



# Automated Payment Processing Safe – Convenient – Easy

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT** and **CREDIT CARD**

I (we) hereby authorize (business name) \_\_\_\_\_ to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

### COMPLETE ONE SECTION ONLY

#### SECTION A (Credit Card)

|                      |                 |         |     |
|----------------------|-----------------|---------|-----|
| Cardholder Name      |                 | Phone # |     |
| Cardholder Address   | City            | State   | Zip |
| Account Number       | Expiration Date |         |     |
| Cardholder Signature | Date            |         |     |

#### SECTION B (Bank Account)

|   |                                   |                                   |                                  |
|---|-----------------------------------|-----------------------------------|----------------------------------|
| Your Name                                 |                                   | Phone #                           |                                  |
| Address                                   | City                              | State                             | Zip                              |
| Bank or Credit Union Name                 | Bank or Credit Union Address      | City                              | State                            |
|   |                                   |                                   | Zip                              |
| Routing Transit Number (see sample below) | Account Number (see sample below) | <input type="checkbox"/> Checking | <input type="checkbox"/> Savings |
| Authorized Signature                      | Date                              |                                   |                                  |

#### For Official Use Only

|                    |
|--------------------|
| Date Received      |
| Employee Signature |

|   |                                  |              |
|---|----------------------------------|--------------|
| John Sample<br>Mary Sample<br>123 Nice Street<br>Anytown, USA | BANK OF THE WEST<br>555-555-5555 | 00226        |
| Pay to the order of: _____ \$                                 | Attach Voided Check Here         |              |
| _____ Dollars   | Deposit slips not accepted       |              |
| 123456789   | 1800338                          | 0226         |
| Routing Number  | Account Number                   | Check Number |

A service of

