

# Instructions for the EDWARD H. STAATS AND MARY STAATS Memorial Scholarship

The deadline for applications for the Staats Memorial Scholarship is **April 15, 2024**.

Please note: This year due to the volatility of the financial markets the Staats Scholarship Committee has decided that only graduating seniors will be considered for the Staats Scholarship.

## **High School Seniors**

The requirements for graduating high school seniors are as follows:

- Must be a graduating high school senior in good standing who has demonstrated good scholastic standards.
- Must be a member of Saint Stephens church who has been **active and faithful** in its ministry.
- Must meet the admission requirements and be accepted by the school of their choice before the award is finalized.

**To apply for scholarship consideration, the student must:**

- Submit a **completed typed application by April 15, 2024**. (With typed Activities information as instructed on page 2 of the Application.)
- Complete the Scholarship Application Financial Information portion and submit a copy of your **FAFSA** (see a high school counselor if you need help with this requirement).
- Submit a **typed Personal Statement** indicating your goals and aspirations and what Saint Stephens has meant to you in your life.
- Include a **transcript** of your high school credits and grades and a statement from your school containing your grade point average and class rank. (See your high school counselor.)
- Submit **typewritten letters of recommendation** from **ALL** of these:
  - Your high school principal.
  - One high school teacher.
  - One member of the community (not a relative).

**ALL SCHOLARSHIP DECISIONS AND AMOUNTS ARE MADE ENTIRELY AND SOLELY  
BY THE STAATS MEMORIAL SCHOLARSHIP TRUSTEES.**

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**PERSONAL INFORMATION**

Today's Date: \_\_\_\_\_

**ANSWERS MUST BE TYPED**

Name: \_\_\_\_\_  
*First Middle Last*

Home Address: \_\_\_\_\_  
*Street City State Zip*

Phone: \_\_\_\_\_ Last Four of Social Security Number: xxx-xx-\_\_\_\_\_  
*Home Cell*

I have been a member of Saint Stephens since: \_\_\_\_\_

**GENERAL INFORMATION**

**High School Seniors:** List institutions you wish to attend in order of preference. Include location (city, state).

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

List career fields you are considering.

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

**ACTIVITIES**

On a separate sheet of paper, type your full name in the upper right corner. Then type the following headings and instructions. Type your answers below each heading. Attach that to this Application.

**SCHOOL ACTIVITIES-**

Please comment on the activities you have been involved in at your school.

**CHURCH ACTIVITIES -**

Please comment on the activities you have participated in through Saint Stephens.

**COMMUNITY ACTIVITIES -**

Please comment on your community activities and involvement.

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**PERSONAL STATEMENT**

On another separate sheet of paper, type your full name in the upper right corner (in case it becomes separated from the rest of your application.) Then type your Personal Statement as outlined below:

Your Personal Statement should indicate your goals and aspirations and what Saint Stephens has meant to you in your life.

**OTHER SCHOLARSHIPS**

I am applying for other scholarships.      Yes ☐      No ☐

I have been awarded the following scholarships: \_\_\_\_\_

\_\_\_\_\_

**FINANCIAL INFORMATION**

I estimate the cost for one year of the college or technical school I wish to attend (including tuition, books, room, and board) to be: \_\_\_\_\_

Of these annual costs, I expect my parents to contribute: \_\_\_\_\_

Of these annual costs, I will personally be able to contribute: \_\_\_\_\_

If employment is available, I intend to seek part-time summer employment.      Yes ☐      No ☐

If employment is available, I intend to seek part-time work while in school.      Yes ☐      No ☐

To the best of my knowledge, the above disclosures are true:

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**DON'T FORGET! ALL OF THE FOLLOWING MUST BE INCLUDED WITH THIS COMPLETED APPLICATION:**

- ☐ A copy of your **FAFSA form**.      ☐ A **typed Personal Statement**      ☐ A **typed Activities** page
- ☐ A **transcript** of your high school credits and grades, along with a statement from your school containing your grade point average and class rank. (See your high school counselor.)
- ☐ A **letter of recommendation** from your high school principal.
- ☐ A **letter of recommendation** from one high school teacher.
- ☐ A **letter of recommendation** from one member of the community (not a relative).