

**St. Helena's Episcopal Church**

**Vestry Meeting Minutes**

**May 15, 2018**

**Vestry Present:** Tommy Matthews, Anne Rea, Linda Lee Gatell, Paul Johnson, Jasen Hart, Erin Barton, John Howe, Karen Medina, Mark Littlestar

**Vestry Absent:** Cindy Erickson, Julie Vickery, Brian Topper

**Clergy:** The Rev. David G. Read

**Staff/Treasurer:** Ann Shorter/Ron Tribo

**Visitors:** None

**Call to Order:** 6:35 p.m.

**Opening Prayer:** Anne Rea

**Minutes:** Approved by Vestry consensus.

**Rector's Time**

- **Bishop Reed's Memorial Day Weekend Visit:** Bishop Reed will attend all three services and will conduct confirmation of 15 new members. On May 23<sup>rd</sup>, the Invite, Welcome Connect Committee will host a dinner in honor of our new members.
- **Hired New Staff Member:** Stefanie Nitschke has been hired to serve SHEC as our new Minister for Young Families. Stefanie's husband, attended SHEC youth group many years ago, and both started the young family group at Christ Episcopal Church in SA. She will start in mid-June and she is expecting their first child this December.
- **Review of Upcoming Events:** "Abide-in-Me" Diocese conference at TMI June 9 for clergy and lay leaders; VBS June 18-22; House of Luke June 24; Wounded Knee Mission Trip June 29-July 8; General Convention in Austin July 5-13; Fine Arts Academy July 16-20; Camp Wacky July 31-Aug. 2; Happening Aug. 3-5; Youth Orchestra Camp Aug. 6-10; SHEEP & BISD First Day of School Aug. 20; Fall Kick-Off Event Sept. 9 and Begin "The Story" curriculum Sept. 16
- **Staff Retreat:** Meeting at Ann Shorter's to discuss planning, calendaring, and coordinating space for upcoming events, September through January at SHEC.
- **Great Public Exposure Events:** The following events were held on the SHEC grounds with maximum public exposure: SHEEP 10<sup>th</sup> Anniversary Party, Mother's Day Muffins & Mimosas and BergesFest parade with hot dogs on the front lawn. SHEC will now be located across from the Boerne City Center, once the new Boerne City Hall moves to its new location across the street. How do we speak the gospel to our city leaders?

**Senior Warden**

- **Auditing and Reviewing SHEC Policies as follows:** Endowment Policies (rewrite and present back to Vestry to reaffirm); Retitle Investment Policy Goal (establish a Board to provide consistent management practices of funds) and Legacy Planning Giving (define the SHEC policies for areas i.e. land gifting and stock gifting).
- **SHEEP Students:** At recent Boerne City Hall Groundbreaking Ceremony, SHEEP students proudly led the public in the United States Pledge of Allegiance as well as the Texas Pledge of Allegiance to the joy of those in attendance.

**Subcommittee Meetings/Reports**

- **Mission (Anne Rea)**
  - Baby Bottle Boomerang kicked off and bottles are to be returned Father's Day.

The Wounded Knee Mission Committee has raised \$9,500 of the projected \$15,000 needed to accomplish Phase I goals. Children's packets and prayer shawls are being created; and we are already in relationship through our Prayer Team. The Boutte's are spearheading "Do Good Date Night" for couples to go and serve in the community on a weekend day or evening, and childcare will be provided at SHEC. House of Luke needs a host for June 24. House of Gabriel extends gratitude for support of the music endeavors and Lynne Boyer is doing a great job as SHOCK Director.

➤ **Administration (John Howe, Ron Tribo & Ann Shorter)**

- Redoing Policies and Procedures and they will be ready in 1-2 months. The budget is looking good, which is a great place to be as we move into the summer months; and, we are paying our bills on time.
- **Adopted Finance Reports:** Motion: Tommy Matthews 2<sup>nd</sup>: Jasen Hart  
Adopted: Unanimous

➤ **Buildings and Grounds (Jasen Hart)**

- Received quotes for HVAC repairs. It will cost \$10,133 to repair, update and upgrade the HVAC for the Administration building and Rock House.
- **Adopted AC Repairs:** Motion: Jasen Hart 2<sup>nd</sup>: Karen Medina Adopted: Unanimous

**SHEEP Update (Karen Medina)**

**Enrollment:** 105 students at present.

**School Bus:** Tiffany Jureczki and Dawn McLendon are writing a grant for \$100,000 to purchase a school bus. Deadline to submit paperwork is the first of June.

**Hill House:** Developing a priority list of what needs to be done before school starts in Aug. Have already started on new fence. George Short removed the old fence. Additionally, St. Bonaface of Comfort closed their school and offered to SHEEP to take whatever they wanted for our school. It was a very generous offer.

**Action Item/Voting Review was performed**

Approved April Minutes

Adopted Finance Report

Approved HVAC Repairs for Admin Bldg and Rock House

**Around the Table: (Info/Questions)**

- John Howe reminded Vestry members to RSVP for the IWC Newcomer Dinner on May 23.

**Announcements: Next meeting is June 19, 2018**

**Closing Prayer:** The Rev. David G. Read

**Adjourn: 7:38 p.m.**