

Frequently Asked Questions (FAQ's)

- **Is there a Fee?**

- Starting on August 10th, 2016, all new volunteer applicants and renewal applicants will pay a onetime non-refundable fee of \$21.75 for the fingerprinting portion of the volunteer application..
- After the fingerprinting process is completed and approved this process will not be required for the next three years. Essentially it is a \$7.25 cost per year.

*This payment will not cover field trip fees, only volunteer duties.

- **What happens if I need to be absent from my volunteer assignment?**

- Since this mainly affects the [teacher](#) or the Staff that is expecting you, this is something to be worked out with the person overseeing the assignment and is usually not a problem.
- Proper advance notice if possible is appreciated.

- **I do not have a set schedule. Do I need to commit to the same hours or days every week?**

- If your schedule does not allow for a set number of hours and / or days every week, it might be worthwhile looking into field trips and / or special projects.
- If the [teacher](#) does not need a set schedule, it is a matter of keeping everyone informed of the changes to include the [teacher](#), [Mr. Nazario](#) (Volunteer Coordinator) and note the log at the front office.

- **I am working full time, how can I volunteer?**

- Besides doing projects from home many working volunteers can get away from work and dedicate one lunch hour or volunteer for a table at [PTO night](#).
- Early morning hours and after school hours offer some good volunteer opportunities helping with reading and math at the line-up lines or at the [after school care program](#).

- **Are there limits on the number of hours for a volunteer?**

- The more hours the better, however, there are limits to the number of hours if you plan to volunteer for your child's classroom (please reference [Parent Volunteer Policy](#)).
- In the VITAL program, we strive to have a four hour week volunteer schedule. However, depending on the activity, sometimes half hour days works.

- **How do I know when you need volunteers?**

- You have a chance to look at classroom volunteer needs at the orientations to see what interests you.
- When your [application form](#) is completed and processed, we try to find the best match for you based on the volunteer requests we have received from teachers and the information you provided on your application form.
- You are encouraged to contact [Mr. Nazario](#) (Volunteer Coordinator) at our school.