

**St. Helena's Episcopal Church**  
**Vestry Meeting Minutes**  
**February 20, 2018**

**Vestry Present:** Tommy Mathews, Anne Rea, Linda Lee Gatell, Paul Johnson, Cindy Erickson, Jasen Hart, Julie Vickery, John Howe, Karen Medina, Brian Topper, Mark Littlestar

**Vestry Absent:** Erin Barton

**Clergy:** Fr. David Read

**Staff/Treasurer:** Ann Shorter/Ron Tribo

**Visitors:** Dawn McLendon

**Call to Order:** 6:30

**Opening Prayer:** The Rev. David G. Read

**Minutes:** January Edit Minutes to reflect change Tommy Mathews to Tommy Hughston on the Around the Table section of the minutes **Approval Motion:** Jasen Hart **2<sup>nd</sup>:** Anne Rea

**Vote: Unanimous**

**Visitor:** Dawn McLendon spoke about St. Helena's Church & School Outreach Ministries

- 17 active members on the committee
- \$ from last year not used so a plan was devised to spend money wisely and in full this year
  - Open Table-walk with a person getting on their feet again-Cindy Glick
  - Adult Mission Coastal Region-Rebuilding the Texas Coast-Michael Glick
  - Adult Mission Pine Ridge-Rebuild with sister church-Dawn McLendon
  - Fresh Fruits & Vegetables-Fruits & Vegetables + \$100 monthly-Kitty Inks
  - Blessings in a Backpack-not only Peanut butter +\$100 monthly, adopt a campus
  - Habitat for Humanity-\$50 monthly-
  - Angel Tree-\$ to cover cost of baskets to carry items & missing items
  - Fishin for Mission-not sure if it will take place this year-Michael Glick
  - Hill Country Pregnancy Center-Baby Bottle Boomerang +\$500 + team to help empty bottles-Debbie Littlestar
  - Do Good Date Night-provide childcare while parents go out to do local mission work-Pam Boutte
  - Hill Country Family Services-"Gathering" teams cooking for the women at the shelter-Karen Medina
  - Fishes & Loaves-Meals for families during times of need \$ to offset cost of food-Karen Medina
  - Fisher House-Men's Fellowship
  - Youth Mission Trip is funded by Youth fundraising-Dawn McLendon

**Committee Organization:** Fr. David assigned committees to which vestry members are now charged including:

- Administration
  - Tommy Mathews, Julie Vickery, John Howe
- Building & Grounds
  - Jasen Hart, Paul Johnson, Brian Topper, Mark Littlestar
- Mission
  - Erin Barton, Cindy Erickson, Anne Rea, Karen Medina, Linda Lee Gatell

**Discussion on Retreat**

- ✓ **Vote to Prioritize our goals & dreams**
  - St. Helena's & our Community
    1. Need a system for incorporating new members
    2. Guest Speakers to invite people onto our campus

3. Morningside Ministries and Bishop Folts
    - St. Helena's & SHEEP
      1. Create subtle expectations of attendance at certain events-get them on the SHEEP calendar early
      2. Ways for Church to see more of students-Sunday mornings; music
      3. Part-time staff for young families-in the budget
      4. Create a "Holy Strollers" group for young moms
    - Internally bridging generations, groups, worship services, etc.
      1. Dinners for 8
      2. Formation
      3. Breakfast-needs coordinator who is not a staff member
- Committees are to meet once a month to problem solve and discuss matters that will be brought before the vestry
  - Fr. David will get with Vestry members and staff on chairs and co-chairs, he will contact members with instruction

#### **Rector's Time (Fr. David Read)**

- ✓ **Parochial Report-** Presented and Motion for adoption: Anne Rea 2<sup>nd</sup> Jasen Hart Adoption-Unanimous
  - **Lenten Dinners-**Begin Wednesday February 21 at 6:00 PM 5 Weeks Catered by the Mann's, David Maltsberger will be speaker at the first dinner, Fr. David will speak at the remaining 4 dinners. Next year possibly get Guest Speakers in advance. Vestry Members signed up to collect money at the door for Lenten Dinners
    - Feb 21<sup>st</sup> Cindy Erickson
    - Feb 28<sup>th</sup> Karen Medina
    - Mar 7<sup>th</sup> Mark Littlestar
    - Mar 14<sup>th</sup> Anne Rea
    - Mar 21<sup>st</sup> Paul Johnson
- Jacqui Read will lead middle school youth, Dawn Phillip will lead children's youth

#### **Senior Warden Report (Tommy Mathews)**

- **Council February 22-24<sup>th</sup>.**
- **Cursillo-** March 15-18 at Camp Capers & May 3-6 at Mustang Island
- **Scout Troop** – considering adding a Cub Scout Pack
- **Comment:** Need to reach out to SHEEP Fathers

#### **Junior Warden Report (Jasen Hart)**

- **Breaker Switch in kitchen fixed**
- **Table & Chair set-up-kids** \$25 set-up, \$25 take down
- **Contact Anne for scheduling set-up**

#### **Finance/Stewardship (Ann Shorter/Ron Tribo)**

- **Income/Expense Reports submitted-**See Attached
- **Present Mortgage graph showing decrease**
- **Ron-**Brief explanation of Wendler Endowment and how it works (Questions please contact Ron)
- **Ann-**offered to go over all reports with new vestry members if they would like explanations on anything
- **David-**Commented: challenge to compare the last few years budgets since there were so many transitions, this will probably serve as a base year for us.
- ✓ **Adopt Finance Reports:** Motion Cindy Erickson 2<sup>nd</sup> Anne Rea Adopted: Unanimous

**Church Van (Jasen Hart/Fr. David Read)**

- **New Van Discussion**-Committee led by Brian Topper and Co-Chair Jasen Hart will gather/evaluate information on purchase of a new van/bus

**SHEEP (Julie Vickery)**

- Enrollment for 2018-2019 school year at 100
- Cleaning services for school need to be evaluated
- Anniversary picnic in the Square Fiesta theme on April 29<sup>th</sup>
- Staff member left for full-time position at BISD attempt to fill with substitute (Pay at starting teacher hourly rate)
- SHEEP forming a Marketing Committee

**Action Item/Voting Review was performed**

Approved January Minutes  
Voted to Prioritize Goals  
Adopted Parochial Report  
Adopted Finance Report

**Around the Table:** Anne Rea: KCWS Annual Run March 3 Heal the Soul, Cindy Erickson volunteered to be breakfast coordinator-she will call Dawn McLendon for further instruction, Fr. David discussed Ash Wednesday Service Attendance: 7:45 AM 71, Noon 105, 7:00 PM 95

**Executive Session: None**

**Announcements: Next meeting is March 20, 2018**

**Closing Prayer: Father David G. Read**

**Adjourn: 8:25**