

St. Helena's Episcopal Church

Vestry Meeting Minutes

August 21, 2018

Vestry Present: Tommy Mathews, Anne Rea, Linda Lee Gatell, Cindy Erickson, Jasen Hart, Erin Barton, Karen Medina, Julie Vickery, Paul Johnson & John Howe

Vestry Absent: Mark Littlestar & Brian Topper

Clergy: The Rev. David G. Read

Staff/Treasurer: Ann Shorter/Ron Tribo

Visitors: None

Call to Order: 6:32 p.m.

Opening Prayer: Fr. David Read

Minutes: Approved by Vestry consensus.

Rector's Time

- **Every Life Has A Story, Chick-fil-A Video:** Vestry watched a powerful short video on basic hospitality that encourages all of us to be friendly and kind to all visitors and parishioners at SHEC. Fr. David encourages our small group ministries to consider watching this You Tube video when able, too.
- **Review of Events:** The General Convention was held July 3-13 in Austin. Presiding Bishop Curry was the "right man at the right time" to lead. Fr. David shared an overview of the major themes and resolutions discussed at the GC. Happening, a Diocesan and Bishop movement, was a great success. Ben & Lori Houck and Beth Adam led the charge, and it was the third time SHEC hosted in the last 15-20 years. We had approximately 78 high school students on campus, 10-12 grades. The closing ceremony was "standing room only."
- **Staffing:** Dale Martin is our new PT Sexton who started at the beginning of August. He moved from CA with a background in law enforcement. He has lots of skills and a lot of work to catch up on to get our campus to a maintenance level. Please funnel all work requests through Ann Shorter who will prioritize and coordinate his efforts. 70% of the job will focus on our church and 30% of the job on SHEEP.
- **The Story:** Starts Sept. 16 and we already have over 100 adults signed up to participate. Due to the number of participants, our Staff is working on logistics of meeting space; breakfast being served; and, starting on time after the 9:00 a.m. service. This program is 31 weeks long.
- **The Gathering aka Rally Day:** Sept. 9 is our Fall Kick-Off to showcase the programs offered at SHEC. It is a great time for visitors to see what is happening in the life of our church. There will be eight tables with ministries of like mind grouped together.
- **Stewardship:** Pledge Sunday is Oct. 28. Basic theme is "God is the Giver of all, we are the stewards of what he has given us." Giving is expected, and everyone can give something. We will use pledge cards and invite persons to place their pledge cards on the altar. There will be a series of parishioners writing their thoughts about stewardship and their writings will be published in the next Crossfinder.

Senior Warden

- **Vestry Responsibilities:** Tommy is working on the Q4 Host schedule, and he passed out an updated list of duties to remember when hosting on Sundays.
- **New Cub Scout Troop:** To complement the existing Boy Scout Troop at SHEC, a new

Cub Scout Troop is starting at our church.

- **Duncan Park Camp & Cursillo:** There is a wonderful camp in Colorado, Duncan Park Camp, that the Diocese hopes to grow and make it eventually into a year-round camp. There are two upcoming Cursillo camps – Mustang Island in Oct. and Camp Capers in November.

Subcommittee Meetings/Reports

➤ **Mission (Anne Rea)**

- Each month Anne will send to the Vestry an update on our mission committees. The Senior Fellowship continues to help everywhere they can. Angels for Elders is in need of substitute drivers. The August 5 presentation on Wounded Knee was terrific. Blessings in a Backpack will now prepare packets for the new BISD elementary school, Van Raub, on a weekly basis.

➤ **Administration (John Howe, Ron Tribo & Ann Shorter)**

- John is preparing a new draft of the Finance Policy for the Admin Committee to review, and then it will be presented to the Vestry for approval. The Finance Policy and Procedure will then be reviewed annually.
- Our budget is in good standing. Once the Wendler Hall debt is retired, we will have money freed to focus on other efforts within SHEC.
- **Adopted Finance Reports:** Motion: Anne Rea 2nd: Linda Lee Gatell
Adopted: Unanimous

➤ **Buildings and Grounds (Jasen Hart)**

- The Parish Nursery is 90-95% complete, and it will open soon. The Parish hallway has been painted, and the Hill House is 85-90% complete. Jasen is receiving bids for ductwork repair for the Parish Office. The wheelchair access project we hoped the Eagle Scout troop would build is “on hold” and Tommy Mathews will follow-up with the Scout Leader to see if we can get the project back on track. Jasen is also looking into new doors for the Historic Sanctuary and having the windows in the Great Room washed.
- Van update by Tommy Mathews for Brian Topper: Brian is researching options, and if we find the right, used van, we must act immediately to purchase it.

SHEEP Update (Karen Medina)

- **School Started:** August 20 was the first day of school, and it was a beautiful start to the new school year. The primary school loves their new classrooms, and it is a blessing to have that space.
- **Movement Room:** Room is close to being ready for use.

Action Item/Voting Review was performed

Approved June Minutes
Adopted Finance Report

Around the Table: (Info/Questions)

- No reports.

Announcements: Next meeting is September 18, 2018

Closing Prayer: Fr. David Read

Adjourn: 8:24 p.m.