

Annual Report for 2012

COMMUNITY CHURCH
of the Verdes

March 17, 2013



Community Church of the Verdes
25603 N. Danny Lane
Rio Verde, Arizona 85263
Phone : 480-471-7239
www.verdefaith.org

Annual Report for 2012

AGENDA ANNUAL MEETING OF THE CONGREGATION

March 17, 2013

Call to Order	Nell Bigley
Opening Prayer	Rev. Dr. Cathy Northrup
Introduction of Board & Opening Remarks	Nell Bigley
Approval of Minutes	Nell Bigley
Treasurer's Report	Maggie McMillan
Finance/Endowment Committee Report	Joel Davidsen / Lee Hamilton
Report of the Nominating Committee	Peter Mattingly
Election of Board Members	
Closing Prayer	

ANNUAL MEETING MINUTES - March 18, 2012

Call to order: The meeting was called to order by President Nell Bigley at 9:45am.

Opening Prayer: Was given by Rev. Dr. Cathy Northrup.

Approval of the Annual Meeting Minutes: It was moved by Don Gibbs and seconded by Pat Hemmer to approve the minutes of the Annual Meeting held on March 20, 2011.

Remarks by the President: President Nell Bigley introduced the current trustees and committee chairs. She thanked the many persons who have been so instrumental in the growth of our Church. She especially thanked Sherrill Beck for her work with Stephen Ministry and John and Cary Pasnau who have taken over as leaders of Stephen Ministry. Todd Korb has worked tirelessly on computer problems in the Church office, and Don Terwilliger has designed the new look for all our brochures and stationary. Connie McGivern takes care of many "unseen" jobs, and Tommy Wojtas works his magic with the sound system. Our webmaster – Kathy Hofstrom, and our wonderful choir and director, Tom Wojtas, and our bell choir and director, David Lowell were also thanked. Other activities critical to the success of the Church are the work of the Finance and Endowment Committee. The Memorial Gardens were dedicated in 1990 and David Lowell has been working to clean and repair the Gardens. We voted on a more inclusive name and became the Community Church of the Verdes. Our office administrator, Beth Biebrich, has done an outstanding job. The Bylaws have been reviewed and updated. And we welcomed our new Pastor in August, Rev. Dr. Cathy Northrup.

Endowment Fund: Lee Hamilton talked briefly about our endowment fund of \$157,000. He encouraged including the Church in estate planning.

Treasurer's Report: Maggie McMillan presented the budget. We do not have adequate reserves for the facilities account and a Capital Improvement Campaign will be initiated very soon.

Nominating Committee: Dave Bakke presented the nominees for the Board of Trustees to replace retiring members, Chuck Ingwalson, Anne Carrier, and David Lowell. The new nominees are Peter Mattingly, Todd Korb, and Wally Lange. Dottie Mason made the motion to accept the nominees, seconded by Bill Hoffman and passed with voice vote. Don McGivern presented the retiring board members with Certificate of Thanks.

Adjournment: The meeting was adjourned at 10:40am.
Cathy Eggebraten, Acting Secretary

Annual Report for 2012

COMMUNITY CHURCH
of the Verdes

2012 ANNUAL REPORT CONTENTS

President's Comments Nell Bigley	Page 4
Report of the Pastor Rev. Dr. Cathy Northrup	Page 5
Report of the Nominating Committee: Peter Mattingly	Page 6
Biographies: Nell Bigley Curt Hage Joyce Peterson	
Report of the Finance Committee Joel Davidsen	Page 7
Report of the Treasurer Maggie McMillan	Page 8
Capital Campaign Report Lee Weinberger	Page 8
Financial Statements Statement of Financial Position Statement of Receipts & Disbursements of Operating Fund Summary of All Fund Transactions 2013 Budget	Page 9 Page 10 Page 11 Page 12

Annual Report for 2012

COMMUNITY CHURCH
of the Verdes

PRESIDENT'S REPORT

Dear Members and Friends of the Community Church of the Verdes,

First, the best part of being on the Board of Trustees is having the opportunity to meet, greet and work with many wonderful people that give so generously of their time and talents. In particular, I would like to thank and recognize my fellow officers and members of the board: Cathy Eggebraten, Maggie McMillan, Wally Lange, Todd Korb, Peter Mattingly, Ron Wax, Dave Bakke and newest member, Terrie Bunker. All are dedicated, thoughtful and diligent in serving the Lord and our church.

