



MBCS Summer Program Policies

We're so excited that you have chosen to join us for one or more of our summer program weeks. Each week is full of academic efforts, fun activities, engaging afternoon themes, and even an off-campus adventure! The information below helps to clarify some important policy and procedure questions for our school, especially with attention to unique summer situations and aspects. If you have any additional questions, please let us know at any time along the way and our office will be happy to connect! God bless your family!

1. Unless specified, all regular school **handbook** (see online) policies apply normally during our summer programs. Below are some noteworthy exceptions.
2. If a family needs to **adjust** their summer schedule (i.e. which weeks to attend), we can accommodate a cancelation or rescheduling of an entire week with prior notice (by noon on the Friday before the originally scheduled week). The different weeks cannot, however, be broken down into separate day tallies, and weekly costs cannot usually be prorated for missing days in the week being attended.
3. Our summer **dress code** falls under the "General Appearance" guidelines in the school handbook rather than the uniform section. Of course, school uniform apparel is still acceptable. The most important factor to remember is to have versatile clothing that allows for play, athletics, general mixed weather (warm and cool), and also comfortable/relaxed classroom work. While students shouldn't come in PJs or sweats, basic jeans and t-shirt with tennis shoes is a great basic idea.
4. As a reminder, we do not have morning **Extended Care** available, so students should not be dropped off at school any sooner than 8AM. The program concludes at 3 PM and we'll be up in the parking lot awaiting pick up until 3:30. After that, students will be in the care of our afternoon extended care teacher, for a separately billed cost of \$5 per hour, billing in 15 minute increments (\$1.25/15min) until 6pm at the latest. At 5:30 all staff goes home, so there is no later option available.
5. Generally, each week culminates in a Friday **field trip**. Typically, you can expect to receive a permission slip on the Monday when you drop them off, and we'll always be looking for parent driver help. When possible, we'll start Friday with some mini-chapel time where we sing and pray with the Preschool group before heading off campus, and we'll conclude the day with some relaxed game time if/when we come back before a full day is out (3:15-3:30 carpool)
6. Playground play is built into the day both during morning "snack time" and for an hour-long lunch break. During these times, students will be expected to follow the same basic school rules for play, especially noting out "**hands-off**" policy. We do not permit any games or play that involve grabbing, pushing, tagging, or other kinds of physical horseplay. Students will be reminded of this, and violations will result in students "sitting out" of recess time. If this occurs, you will be notified by email and in person. If you child requires being sat



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out more than one time in the week, they will be dismissed from the remainder of that week's attendance (see #7).

7. While the general atmosphere and attitude of the summer program is intentionally more relaxed than during the school year (meaning we are more conversational than dictatorial, play more games, have no homework or work completion demands, etc.), it is still critical to pay attention to some basic **disciplinary** expectations. One of the main ways to track and communicate student behavior is through a ClassDojo account. On Monday of each week, we'll set up a class group with your child included, and we'll help you get access to connect to the green and red points earned throughout the day/week. Students will be able to redeem their points as currency in the dojo store at the end of the week, and sometimes earn daily prizes as well. We'll do our best to follow up with you as well if anything more significant occurs. In order to keep a fun and engaging summer culture, especially as we invite outside partners and leaders to come in and share and lead themed programs under our staff's supervision, we are quite strict about violations of basic boundaries in the following areas, typically leading to immediate expulsion from the week, and potentially for the entire summer (note future weeks may be refunded, while current week cannot be):
 - a. Strong defiance to teacher instruction/guidance.
 - b. Use of vulgar language in or out of the classroom.
 - c. Any inappropriate use of provided technology (computer use is closely monitored and guided).
 - d. Violent acts or hurtful play.

Ultimately, we always look forward to this time as a chance to learn and grow in a fun way over the summer, and even to address academic gaps and motivation. We always see everything as a chance to partner more closely with Christian families in the discipleship of our children in the Lord, and will start each day with prayer and devotion His word. With that foundation, we are confident that this will be a great summer for whatever duration you are enrolled!

Sincerely,

MBCS Summer Office, Director(s), and Staff!