



Chapel School
 3 Lutheran Dr
 Nashua, NH 03063
 Director (603) 589-0545
 www.chapelschool.org
 director@chapelschool.org

REGISTRATION FOR THE 2021-2022 SCHOOL YEAR

Student's Information

First Name: _____ Last Name: _____

Date of Birth: _____ Boy Girl Nickname: _____

Preferred name for classroom labels/name tags
 and for your child to learn to recognize and write: First Name or Nickname

Home Address: Street: _____ Apt: _____
 City: _____ State: _____ Zip Code: _____

Food Allergies: None Yes (please list) _____

Parent or Guardian's Information

Parent/Guardian Mrs. Ms. Miss Mr.

Parent/Guardian Mrs. Ms. Miss Mr.

First Name: _____

First Name: _____

Last Name: _____

Last Name: _____

Address: _____

Address: _____

Same as above

Same as above

Cell Phone: _____

Cell Phone: _____

Cell Phone Provider: _____

Cell Phone Provider: _____

Home Phone: _____

Home Phone: _____

Email to use for eNews and communication: _____

Email to use for eNews and communication: _____

Are you a member of Christ the King Church? Yes \$10 discount/month No

Office Use Only:

Pandas Koalas Puppies Froggies Monkeys Hummingbirds Extended Day

Please see reverse side for class selection.

Chapel School Class Selection

All children must be 2-5 years old as of Sept 30, 2021 to enroll.

Instructions & Information:

1. Choose your 1st, 2nd, 3rd choices for class options.
2. Initial placement for the 2's and 3's classes will be in the Pandas and Puppies/Monkeys. Depending on enrollment and staffing, the Koalas and Froggies will be added as options. Final placement will be determined in August.
3. Current schedule offered has staggered arrival and departure times to minimize large groups.
4. Return completed form and payment(s) as listed on last page.

Select Classes:

2 Year Old Options				Class Schedule – Days and Times				
Mark 1 st and 2 nd choices		Monthly Tuition	Number of Days/Week	Mon	Tues	Wed	Thurs	Fri
_____	Pandas (2's & 3's)	\$205	2 days	9:00-11:40			9:00-11:40	
_____	Koalas (2's & 3's)	\$205	2 days		9:00-11:40	9:00-11:40		

3 Year Old Options				Class Schedule – Days and Times				
Mark 1 st , 2 nd , and 3 rd choices		Monthly Tuition	Number of Days/Week	Mon	Tues	Wed	Thurs	Fri
_____	Puppies	\$275	3 days		9:00-11:40	9:00-11:40		9:00-11:40
_____	Monkeys (3's and 4's)	\$260	3 days		12:30-3:00	12:30-3:00	12:30-3:00	
_____	Pandas (2's & 3's)	\$205	2 days	9:00-11:40			9:00-11:40	
_____	Koalas (2's & 3's)	\$205	2 days		9:15-12:00	9:15-12:00		

4 Year Old Options				Class Schedule – Days and Times				
Mark 1 st , 2 nd , and 3 rd choices		Monthly Tuition	Number of Days/Week	Mon	Tues	Wed	Thurs	Fri
_____	Hummingbirds Group 1	\$370	4 days	8:45-11:30	8:45-11:30	8:45-11:30	8:45-11:30	
_____	Hummingbirds Group 2 (4's & K)	\$370	4 days	8:45-11:30	8:45-11:30	8:45-11:30	8:45-11:30	
_____	Monkeys (3's and 4's)	\$260	3 days		12:30-3:00	12:30-3:00	12:30-3:00	
_____	Hummingbirds plus Extended Day on TWTh (4's & K)	\$570	4 days	8:45-11:30	8:45-2:00	8:45-2:00	8:45-2:00	

5 Year Old Options				Class Schedule – Days and Times				
Mark 1 st & 2 nd choices		Monthly Tuition	Number of Days/Week	Mon	Tues	Wed	Thurs	Fri
_____	Hummingbirds Group 2 (4's & K)	\$370	4 days	8:45-11:30	8:45-11:30	8:45-11:30	8:45-11:30	
_____	Hummingbirds plus Extended Day on TWTh (4's & K)	\$570	4 days	8:45-11:30	8:45-2:00	8:45-2:00	8:45-2:00	



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FINANCIAL AGREEMENT

I, _____ hereby enroll my child,
_____, at Chapel School and **regardless of my child's
absences**, agree to pay the rate of:

\$_____ per month for Core Class

\$_____ less \$10 discount per month additional Sibling or CTK member

\$_____ total per month

I understand that the May tuition for the core class (which I am paying in advance) acts as a security deposit for the school and that I will forfeit said payment should I decide to withdraw my child without giving two weeks written notice as is required by school policy. I understand that the May tuition for Add-on Options, should they be offered at a later date, will be due on May 1, 2022.

I understand and agree with the tuition procedures as listed below:

- Monthly tuition is payable via check made payable to **Chapel School**, cash or credit card (2.7% fee is charged) paid online via myprocare.com. Checks should be mailed or delivered to the tuition mailbox at the school and cash payments handed to an office staff member.
- Tuition payments are due on the first (1st) day of each month; prompt payments are greatly appreciated.
- A **late fee of \$30** must be included with payments not received by the fifth (5th) day of the month.
- The school reserves the right to dismiss a student whose tuition is two months in arrears. However, every effort will be made to work with those experiencing financial difficulty. Please let us know so we might help in any way we can.
- No refund will be given for withdrawal without 2 weeks written notice of next tuition payment.

Parent's Signature

Date

NOTE TO PARENT/S or GUARDIAN/S:

The licensing authority for this program is the Bureau of Licensing and Certification, Child Care Licensing Unit. Child care programs are required to post a copy of the statement of findings and corrective action plan for the most recent visit in a location which is accessible to parents, and must maintain copies of the statement of findings and corrective action plan for the preceding visit and make them available for parents to review upon request. Statements of findings and corrective action plans are also available on-line at <http://childcaresearch.dhhs.nh.gov> or by calling the unit at 1-800-852- 3345, extension 9025 or 603-271-9025.

During licensing, monitoring, and complaint investigation visits to licensed programs the department shall speak with children regarding the care they receive at the program, if in the judgment of the licensing coordinator the children's response would be valuable in determining compliance with licensing rules. Licensing staff are experienced in working with children and trained to interview in a manner that is respectful and non-leading. However, if you do not want your child interviewed, or if you wish to be informed prior to your child being interviewed you must give the family child care provider, center director, site director or designee, and update annually, a signed dated statement indicating your preference.

For more information about Child Care Licensing please visit our website at: <http://www.dhhs.state.nh.us/oos/cclu/index.htm>

Registration Instructions:

1. Complete Registration Form.
2. Provide current health form and immunization record, unless already on file for current students. These forms need to be updated each year after child's annual physical.
3. Pay \$75 registration fee (maximum of \$150 per family).
4. Pay May 2022 deposit (refundable with a 2 weeks' written notice before next tuition due date).
5. When registering during the school year, Pay current month's tuition (not refundable as 2 weeks' notice is not possible).