

# **ENTRY & EXIT PROTOCOLS\***

## **Arrival**

- Patrons will arrive and park in a spot in the lower main parking lot.
- On arrival you will be given a sheet with large number, indicating your turn in the line.
- If you arrived by car, sit in your car & display the number on/in the windscreen
- If you arrived on foot, wait in the line up area to the left of the entrance with your number showing.
- Please remember to maintain a **6-foot distance** between each family.
- A team member will call you forward to enter by number, holding the number whose turn it is by the entry area.
- Everyone will enter through the left hand side of the double doors keeping behind the barrier tape. **Keeping social distancing.**
- Only one member of a family will be allowed to enter.
- Please do not bring children
- Only 6 persons will be allowed into the closet at one time so please be patient.
- When you come into the building, a staff member will.
  - Temperature check you. Record temperature and answers to a few wellness questions
  - **Sanitize** your hands as you enter.
  - If you are deemed to be unwell you be asked to leave immediately by right hand of the double doors & go to seek medical advice.

## **Sign In Table:**

- Patrons will check in.
- Showing the number you have been given, identify your name so your registration card can be pulled out. If it is your first time you will asked for your details
- You will be given your number back & proceed through
- Your number will then be clipped to the bin where any clothes you need will be placed
- To give everyone an opportunity, time in the closet will be limited to a maximum of 30 minutes.

## **Shopping for Clothes**

- As we have to limit the number in the closet to 6 patrons, it would be appreciated if you move swiftly to the get the items you need, not getting excessive numbers, but depending on your family size,
- Bring your required items to your numbered bin, a team member will be supervising this.
- When you have finished, indicate this to the team member, they will request that you take the hangers off, & that you count the number of items taken into a white bag provided.
- The team member will record this against your number.

## **Exiting**

- When the team member indicates that you can now leave, proceed out to the parking lot through the right hand door (left as you now look at it)
- **Sanitize** your hands as you leave