

***Please read these instructions before your proceed!***

## Instructions for filling out this form

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### FILLING IN THE FORM

This form can be filled out and saved for later editing, printing, or emailing. To fill out this form, position your cursor within a light blue field, click and begin typing. When you have completed a field, tab or click to the next. Periodically save your work. The first time you may be prompted to save with a different file name; you may name your file anything you want. If you include your name in the file name, that will make it easier to identify your file among other submissions. To ensure success, fill out a small portion of the form, save and exit. Open the form again and verify that your entries were saved.

### STILL HAVING TROUBLE FILLING OUT AND SAVING THIS FORM?

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# WORD AND SACRAMENT FINAL EVALUATION INTERN

Seminary: \_\_\_\_\_ Congregation/Institution: \_\_\_\_\_

Name of Intern: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_  
CITY STATE POSTAL CODE

Dates of Internship – From: \_\_\_\_\_ To: \_\_\_\_\_  
MM/DD/YYYY MM/DD/YYYY

The Evangelical Lutheran Church in America requests a single paragraph that can be shared with the appropriate synodical/churchwide personnel as part of the approval and assignment process. Please keep within the limited space below. Provide a paragraph of the internship experience. Note the most important learning or insight from the internship experience and how the experience does or will shape the coming year and your ministry.

**SUMMARY** (Limit 800 characters)

**PART 1 — ASSESSMENT OF SKILLS NEEDED FOR PASTORAL LEADERSHIP: COMPETENCY LEVELS**

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**A. Leadership**

Consider your leadership in serving God’s mission in the world (for example: through the congregation, in partnership with the ELCA - including synods, churchwide and ecumenical partners).

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**B. Theological Articulation**

Consider your ability to speak clearly and with insight about the Christian faith from a Lutheran perspective.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**C. Leading Worship**

Consider your poise and presence, voice and language as you read scripture, lead prayer and conduct liturgy.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**D. Preaching**

Consider biblical interpretation, connection to the congregation/community, use of illustrations and organizational clarity, as well as delivery of sermons.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**E. Teaching Adults**

Consider teaching methods including the ability to facilitate discussion and create a comfortable learning environment as well as the quality, depth and presentation of concepts.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**F. Teaching Youth and Children**

Consider your resources and presentation for various age groups.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**G. Evangelism**

Consider your ability to welcome and interact with strangers as well as offering a witness to Jesus Christ. **Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**H. Pastoral Care**

Consider your ability to develop trusting relationships, listen empathetically, respond to crisis and grief situations, discern the needs of people and respect confidential information.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**I. Administration**

Consider your ability to work with committees, deal with change and conflict, respond constructively to criticism and accomplish tasks in a timely manner.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**J. Stewardship Leader**

Consider your ability to articulate and model Christian stewardship of life, talents and money in pastoral leadership and personal life.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**K. Leadership of Social Ministry**

Consider your sensitivity to issues of need and justice in the community and your ability to empower others to respond out of their faith commitment.

**Please explain:**

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

**PART 2 — ASSESSMENT OF PERSONAL CHARACTERISTICS NEEDED FOR PASTORAL MINISTRY**

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A. How would you describe your sense of call to ministry?

Level of Competence (0-3) 0-Neglects, 1-Needs Improvement, 2-Satisfied, 3-Exceeds

B. How effective have you been in accomplishing your learning/service goals?

C. How prepared do you think you are for the realistic demands of ministry?

D. Describe the nature and quality of your relationship with:

1. The internship committee.

2. Your pastor/supervisor.

3. The staff.

E. How would you describe your general temperament/disposition as has been experienced in the congregation (e.g. - angry, nervous, confident, casual, careless, serious, joyful, flexible, controlling, adaptive, etc?)

F. How would you describe your capacity for self-awareness and ability to respond to feedback?

G. How would you describe your work habits?

H. Please describe your best gifts and passions for ministry.

I. Please identify areas which need further growth. What new insights, knowledge, or skills do you need to become more fully competent in pastoral ministry?

Intern's Signature: \_\_\_\_\_

To unlock form, right-click on signature and select Clear Signature.



Date: \_\_\_\_\_

MM/DD/YYYY

Supervisor's Signature: \_\_\_\_\_

To unlock form, right-click on signature and select Clear Signature.



Date: \_\_\_\_\_

MM/DD/YYYY