



ST. RAPHAEL THE ARCHANGEL CATHOLIC CHURCH

830 S. Westhaven Dr. | Oshkosh, WI 54904 | 920 233 8044 | raphael.org

Finance Council Meeting

Tuesday, June 9, 2026 – 6:15 PM – Room 106

Minutes

Attendees: Fr. Tom Long; Tony Wihlm; Su van Houwelingen; Jerry Stephens; Dave Hetzel; Ed Jeziorny; Scott Jennings; Peg Sylvester

Excused: Claire Kleinschmit; Michael Schellinger; Fr. Ben Pribbenow

Oshkosh Area Community Foundation : Karlene Grabner; Kate Bahr Fuller

Opening Prayer – Fr. Tom

Oshkosh Area Community Foundation Presentation:

Karlene Grabner, Director of Donor Services, provided council members a brief history, performance and benefits of the foundation through an ice breaker game of “Family Feud”. Members enjoyed the interaction and were educated on:

- 100 year history and performance of Funds
- Transfer of Wealth
- A vehicle for uniting the non-profits of the community
- Investment philosophy
- Performance of the St. Raphael Endowment Fund
- How to tap the 9.8 billion in Winnebago County

Karlene continued to address various questions raised by the board. They have a contact who could serve as an asset to Fr. Tom when he does the Funeral/Estate planning presentations. Attorneys and Financial Planners are out best avenues for getting our legacy-giving story out there. She emphasized that repetition of the topic for creative giving and estates is essential.

Pastor’s Updates:

- **Fr. Nathan Budde:** ordained 5/30 and will begin 7/1/26.
- **Bishop’s Appeal:** Exceeded financial goal. Currently \$28,000 over goal. Donors are at 512. Still time to meet our 555 goal.

Review of Monthly Financials:

Tony indicated that there are no significant changes. St. Jude Chapel commitment was paid in full in April. General contributions are a tad over than budgeted for May. June projections are good, currently outperforming.

Our St Francis Xavier Investment funds have bounced back from the prior losses, but current reporting is not available due to the purchase of One America by VOYA. May numbers are not yet accessible through the new company portal.

Will explore QCD and Appreciated stock with Catholic Foundation. Letting our distributions ride since we don't need them.

Review of Facility Improvements Funds/Analysis:

Tony provided the board with a one-page handout reviewing the income to the Facility Improvement Fund 6/2013 to 6/2025, year by year, and capital expenditures against that account for the same periods. This comprehensive analysis was precipitated due to several upcoming capital projects in the parish. It is necessary to fully examine what we have available in that fund in order financially plan and schedule the roofing, front doors and HVAC system.

Tony will also be auditing our fixed asset schedule.

Finance Council Membership:

This is Su and Ed's last meeting. Jerry Stephens was elected new trustee-secretary. Mike Boettcher, a retired banker, and Peter Nowak, an attorney, are new finance council members. Fr. Tom had a brief introductory meeting with them.

Review of Projects List – updates

- **Rectory Windows:** completed
- **Copy Machine:** new machine scheduled for this summer
- **Roof/Shingles:** started warranty claim. Unable to connect with contractor. Will continue to try. Will most likely require a copy of original contract, which we have not found yet. Waiting on a 3rd quote. The rubber roofing quotes were not apples to apples. One was for a layer over existing versus a complete tear off and replace. Tony is getting comparable quotes.
- **A/C:** unit above sanctuary is leaking oil. Working on a fix quote, replace ½ coil or replace unit. This issue may escalate over the roof.
- **Front Doors:** Currently working and functional but still difficult. Backseat to A/C and Roof issues. (27/28 projected)

Future/potential projects:

- **Carpet Replacements:** Other hallway areas in need.
- **Parking Lot:** Nothing required this year. Crack and Seal next year.
- **A/C Furnace:** Planned for. Project estimated upwards to \$100,000
- **Pickup Truck:** Status Quo

Estate Gift Policy:

Tony provided a draft copy of the Catholic Foundation (CF) Designated Agency Non-Endowed Fund Agreement for review by board. He had hoped to have this all completed prior to our 6/30 year-end, but a few members pointed out some areas of concern (this is pretty much a boiler plate copy) which may or may not apply to our specific requirements. The agreement will be tabled until we get clarification. No formal Gift Policy has been drafted yet.

THANK YOU SU AND ED FOR YOUR SERVICE!!!

Closing Prayer Fr. Tom

Meeting adjourned at 7:30 p.m.

- **Upcoming meetings:**

Tuesday August 18, 2026 - 6:15 pm

Tuesday September 15, 2026 - 6:15 pm

No Regular Meeting in October

Thursday October 22, 2026 – 6:00 pm Annual Parish Meeting

Tuesday January 19 – 6:15pm

Tuesday February 16 – 6:15 pm

Tuesday March 16 – 6:15 pm

Tuesday April 20 – 6:15 pm

May – Joint Finance/Parish Council TBD