

Title: Director of Worship and Music**Date: August 2018****Full Time**

Worship is central to the mission of Vinje Lutheran Church as we seek to nurture people as they grow in discovering their baptismal identity as children of God and as members of the communion of saints. As such, worship is vital to the life and mission of the Church. Music proclaims the Word and therefore deserves the best presentation that the congregation can provide. Since our congregation appreciates a diverse range of contemporary and traditional worship styles we seek a musician who will be flexible and creative in helping us navigate a balanced musical life in worship and in the ministries of the congregation.

SKILLS AND EXPECTATIONS

1. The Director of Worship and Music is a team player who is able to work well with others and demonstrates good interpersonal skills.
2. The Director of Worship and Music is a creative person who both appreciates the rich heritage of Lutheran liturgy and music and helps the congregation bring new ideas to life.
3. The Director of Worship and Music is well versed in a variety of styles of liturgy and sacred music, is able to competently provide a wide repertoire of both contemporary and traditional music for worship that compliments the central message of worship for a given day.
4. The Director of Worship and Music is a skilled vocalist and musician proficient in an instrument used to lead the congregation in worship such as organ or piano.
5. The Director of Worship and Music has strong organizational skills and is capable of communicating and collaborating with others.
6. The Director of Worship and Music is skilled in leading and accompanying ensembles and soloists.
7. The Director of Worship and Music is encouraged to seek opportunities to develop a better understanding of worship and liturgy and to develop new job skills.

RESPONSIBILITIES

1. Give priority to worship and, within worship, foster active and enthusiastic participation of the congregation through teaching and leading the entire congregation in liturgy and song.
2. Work with the pastors and in consultation with the worship committee to plan worship. This plan should provide opportunities for the congregation to worship with a variety of styles, including a balance between traditional and contemporary music, allowing for the diverse ways that people sing their songs of faith.
3. Welcome and invite others to join in musical opportunities. Be aware of musical talents and interests within the congregation and community and equip and encourage those

gifts to be shared. Develop the gifts and talents of congregational members of all ages by encouraging the expression of faith through music and worship.

4. Equip, encourage, and coordinate with other musicians to play during worship to complement the director's own gifts as a way of reflecting the diverse musical styles desired by the congregation.
5. Coordinate and collaborate with Vinje members to develop and grow the involvement of music in Faith Formation programs. This includes, but is not limited to Wednesday programming.
6. Serve as the chief song leader and facilitate all musical accompaniment in the congregation.
7. Facilitate the direction of all choirs, either directing them personally or recruiting and supporting the director(s).
8. Provide music as needed for special worship services including all weddings and funerals at Vinje.
9. Participate in weekly chapel services with students from Loving Arms Child Care Center and facility regular music and singing opportunities in their classrooms.
10. Promote Vinje and congregational ministries through participation and leadership in community organizations.
11. Participate in weekly staff meetings.
12. Organize and maintain files and records of all music and provide for proper maintenance and storage of all musical instruments and equipment.
13. Work with congregational leaders, prepare annual worship and music ministry budget and manage appropriate expenditure of funds within budgetary allowances as approved.
14. Take responsibility for arranging for acceptable substitutes during absences such as vacation and continuing education.
15. Assist with other congregational tasks as needed.

TERMS OF EMPLOYMENT

1. The Lead Pastor will supervise the Director of Worship and Music.
2. Employment is on an at-will basis. As such, employment may be terminated by Vinje Lutheran Church or by the staff member at any time, with or without cause, and without prior notice, warning or disciplinary action. All employment concerns of this position are governed by the Personnel Committee and Congregation Council of Vinje Lutheran Church.
3. All other provisions of employment can be found in the Personnel Policies of Vinje Lutheran Church.