Many, many others take important leadership roles such as Stephen Ministry, Prayer Shawl, Fellowship, Membership, Finance, Education, Endowment, Center for Spirituality and the Arts, Special Flowers, Worship, Memorial Garden, Housekeeping, Website, Audio Visual, Volunteer Coordination, Library, etc. Special thanks must be given to Don McGivern for his continued attention and efforts to make this church a special place; to David Lowell for his dedication to the care of Memorial Garden and Bell Choir; to Don Terwilliger for giving time and talents in presenting visual images of the church; to Wally Lange for his extreme extra efforts to make our building structure safe and sound once again; and to this year's Capital Campaign Committee.

The ministries of Community Church of the Verdes is moving forward and being lead by Rev. Northrup! Cathy Northrup and Tom Wotjas plan our worship service of praising God by the spoken word and musical sounds. Through Cathy's efforts, we are moving out to beyond this community. The search committee believes firmly it was a "God Thing" that brought Cathy and Michael to the Verdes . . . indeed it was a "God Thing!"

I personally am in complete agreement with Rev. Northrup's statement . . . the Community Church of the Verdes is in a good place as we continue to move forward in faith! As we inhale God's love, let us exhale God's love.

*Faithfully,
Nell Bigley
President, Board of Trustees*

Annual Report for 2012

COMMUNITY CHURCH
of the Verdes

PASTOR'S REPORT

Dear Friends,

Last year in this report, I shared with you news on what I believe are my primary duties here as Pastor: preaching, teaching, and pastoral care, as well as a bit of administration at the church and community involvement. I continue in those duties with great joy.

Worship leadership is a very important part of my position. I value planning and leading worship with a great colleague, Tom Wojtas. When I first arrived here, Tom said something about us being like "Lennon and McCartney"---we're still not sure who's Lennon and who's McCartney---so I think we have decided just to be "Northrup and Wojtas!" It is great to have the choir in the high season and the trio in the summer, and I value all those who support worship, from ushers, to communion stewards, to sound people, to communion table preparers, to those who provide flowers.

Teaching through the Bible studies I lead is also important. I am also blessed to have a good "volunteer" colleague in this area; my husband Michael continues to lead a morning Bible study here, too.

Pastoral care is a core function for me. I love getting to know people and hearing their stories. It is a pleasure to be with them in good times and a privilege to be allowed into their lives in challenging times. We are all on this road of life together, and the sooner we understand that, the better for each of our lives.

Beth Biebrich continues to make the office function smoothly, so my administrative duties with her are also collegial. We value all who work in the church, including Chan Messex, our Substitute Administrative Assistant when Beth is out, Glenn Langenfeld, our Facilities Manager and Sally Cortright, our Housekeeper. I also appreciate working with our Board President, Board members, and committee members who give of their time and talents so graciously. Further, I appreciate working with our Catholic friends who share our church.

Involvement in the communities of Rio Verde, Tonto Verde, Fountain Hills and more enriches the work I do at the church. It makes this job feel, too, like the old "parish" system of ministry, where the whole town was the pastor's "flock." The actual current member count is 431.

In sum, I continue to focus on the faith and spiritual life of our church and its members and friends. It's hard to measure or quantify how that is going, but I believe we are in a good place as we continue to move forward in faith.

*Grace and peace,
Cathy*

Annual Report for 2012

Dear Members,

The task of the Nominating Committee was to create a slate of three nominees to replace outgoing members of the board of Trustees. The trustees leaving the Board in March 2013 are Nell Bigley, Cathy Eggebratten and Ron Wax.

The committee was made up of two Board Members, Peter Mattingly (Chair) and Dave Bakke and three additional members of the church: Lorelei Knorr, Madrienne Larson, and Bill Traub.

I would like to sincerely thank the members of the Nominating Committee for their time, thoughtfulness and prayerful deliberations on behalf of the church.

The nominees for a three year term on the Board of Trustees are: Nell Bigley, Curt Hage and Joyce Peterson.

