



# ST. RAPHAEL THE ARCHANGEL CATHOLIC CHURCH

830 S. Westhaven Dr. | Oshkosh, WI 54904 | 920 233 8044 | raphael.org

## **Finance Council Meeting** 5:30 pm Tuesday, August 21, 2018 Agenda

- **Opening Prayer**
  - John 6: 51-58 “I am the living bread”
- **Approval of 4/17/18 Meeting Minutes**
  - Approved – Rick moved, Jerry seconded
- **Approval or Additions to this Agenda**
  - Norm added discussions on Thrivent
  - Rick added a discussion on relevant radio
  - Fr. Tom added a presentation from the Oshkosh Area Community Foundation ( OACF)
- **Introduction of new Finance Council member for 2018-2019**
  - Kelly O’Keef Tyrriver
  - Welcome to Kelly !
- **Election of Officers for 2018-2019** (Chair, Vice-Chair, Secretary)
  - Scott Hoffman – nominated and approved as Finance Committee Chair
  - Jerry -nominated and approve as Vice Chair
  - Sue - nominated and approved as Secretary
- **Pastor’s Opening Comments**
  - 2018-2019 Budget – already approved by Finance Council – now approved by parish Council as well
  - Update on Jesus at Table sculpture- No longer a Summer Delivery – Now slated for late Fall or Spring installation
  - Update on outdoor sign- Jerry Updated – late September, early October Installation – Great Work Jerry
  - Parish Picture Directory- Mark advised that there are still openings in the photographers schedule
  - Update on Diocesan Planning and Capital Campaign
  - St. Raphael is slated for next Spring to plan our needs, then perform the capital drive in Fall of 2019

- **Review of Fiscal Year End Financial Statements** (see documents from Mark Lindekugel)
  - Norm had a question that was answered on Revenue
  - Diocesan procedure requires Trustee signoff of monthly financial reconciliation
  
- **Upcoming facilities needs**
  - Finance Council approved a motion to use Poblocki Paving for catch basing repair
  - Discussion followed on trip hazards on current sidewalks – to grind flat, or to raise sunken areas- no resolution
  
- **Annual Report –**
  - Details discussed in open session
  
- **Annual Meeting Plans: November 1, 2018 – 7 PM**
  - Mass precedes this meeting
  - Scott Hoffman volunteered to present our financial status
  
- **Joint meeting with Parish Council – September 20**
  - Presentation of financial status – S. Hoffman
  - Upcoming needs- i.e. What does the Parish Council want to Do?, then the Finance Council advises of we can afford to do it.
  - Goals/focus for 2018-2019 – Both Councils will review
  
- **2018- 2019 Finance Council Schedule:**
  - Thursday, (not Tuesday) September 20, 2016 at 6:30
    - Joint meeting with the Parish Council
  - Thursday, October 11, 2018 at 5:30
  - Thursday, November 1, 2018 at 7:00
    - Annual Parish Meeting
  - Tuesday, December 18, 2018 at 5:30
  - Tuesday, February 19, 2019 at 5:30
  - Tuesday, March 19, 2019 at 5:30
  - Tuesday, May 21, 2019 at 5:30
  
- **Review of Monthly Financial Statements (July)** (sent from Mark L.)
  - Summary presented by Mark Lindekugel
  - R. Pankse suggested using 1 Bank instead of Verve + Choice
  
- **EFT Procedures – review of process**
  - Rick Panske is reviewing the process – Report
  - Kelly Tyriver concerned about using email to transmit account information
  
- **Review of Pastor’s Discretionary Fund and Good Samaritan Fund**
- **Pastor’s Closing Comments**
- **Closing Prayer**