

St. Helena's Episcopal Church

Vestry Minutes

June 11, 2019

Vestry Present: Steve Beach, Cynthia Day, Chris Godsey, Jasen Hart, John Howe, Paul Johnson, Karen Medina & Erin Barton

Vestry Absent: Cindy Erickson, Mark LittleStar, Brian Topper & Julie Vickery

Clergy: The Rev. David G. Read

Staff/Treasurer: Ann Shorter

Visitors: None

Call to Order: 6:36 p.m.

Opening Prayer: Fr. David Read

Minutes: May Minutes approved. Motion: Jasen Hart 2nd: Steve Beach Approved: Unanimous

Rector's Time

- **Prayer Walk:** Those present at today's meeting walked the entire SHEC campus, gathering in each of the following areas to learn the history of the space; how it is presently used; strengths and weaknesses of these spaces; and to pray over each of them: Wendler Hall Crown Room, Wendler Hall Great Room, Wendler Hall Classrooms, Parking Lot(s), Youth House, Annex, Hill House, Office, Parish Hall & Stage, Education Wing, Columbarium Garden and Historic Sanctuary. We gained a bigger picture of what happens on this campus and how this knowledge will help with strategic planning.
- **Living Stones Dinner:** A dinner to kick-off the drive to retire the Wendler Hall Mortgage was held and St. Helena's is receiving gifts to retire the debt by the end of this year. The giving reflects that our parishioners are ready to retire this debt now. We are so very grateful to Sheryl Loveless who organized this event. It is exciting to see we are getting closer to our goal.
- **VBS Week, June 10-13:** We have 211 children participating this year, and we will never turn away a child who wants to join us! The week is going really well, and Dawn and Stefanie are doing a great job! We have about 75 volunteers comprised of teens and adults supporting this important event.
- **Endowment Update:** An attorney, Mike Peace, has been retained to draft a petition to file in our District Court to change the parameters of the investment portfolio of the Wendler Hall Endowment. We remain hopeful, and we are optimistic the petition will be filed this summer with a decision rendered later this fall.

Senior Warden (Jasen Hart)

- No report.

Subcommittee Meetings/Reports

- **Mission (Fr. David)**
 - The Youth Mission Trip has raised just over their goal of \$25,000 for their trip to the Lakota Sioux Reservation in Wounded Knee, SD, this summer to support our sister church, Messiah Episcopal Church. The West Texas Diocese gifted \$8,000 in response to a grant submitted to help with this effort. The money raised will be used solely for the purpose of fulfilling the work to be done at Wounded Knee, and does not include travel expenses for those in attendance.
- **Administration (John Howe & Ann Shorter)**
 - **Employee Handbook Edits:** John reviewed minor edits to the SHEC Employee

Handbook. The edits were adopted. Motion: Jasen Hart 2nd: Steve Beach.
Approved: Unanimous.

- **Finance reports** were reviewed and adopted. Motion: Jasen Hart 2nd: Chris Godsey. Approved: Unanimous.

➤ **Buildings and Grounds (Chris Godsey)**

- **Historic Sanctuary Fans are quiet!** A big thanks to Wayne and Chris Godsey for painstakingly taking the time and making the effort to recondition our ceiling fans so that they run quietly.
- **Historic Sanctuary Garden Fountain Water Leak:** Master valves were installed which has helped to reduce the water leak, and manual valves will be installed to determine exactly which line is leaking. The fountain liner will also be reviewed to determine if it is leaking. All of these efforts are already helping reduce the loss of water and resulting utility costs.
- **Wendler Hall Stairs Reconstruction:** A concrete contractor has been scheduled to begin the work late June/early July, weather permitting. The work will begin on a Monday, concrete will pour Friday of that week, and we will not have outside stair access to Wendler Hall that Sunday.
- **Education Building Roof Repair:** Work will commence after VBS, later this month, weather permitting.
- **Historic Sanctuary Interior Doors:** We will begin to get bids to replace interior doors, where needed, which will also aid in improving our security of the building.

SHEEP Update (Fr. David)

- **New SHEEP Board Members:** David Bruton, John Deane and Kristin Lynd were approved as new SHEEP Board Members. Motion: Paul Johnson 2nd: Cynthia Day
Approved: Unanimous.

Action Item/Voting Review was performed

Adopted Minor Updates to Employee Policy
Adopted Finance Reports for May
Approved New SHEEP Board Members
Approved Minutes for May

Around the Table: (Info/Questions)

- None provided.

Announcements: Next meeting is August 20, 2019

Closing Prayer: Fr. David Read

Adjourn: 9:02 p.m.