*Respectfully submitted,
Peter W. Mattingly, Chair
Nominating Committee*

Joyce Peterson Born and raised in St. Paul, Minnesota in a predominantly Jewish and Catholic neighborhood. Including the Lutheran Carlson family with nine children, she got an early lesson in ecumenism. Joyce graduated from the school of Medical Technology at the University of Minnesota, and worked in several hospital laboratories. John and Joyce met at Bethesda Hospital and married in 1958. They have four children and eleven grandchildren. They bought a home in Rio Verde in 1993, and in 2011 made Rio Verde their permanent residence. Activities have included CRC, church choir, and golf, bridge, and Mah Jongg.

Nell Bigley Nell was born in Indiana and lived there until 1996, when she moved to Scottsdale, AZ and six years later to Rio Verde. Nell owned and operated an Early Childhood Learning Facility while her two boys were small. She has enjoyed several career paths and lengthy service in charitable fundraising primarily for abused women and children. She trained and served as a Court Appointed Child Advocate for many years in Indianapolis. While living in Pinnacle Peak Country Club, Bob and she were active members of Pinnacle Peak Presbyterian Church. Once here, they joined the RV Community Church. Nell served on the Architectural Committee of the Rio Verde HOA; Fellowship Committee and Secretary of the Community Church Trustees Board prior to being elected chair; RVCC Women's Nine Hole Golf Group Board as well as RVCC Grounds and Handicap Committee. She just completed a four year term on the Lake Edgewood Conservancy District Board (IN) and saw the completion of a long needed \$1.7 million flood control spillway and dam with minimal funding from the residents. The project is now receiving many awards from various groups for design, construction, etc. Her deepest passion is her family, grandchildren, Indiana University basketball, Notre Dame football and hoping to make at least a little bit of difference in the lives of the neediest.

Curt Hage Born and raised on a farm in the Red River Valley of eastern North Dakota and has instilled rural values and a conservative view of life. He was educated in a rural grade school, and graduated from Augustana College with a degree in Business Administration. The completion of his MBA at the University of South Dakota provided a solid foundation to pursue his business career at Home Federal Savings Bank in Sioux Falls, South Dakota. He worked for the company for 43 years serving from computer programmer through several management positions to serving the last 21 years as **Chairman and CEO**. He's had the opportunity to serve on several boards outside of Home Federal – local, regional and national organizations. He and wife, Glenda have both been active in their church in Sioux Falls. Curt and Glenda have been married 46 years and are the proud parents of 2 boys and have 5 grandchildren. Since discovering the Verdes on a golf trip in 1993, it has been a dream of theirs to live in this community. They rented for several years before buying their home in Tonto Verde in 2010. They live in Sioux Falls, SD in the summer and Tonto Verde in the winter.

Annual Report for 2012

FINANCE COMMITTEE REPORT

The Finance Committee was newly established in February of 2012. We have had a full and productive year thanks to the generosity of the congregation.

Budgets: *Our first order of business was to recommend revising the 2012 budget to include a figure of \$135,000 for depreciation to reflect the total cost of the church operations. We also developed and recommended the budget for 2013.*

Capital Campaign: *Realizing that there were some substantial expenditures needed, especially due to structural issues with the roof and stucco, the committee recommended to the Trustees the establishment of a capital campaign with a goal of \$500,000.*

Endowment Fund: *An educational brochure was developed and placed in the pews explaining the Endowment Fund. The manager to the fund was changed for a considerable savings. Per our Endowment Policy, we have repositioned the fund and a contribution of 5% of the average value of the last three years was made for the Trustees discretion near the end of 2012. A similar recommendation will be made in 2013.*

St. Dominic Catholic Mission Lease: *The church negotiated a five year lease with St Dominic Catholic Mission for their utilization of our facility. Two members of St Dominic Catholic Mission's finance committee and two members of The Community Church of the Verdes' finance committee negotiated a mutually acceptable five year contract which became effective July 1, 2012.*

Audit: *Three members of the finance committee served as the audit committee which presented a very comprehensive report to the Trustees*

Insurance: *The insurance coverage was reviewed and the agent was changed based on competitive bids. The insurance requirements for individuals and organizations using the church, was reviewed.*

Treasurer's Report: *Under separate cover you will see the Treasurer's Report for 2012. Our special thanks to Maggie McMillan who has served tirelessly in this position.*

Financial Reports: *The Finance Committee monitored monthly financial reports as developed by the Treasurer.*

*Respectfully Submitted,
The Finance Committee*

*Joel Davidsen, Dave Bakke, Nell Bigley, Bill Bunker, Curt Hage, Lee Hamilton, Maggie McMillan,
Cathy Northrup, Lee Weinberger and John Zicarelli*

Annual Report for 2012

TREASURER'S REPORT

Dear Friends,

Another year has truly flown by, and each day I continue to be humbled by so many of you in this congregation who give so much of your time, talents, funds and knowledge in service to this Church family and its needs.

