



Hope Bay Bible Camp
4302 Bedwell Harbour Rd
Pender Island, BC
VON 2M1

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E: office@hopebaybiblecamp.com
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To Applicant:

For the safety of everyone at Camp, it is required by law that all our staff and volunteers undergo a Criminal Records Check. It is a painless process, and usually involves no cost for your **volunteer** position.

Please complete the following steps to ensure your application can be processed quickly:

1. Visit your local RCMP branch with this letter, and request the necessary forms.
2. Complete all the forms for the Records Check. **DO NOT** sign these forms before the day you submit them to the RCMP.*
3. Bring PHOTO ID and forms to the RCMP detachment, and ask them to begin the check.
4. Have the RCMP personnel look over your forms to make sure you've completed all the necessary fields.
5. After the allotted time, collect your completed record check, and submit it to Camp.

*At some detachments, forms must be signed only on the day they are received by the RCMP. If you are under the legal age, you may be required to have a parent/guardian come with you to also sign the forms.

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To RCMP Personnel:

This individual is applying for a **volunteer position** at Hope Bay Bible Camp.

Please provide him/her with the necessary forms to complete a Criminal Records Check request.

Hope Bay Bible Camp is operated by the charitable organization "One Hope Ministries of Canada" and provides residential summer camp experiences to children and youth, aged 5 -18 yrs., as well as facilitating school field trips, family camps, and rental opportunities for families and small groups throughout the year.

If you have any questions, please contact us.

Completed forms may be returned to the applicant or to the address above.

Bobby Cooper,
Ministry Director