



WORKSHOP PROPOSAL FORM

All individuals and organizations that would like to offer a workshop at Synod Assembly must fill out a Workshop Proposal Form. Each year, we are only able to accept a certain number of workshops, therefore priority is based on EaND synod priorities and connection to the theme.

Information for 2024:

- Synod Assembly Theme: "CHALLENGE: Learn, Discern, Respond"
 - Workshops should be planned to include something that is learned about, time for discernment/discussion, and an opportunity for participants to think about how they can respond.
- Up to 7 workshops will be selected this year. There will be one session for workshops on Saturday, June 1 at 4:30pm.
- Rooms can have available an 8' table up front, screen, projector, microphone.
- Rooms can be set up with rows of chairs or round tables (if you have a preference, please indicate below).
- Presenters must arrive at least 30 minutes prior to the start of the workshop and check in at the registration table, if they are not attending the event. Presenters must be in the room 15 minutes in advance.
- Proposals are due by May 1st and workshop selections will be made by May 10th

Workshop Proposal Information:

Contact Name:

Phone:

Email:

Workshop Title:

Workshop Description (to be used in promotional material):

Room Set-Up Preference:

Rows of Chairs

Round Tables with Chairs

Technology Needs:

Projector & Screen

Microphone



Eastern North Dakota Synod
Evangelical Lutheran Church in America

**2023 Synod Assembly
Workshop Proposal Form**

Presenter(s) Name, if different than contact:

Phone:

Email:

Additional Information: This could include how it connects to the theme, additional requests beyond what is listed above, etc.

Return completed forms to: deaconlaura@eandsynod.org