The finances of our church are stable and, currently, we are meeting budgeted contributions and keeping our spending to less than budgeted disbursements. Hopefully, these trends can continue throughout the remainder of the year.

Our 2013 budget (included in this report) outlines our plans for this fiscal year. We continue to keep annual depreciation in the forefront to be able to plan for future capital needs. The recently concluded Capital Campaign has raised funds to be able to care for immediate concerns, but future needs need to be considered and planned for as well.

The Finance Committee and your Board of Trustees are dedicated to diligently maintaining sound fiscal policy, managing the Church's finances prudently and continuing to be good stewards of the trust you have placed in us. Each of us welcomes your thoughts and questions.

The following deserve special recognition - they make the Treasurer's job so much easier - our entire Finance Committee, Administrative Assistant, Beth Biebrich, Accountant, Kirsten Sundahl, Assistant Treasurer, Dave Bakke and all the weekly volunteer tellers who help us so much with our record keeping during the year. Thank you all.

*Respectfully,
Margaret McMillan
Treasurer, Board of Trustees*

CAPITAL CAMPAIGN REPORT

In the Spring of 2012, responding to a directive from the Board of Trustees, based on a recommendation of the Finance Committee, a committee was formed to undertake a Capital Campaign fund raiser with a goal of \$500,000. The Committee of Anne Carrier, Dean Eggebraten, Jim Justus, Dick Larson, Marilyn McQueen, Peter Mattingly, Bob Nyman, Carolyn Terwilliger and Lee Weinberger, Chair, began its work in late spring of 2012 with a goal of completing the campaign by March 31, 2013.

Thanks to the generosity of our congregation, the \$500,000 goal was achieved and exceeded before the end of the year 2012. The major portion of the funds raised will be spent correcting serious structural problems on the sanctuary and chapel as well as support of our Music Ministry by replacing our 100 year old grand piano. Thank you to all contributors.

COMMUNITY CHURCH OF THE VERDES

Financial Position

As of December 31, 2012, 2011, 2010

ASSETS	2012	2011	2010
Checking/Savings/Investments			
Cash-Checking	\$502,284	159,450	178,169
Certificates of Deposit	200,000	200,000	0
Endowment Fund Investments	164,502	157,245	157,245
Memorial Garden Investments	70,266	52,953	53,759
Savings Account	31,265	6,472	206,426
Savings Account Memorial Garden	0	12,994	12,978
Fidelity Brokerage	0	250	3,506
Total Cash/Savings/Investments	968,317	589,365	612,083
Fixed Assets			
Buildings	4,172,961	4,172,961	4,172,961
Furniture & Equipment	435,266	425,859	425,859
Land & Improvements	631,708	618,786	618,787
Memorial Garden	338,048	338,048	338,048
Accumulated Depreciation	-1,928,614	-1,790,953	-1,655,953
Total Fixed Assets	3,649,369	3,764,702	3,899,702
TOTAL ASSETS	\$4,617,686	4,354,067	4,511,785
LIABILITIES & FUND BALANCES			
Liabilities			
Liabilities for payroll taxes	\$1,050	755	2,116
Prepaid contributions	0	0	7,115
Total Liabilities	1,050	755	9,231
Fund Balances			
Operating Fund	266,293	223,398	171,138
Property Fund	3,649,369	3,764,702	3,899,702
Capital Campaign	301,071	0	0
Endowment Fund	164,502	157,245	157,245
Memorial Garden Fund	78,584	61,780	54,784
Reserve for Facilities	74,933	74,933	129,521
Music Ministry	35,267	62,269	29,190
Center for Spirituality & Arts	33,274	31,626	47,123
Other Funds	13,343	7,359	13,851
Total Fund Balances	4,616,636	4,383,312	4,331,416
TOTAL LIABILITIES AND FUND BALANCES	\$4,617,686	4,354,067	4,511,785

COMMUNITY CHURCH OF THE VERDES
Operating Fund Statement of Receipts and Disbursements
For the Years Ended December 31, 2012, 2011, 2010

