

**Job Description**  
**Maranatha Bible Church, Cedar Rapids, Iowa**

**Position:** Pastor of Worship Ministries

**Purpose:**

1. To lead Maranatha Bible Church into corporate worship by instilling a biblical view of worship into our various ministries, by coordinating the morning worship services, and by coordinating our music ministries.
2. To nurture within MBC members both personal and corporate worship

**Responsibilities:**

1. Lead worship in our Sunday AM services (others may lead in services as well).
2. Coordinate Sunday morning worship services under the oversight of the senior pastor.
  - A. Design the services around the biblical theme for that morning.
  - B. Oversee the Sunday morning music ministry.
  - C. Oversee the audio/visual ministry.
  - D. Oversee the welcome team ministry.
3. Harmonize all music ministries within Maranatha Bible Church (adults, youth & children).
  - A. Provide pastoral support and guidance to the music ministries for children and students in cooperation with Children's Ministry Director and Youth Pastor.
  - B. Coordinate music for monthly prayer gatherings.
  - C. Provide pastoral leadership to volunteer worship leaders in the youth and children's ministries, including the summer VBS program.
  - D. Assist in raising up and training new volunteer worship leaders and team members.
4. Coordinate special worship services throughout the year (Easter, Christmas, etc.).
5. Assist in pastoral duties and additional worship services when necessary (weddings, funerals, etc.).
6. Teach and practice a biblical view of worship.
  - A. Provide pastoral care and training for all in worship ministries (musical and technical).
  - B. Provide biblical teaching on worship to the church family (formally and informally).
  - C. Help the church family to grow in the understanding of and participation in congregational worship.

**Other Responsibilities:**

- Build relationships within the church family and with non-Christians.
- Attend staff meetings, deacon meetings, Christian education meetings, elder meetings (as requested), adult education meetings, and others needed to carry out his responsibilities.

- Commit to pray with, and work alongside of other pastoral staff members for benefit of the entire church family.
- Maintain an average work week of approximately 20 hours (including all facets of ministry) and to communicate with the secretarial staff his whereabouts during office hours.
- Develop forecasts for annual worship-related budget and manage the worship budget spending.
- Manage and maintain church-owned instruments and audio/visual equipment.

**Reports to:**

The Worship Pastor is directly responsible and accountable to the Senior Pastor. He is to be responsible to the elders for an annual evaluation of his ministry.

**Qualifications:**

- Evidence of a personal and growing relationship with Jesus Christ and a heart for ministry.
- Active leadership in church worship. Five years of vocational pastoral experience preferred.
- Demonstrated gifts/abilities and experience in the areas of worship team ministry.
- Good understanding of basic music theory and fundamentals.
- Proficiency in voice and instrument(s).
- A minimum of a Bachelor's from a four year college/university.
- Demonstrates strengths in: interpersonal/people skills; leadership, management and administrative skills; communication skills (written and oral); problem-solving skills.
- Be in agreement with the doctrinal statement of Maranatha Bible Church and be willing to abide by the church's by-laws and policies. Demonstrates spiritual leadership in his home.