

Wedding Officiant - Minister Agreement
Rev. Charles Newman

Thank you for choosing Pastor Charles Newman to be a part of your most important event! It is truly an honor for him. This agreement will detail your wedding date and location, our responsibilities and monetary fees. In any future correspondence, please be sure to list your name and wedding date. This agreement includes one meeting prior to your wedding date. This agreement, made and entered into between Rev. Charles Newman, (herein referred to as "Officiant") having his principal office in San Tan Valley, AZ 85143, (480) 231-2575, cnewman@iamcrossroads.org

and Bride: _____ Cell # _____
and Groom: _____ Cell # _____
having their mailing address as: _____

Primary Email Address: _____

Bride and Groom must have a Marriage License from a County Clerk, to present to Officiant prior to ceremony. Most Marriage Licenses are good for 90 days from date of issue. Officiant is responsible for returning the Marriage License to the County, and will issue a Marriage Certificate following the Marriage Ceremony. Rev. Charles Newman agrees to provide the Officiant/Minister service

For Ceremony Date _____ at _____ pm/am. Number of Guests: _____

Brides Maids/Maid of Honor # _____ Groomsmen/Best Man # _____ Ring/Flower # _____

Wedding Location:

Location Name: _____ Location Phone #: _____
Address: _____ City: _____ Zip: _____

Emergency Contact Name: _____ Cell # _____

Detailed Items for Your Wedding – Your Way:

YOUR WEDDING – YOUR WAY – YOUR LOCATION:

Special Requests/Instructions:

- _____
- _____
- _____

Fees and Deposits:

The negotiated price listed in this agreement includes duties and items as outlined above; as well as the wedding date and no more than 1 hour in duration. The Wedding must start within 30 minutes of the agreed time, or an additional \$50 per . hour will be required. Officiant may not be able to stay overtime, if another wedding is scheduled.

Please select your Wedding Package Option:

- Your Location within San Tan Valley/East Valley \$200
- Travel within 50 miles of San Tan Valley additional \$50
- Other \$ _____ Description of Other Fee: _____

Rehearsal prior to Wedding Day - Local \$50

Rehearsal prior to Wedding/Travel \$100

Rehearsal Date: _____ Time: _____ (Based on Officiant's availability)

Bride Initials: _____ **Groom Initials** _____

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Your Wedding Package Total: \$_____ 50% is required with this Agreement.
Balance is due on scheduled date, prior to ceremony. Date is not secured until deposit is received and requested date and time are confirmed available by Officiant.

Ceremony and Vows:

Ring Exchange Unity Candle Bride Escort

Other: _____

Standard Vows –

You Provide Vows - If the Bride and Groom create their own vows, they must be received by the Officiant at least **ONE (1) week prior to the Wedding Date**. Officiant will provide the ceremony. Vows are only the part you exchange with each other. If a full ceremony change is required please provide the written ceremony at least **TWO (2) weeks prior to Wedding Date for approval**.

The desired name each wish to be called in the Ceremony:

BRIDE _____ GROOM: _____

Cancellation Policy:

In the event that the undersigned wishes to cancel the ceremony or that the ceremony cannot take place through no fault of "Officiant", the undersigned remains liable for the total amount agreed upon, as stated above. If the "Officiant" for some reason such as death, sickness, or accident beyond his control must cancel, "Officiant" will attempt to book another Officiant. If that is not possible all monies received will be returned to the Bride and Groom. Once signed below, no changes can be made in this agreement, without written approval by both parties, and it cannot be canceled. This agreement is therefore considered by all said parties to be legal and binding in accordance to the conditions set forth herein.

Bride Signature: _____

Groom Signature: _____

Date Signed: _____

\$ _____ Payment _____ Date Paid Received by: _____

\$ _____ Payment _____ Date Paid Received by: _____

Charles Newman, Officiant Signature: _____

Your date and time are not secured until the Officiant has confirmed the availability, receipt of agreement and deposit. The reservations are based on a first received and confirmed basis. No advance reservations will be made without an agreement and deposit.

Ceremony Services – PAYABLE TO:
CASH or Check - NO Credit/Debit Cards

Charles Newman
535 E. Mayfield Drive
San Tan Valley, AZ 85143

(480) 480-231-2575

Bride Initials: _____ Groom Initials _____