

# KidZone

## RidgeKids Children's Ministry (Kindergarten-4<sup>th</sup> grade) Drop Off and Pick up Policy

Your child's safety is of the utmost importance to us. Our staff of volunteers wants to maintain the highest degree of precaution necessary to ensure this safety while striving to make your drop-off and pick-up experience as user friendly as possible.

### Drop-off:

- ✓ An adult must escort the arriving child to the check-in area. Please do not allow the child to come to the check-in area alone, nor be escorted by an older sibling.
- ✓ Parent should notify check-in volunteers of where they may be found in case of emergency, and provide a preferred means of communication if they do not plan to remain in the building.

### Pick-up:

- ✓ An adult must pick up the child from the check-in area, where they will be released by an approved volunteer or Children's Minister.
- ✓ If the family chooses to send a designated adult to pick up the child, authorization must be made in writing to the RidgeKids volunteer or Children's Minister.
- ✓ Children will not be released to siblings under age 16.
- ✓ Alternative plans for pick-up must be approved by Children's Minister before beginning of event or class (IE: releasing child to sit with another family).

### General supervision:

- ✓ Our RidgeKids volunteers do their best to keep an eye out for the safety and wellbeing of all children at Ridgecrest. We understand it takes a village! However, children should NOT be left unattended before or after events. Both BEFORE drop-off and AFTER pick-up, children are the responsibility of their parents.