50/2 hours	\$75/2 hours
151 – 300 people	\$100/2 hours	\$200/2 hours

WORSHIP CENTER

User groups..... \$75/hour²

²technicians are extra, if needed for lights, sound or projection

ENTIRE BUILDING

All user groups..... \$1,000/8 hours

WORSHIP CENTER TECHNICIANS

All user groups..... \$25/hour, a minimum of 2 hours

BUILDING SUPERVISOR

All user groups..... \$18/hour, a minimum of 2 hours