	<u>2012</u>	<u>2011</u>	<u>2010</u>
RECEIPTS			
Contributions	\$323,279	315,101	287,161
Rent - St. Dominic Catholic Mission	83,400	74,400	74,400
Rent - Other	7,915	8,574	9,502
Interest Income	65	349	1,019
Misc. Income	<u>200</u>	<u>11</u>	<u>1,014</u>
Total Receipts	414,859	398,435	373,096
DISBURSEMENTS			
Ministerial	129,626	131,960	117,713
Facilities	112,426	109,399	93,369
Music	56,827	55,112	54,417
Office/Admin	41,142	38,514	33,755
Professional Fees	11,242	5,303	7,328
Trustee Operation	5,782	3,956	1,372
Education	3,279	2,163	2,371
Membership	2,571	898	601
Fellowship	2,164	2,486	2,890
Technology	1,940	**	**
Gain/Loss Securities, Bank Charges	1,118	1,067	-572
Care Ministry	815	-411	-
Library	606	**	**
Worship	<u>-873</u>	<u>-167</u>	<u>2,047</u>
Total Disbursements	368,665	350,280	315,291
RECEIPTS OVER DISBURSEMENTS	<u>46,194</u>	<u>49,955</u>	<u>61,805</u>
Depreciation	<u>135,943</u>	<u>136,719</u>	<u>137,547</u>
NET AFTER DEPRECIATION	-\$89,749	-86,764	-75,742

- Notes: (1) Prior years Contributions and Music expense were adjusted to remove effect of special gift which was a restricted contribution.
- (2) ** New line item as of 2012

COMMUNITY CHURCH OF THE VERDES
Summary of All Fund Transactions
For Year Ended December 31, 2012

	Beginning Balance <u>1/1/2012</u>	<u>Credits</u>	<u>Charges</u>	<u>Transfers</u>	Ending Balance <u>12/31/2012</u>
Operating Fund	223,398	431,958	(385,665)	(3,398)	266,293
Property Fund	3,764,702	22,328	(137,661)		3,649,369
Capital Campaign	0	337,377	(36,306)	0	301,071
Endowment Fund	157,245	7,257	0	0	164,502
Memorial Garden Fund	61,780	37,727	(20,923)	0	78,584
Reserve for Facilities	74,933	0	0	0	74,933
Music Ministry	32,269	20,000	(17,002)	0	35,267
Center for Spirituality & Arts	31,626	25,494	(27,264)	3,418	33,274
<u>Other Funds</u>					
Benevolence Fund	2,764	54,514	(59,867)	(613)	(3,202)
Christmas Fund	100	0	(100)	0	0
Library Fund	(593)	0	0	593	0
Liturgical Arts Fund	3,278	0	0	0	3,278
Scholarship Fund	0	12,185	0	0	12,185
Stephen Ministry Fund	<u>1,810</u>	<u>0</u>	<u>(728)</u>	<u>0</u>	<u>1,082</u>
Total Other Funds	7,359	66,699	(60,695)	0	13,343
TOTALS	4,353,312	948,840	(685,516)	0	4,616,636

Annual Report for 2012

COMMUNITY CHURCH OF THE VERDES 2013 Budget

RECEIPTS

Contributions	\$378,000
Rent - St. Dominic Catholic Mission	109,260
Rent - Other	7,000
Miscellaneous	<u>740</u>
Total Receipts	495,000

DISBURSEMENTS

Ministerial	134,358
Facilities	116,432
Music	56,438
Office & Administration	45,096
Missions	42,000
Professional Services	6,050
Fellowship	4,150
Care Ministry	4,000
Trustees Operations	3,500
Education	3,000
Membership	3,000
Technology	2,600
Worship	600
Miscellaneous	<u>3,776</u>
Total Disbursements	425,000

Excess Receipts over Disbursements 70,000

Depreciation Expense 135,000

NET AFTER DEPRECIATION (\$65,000)

BOARD OF TRUSTEES 2012

Nell Bigley , President	Todd Korb , Technology
Maggie McMillan , Treasurer	Cathy Eggebraten , Secretary/Worship
Peter Mattingly , Membership	Dave Bakke , Fellowship/Asst. Treasurer
Terrie Bunker , Missions	Wally Lange , Facilities
Ron Wax , Education	