

# **BISMARCK BAPTIST CHURCH**

## **Children's Ministry Director**



### **Job Description**

Not everyone can work with children. But those who are: 1.) gifted to lead, 2.) have a passion for young people, 3.) able to grasp the life-changing potential of helping shape a child's faith, and 4.) enthusiastic and organized enough to equip and lead a dynamic team of volunteers will be invigorated to be part of what God is doing in our children's ministry. We've been given the opportunity to partner with a growing number of young families. (For example, in the last 3 years, our midweek children's participation has grown from 30 to 100 children.) And now we're searching for a full-time leader for our children's ministry who will be used to ignite a desire for a genuine, growing relationship with Jesus among our children and families.

#### **PURPOSE OF POSITION:**

- To ignite a desire for a genuine, growing relationship with Christ among our children.
- To encourage, equip, and partner with parents to positively represent Jesus.
- To teach a Bible based curriculum and encourage a Biblical life style among the children.
- To assist in the overall ministry advancement of Bismarck Baptist Church.

#### **QUALIFICATIONS:**

1. Have a personal and growing relationship with Jesus Christ.
2. Possess a desire (or "call") to teach and mentor children with effectiveness and grace.
3. Possess strong organizational skills and abilities in building and leading volunteer teams.
4. Preferably have training and/or experience in Christian Ministries or a related field.
5. Be willing to become an enthusiastic part of the Bismarck Baptist Church family.

#### **RESPONSIBLE TO:**

Responsible to the Lead Pastor and to mutual support and accountability with the Children's Leadership Team and Christian Education Ministry Team.

#### **JOB DUTIES INCLUDE, BUT ARE NOT LIMITED TO:**

1. Responsibility for the oversight and leadership of BBC Children's ministries including: Midweek Awana, Sunday morning Children's Ministries, Special Events, Vacation Bible School.
2. Recruit, train, pray for, and involve new and existing children's ministry volunteers.
3. Meet monthly with a Children's Ministry Leadership Team for ongoing planning and ministry evaluation.
4. Create and effectively manage the ministry's budget.
5. Communicate consistently with parents and provide tools for family spiritual leadership

#### **OTHER GENERAL EXPECTATIONS INCLUDE:**

- Should exhibit professionalism in appearance, work ethic, composure, flexibility, and team spirit.
- Should be ever conscious of the need for confidentiality.
- Should be a self-starter, good at multi-tasking and prioritizing projects.
- Should be vigilant in creating systems that protect the children under our care.
- Should be committed to being a continual learner.
- Endorse and support the local church and her mission.
- Maintain personal spiritual development and "soul-care".

**COMPENSATION**

This is a full-time position. Salary determined through assessment of qualifications and experience.

**FOR "OUT OF TOWN" APPLICANTS**

Bismarck is a special city. U.S. News & World Report just ranked it as #2 on a list of the "Happiest Cities in the U.S." and North Dakota ranked #1 on their list of the "Best States for Quality of Life." Those are obviously subjective distinctions...but they reinforce that our city is held in very high regard. We're privileged to have a rich heritage here.

We're also humbled by the challenge of "living in the reality of the Kingdom of God" in a complex society that clearly needs Jesus.

Our team is grateful for what we get to do and where we get to do it. And we're absolutely convinced that the only way anything good can happen is if the Spirit of God empowers us.

**FURTHER CONTACT:**

To inquire or apply, contact Bryan Hochhalter (Lead Pastor) at [Bryan@BB.Church](mailto:Bryan@BB.Church)  
Office: 701-223-4445    Mobile: 313-530-7930

This job description will evolve through discussions with Children's Director, Leadership Teams, and Lead Pastor.

[www.BB.Church/Kids/Staff](http://www.BB.Church/Kids/Staff)