

# GCC Policy Reopening - Covid-19 - COMMUNICATION AND SIGNAGE

Please know that because of our conviction to meet together to worship, we will gather safely with caution and show charity toward others. As guidelines continue to evolve for public gatherings, it is important to recognize that our ministry will be reopened with significant changes for the well-being and safety of those who gather to worship. Our reopening will take place in phases that will be in relation to the status of the virus.

# Response to the COVID-19 Situation: Plans to Re-Open

- Many steps have been taken by our local, state, and federal government to mitigate the severity
  of COVID-19. We are committed, above all else, to continue making decisions with prayer,
  wisdom, discernment, and care to maintain the safety and health of our church family and staff.
  All of this will be taken into consideration as we begin the phased approach to opening our
  buildings and re-establishing in-person gatherings.
- Our facilities team is made up of our staff and volunteers for the safety of worshipers as we carry
  out our assembly guidelines. We ask that you extend grace to one another and maintain a spirit
  of unity as we follow these guidelines for the testimony of Christ and the good of our community,
  despite personal preferences.
- Our goal with all guidelines is to keep every member of our church family as safe as possible. As
  we continue to learn more about this virus, we will adjust and amend our guidelines to optimize
  the safety of all. We are so grateful for your continued support and patience as we continue to
  navigate our next steps.

# **Grace Community Church Guidelines:**

- 1. Stay home if you are sick, suspect you might be ill, or have come in contact with someone who has been ill within the last 14 days.
- 2. Face coverings are recommended, especially while entering and exiting the building (unless medically unable).
- 3. Practice social distancing (at least 6ft between people of different households, to the greatest extent possible).
- 4. Children/Students should remain in the care of those in their household unit while visiting facilities. Nurseries are not open at this time.
- 5. Please be advised we are limiting the number of occupants to encourage social distancing.
- 6. Per the CDC's recommendations we understand that people 65 or older and others, especially at risk, may choose to watch or participate in the service remotely.
- 7. We ask that you extend grace to one another and maintain a spirit of unity as we follow these guidelines for the testimony of Christ and the good of our community, despite personal preferences.

Grace Community Church of Richmond Policies and Procedures Covid-19 Revision Date: June 3, 2020



# **FACILITY SETUP**

#### **Outside Welcome**

- A canopy will be set up outside the double doors.
- We will be checking everyone in through our Planning Center before entering the building (members can self check-in through Church Center App).
- We will review posted guidelines before worshipers enter the building.
- Prop open the front double doors.
- All other doors will be locked.
- Handicap ramp will be monitored by facility team and opened when needed for use.

#### Windows

- Various windows will be opened to increase airflow during the services.
- We will also utilize the Air Conditioning Units if needed.

#### Building

- **ENTER** through the double doors, Fellowship Hall and Prayer Room. The coat foyer area will be not available for use in the reopening phase.
- Nurseries will be closed and locked until further notice (There is a changing table in the women's bathroom).
- Extra tables, chairs, pew Bibles, and literature will be stored away during the reopening phase.
- Kitchen will not be in use until further notice.
- Auditorium will be set up with a significantly reduced seating capacity.
- After the service ends, worshipers will have a limited time to exit the building.
- There will be a place to receive tithes and offerings at the back of the auditorium.
- Following each service, the building will be locked, cleaned, and the facility team will sanitize the building for the next service.

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### **FACILITIES TEAM RESPONSIBILITIES**

Thank you for your willingness to serve on this team! Our goal is to glorify God as we keep our church family and guests safe during this uncertain time. We ask that you extend grace to one another and maintain a spirit of unity as we follow these guidelines for the testimony of Christ and the good of our community, despite personal preferences. Team Guidelines:

# **Every Team Member**

- Stay home if you are not feeling well.
- Please have a mask with you in case it is needed. Masks may be worn if you so desire.
- Sanitize before and after all services: Perform thorough sanitization/cleaning of high traffic areas. Frequently disinfect commonly used surfaces including doorknobs, toilets, handwashing facilities, podiums, donation boxes, and seating areas.
- Monitor bathrooms need to be sanitized after each use.
- Remind members of social distancing in and out of our building.
- Assist with flow into and exiting the building keeping social distance.
- Handshakes, hugs and other forms of greetings with physical contact also are discouraged at this time.

### Welcome/Check-In Team

- Masks may be worn inside the building but are not mandatory. Please keep a mask with you in case it is needed. We will open the doors 20 minutes before the service begins.
- Check in all who arrive after agreeing to the guidelines established by church leaders.

### **Usher/Greeter Team**

- Wearing a mask is optional but please keep a mask with you in case it is needed.
- Help with flow and seating.

#### Cleaning Team

• Please wear a mask and gloves while cleaning and sanitizing the building.

I understand that GCC's goal with our policies and procedures on Covid-19 is to keep every guest and member of our church family as safe as possible. As we continue to learn more about this virus, we will adjust and amend our guidelines to optimize the safety of all.

| I will abide by the guidelines setup by our Elders: |       |
|---|-------|
| Name:   | Date: |
|   |       |
|   |       |