

Parkway Community Church Job Description

Job Title: Worship Director
Reports To: Lead Pastor
Position Status: Part Time (.5 FTE)

Purpose: The role of the director of worship is to assist the Pastor/teacher by leading, developing, implementing and managing the worship ministries in the overall execution of the church's mission, vision and objectives.

Key Responsibilities and Duties:

1. Provide leadership in the development and implementation of Parkway worship services including:

- a. Working with the Lead Pastor in thematic development/complement of worship to word in the worship services
- b. Formulating an order of service in conjunction with the other pastoral team to provide a balanced and healthy worshipping community
- c. Recruiting/scheduling/organizing worship bands/ensembles via Planning Center Online
- d. Selecting, ordering and rehearsing music for worship
- e. Managing the sound, lighting and technical aspects of the worship service
- f. Adapting forms of worship (without compromising its substance) to accommodate the diversity of generations and changes in culture.

2. Mentor worship staff and future worship leaders including:

- a. Instructing worship staff on the purpose, nature and heart of biblical worship
- b. Mentoring others as worship leaders and musicians
- c. Coordinating and producing of special events such as Easter and Christmas

3. Miscellaneous ministerial functions:

- a. Work together with the Lead Pastor to carry out corporate initiatives and vision of the elders
- b. Assist where needed as part of the staff team
- c. Participate in all pertinent staff endeavors (meetings, retreats etc.) as facilitated by the Lead Pastor