



CCC Computer User:

Thank-you for using your gifts and talents to further the work of our Lord through Christ Community Church (CCC). In order for you to contribute to this work you have been provided with one or more passwords to CCC computer resources.

Please always keep in mind that these computer resources are to be used only for CCC ministry and business purposes. They are not to be used for personal gain or convenience, including storage of files, Internet access not relevant to your role at CCC, viewing of pornography or burning/ripping CDs or DVDs (as examples). Computer usage is logged and reviewed on an irregular basis. Inappropriate use of church computer resources will result in withdrawal of this privilege and, if employed, possible termination as determined by the Spiritual Oversight team.

When done using a computer, please log-off or shut down the computer before leaving.

Passwords are not to be given to anyone else. Passwords can only be distributed by the Information Technology ministry leader.

Please confirm your commit to following these guidelines with your signature below.

I have received passwords to the following Christ Community Church computer user accounts:
(check all that apply)

_____ Public (Either Office PC)

_____ Operations (Either Office PC)

_____ Finance (Finance PC)

_____ Media Laptop

I understand that these passwords have been provided for me to use for ministry purposes only and I commit to being a good steward of the church's resources.

Printed Name

CCC Ministry

Signature

Date

